



**DESIGN COMMISSION**  
**MONDAY, FEBRUARY 25, 2013 5:45 PM**  
**AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101**  
**301 W. SECOND STREET, AUSTIN, TEXAS 78701**

**Current Commission Members**

   P    James Shieh (JS) – Chair  
   A    Dean Almy (DA) – Vice Chair  
   P    Evan Taniguchi (ET) – Secretary

   P    Juan E. Cotera (JC)  
   P    Jeannie Wiginton (JW)  
   P    Bart Whatley (BW)  
   P    Hope Hasbrouck (HH)

   P    Jorge E. Rousselin (COA – PDRD)  
Staff Liaison

**Meeting Minutes**

**Call to order by: Chair J. Shieh at 5:57 PM.**

**Roll Call: D. Almy not present.**

**1. CITIZEN COMMUNICATION: None**

**2. APPROVAL OF MINUTES (Discussion and Possible Action)**

a. Discussion and possible action on the January 28, 2013 Design Commission meeting minutes.

**The motion to approve the minutes as drafted made by J. Wiginton; Second by J. Cotera was approved on a vote of [6-0]. [D. Almy not present]**

b. Discussion and possible action on the March 13, 2012 Bylaws/Policies and Procedures Committee meeting minutes.

**The motion to approve the minutes as drafted made by J. Cotera; Second by E. Taniguchi was approved on a vote of [6-0]. [D. Almy not present]**

- c. Discussion and possible action on the May 16, 2012 Planning Commission and Design Commission Special called meeting minutes.

**The motion to approve the minutes as drafted made by H. Hasbrouck; Second by J. Cotera was approved on a vote of [6-0]. [D. Almy not present]**

### **3. NEW BUSINESS (Discussion and Possible Action)**

**None**

### **4. OLD BUSINESS (Discussion and Possible Action)**

- a. Discussion and possible action on Design Guidelines for infrastructure projects as directed by City Council Resolution No: 20120816-060.

**Discussion on tasks given to various working groups with integration plans and review of urban design guidelines.**

**Motion to come up with a list of projects to review and not review for which infrastructure design guidelines would apply and send to infrastructure working group for review and condense into one list and how it falls within Subchapter E, Imagine Austin, UDG, etc. made by J. Cotera; Second by J. Wiginton was approved on a vote of [6-0]. [D. Almy not present]**

- b. Discussion and possible action on Design Commission's Annual Report.

**Review of annual Design Commission report with changes as recommended at last meeting.**

**The motion to approve work plan as drafted, presented and modified on the Dias made by J. Cotera; Second by J. Shieh was approved on a vote of [6-0]. [D. Almy not present]**

### **5. COMMITTEE AND WORKING GROUP REPORTS (Discussion and Possible Action)**

- a. Standing Committees Reports: **None**

- b. Working Group Reports:

**Education and outreach working group report:**

- **Recommendation to revise Urban Design Guidelines**
- **Proposed outline for Design Commission Manual**
- **Continued development of monographs**
- **Resources required**

- c. Liaison Reports:

**Downtown Commission to discuss Downtown Plan implementation**

- ACC Downtown campus rezonings/ DAP
- Cirrus Logic at 6<sup>th</sup> and West Avenue/ transition zones

d. Appointment of Committee/Working Group members by Chair: **None**

## **6. STAFF BRIEFINGS**

**None**

## **7. FUTURE AGENDA ITEMS**

**Discussion of proposed manual outline**

## **8. ANNOUNCEMENTS**

- a. Chair Announcements: **None**
- b. Items from Commission Members: **None**
- c. Items from City Staff: **None**

**ADJOURNMENT by consensus at: 7:45 PM**