



**DESIGN COMMISSION  
MONDAY, MARCH 25, 2013 5:45 PM  
AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101  
301 W. SECOND STREET, AUSTIN, TEXAS 78701**

**Current Commission Members**

<u>_P_</u> James Shieh (JS) – Chair	<u>_A_</u> Juan E. Cotera (JC)
<u>_A_</u> Dean Almy (DA) – Vice Chair	<u>_P_</u> Jeannie Wiginton (JW)
<u>_P_</u> Evan Taniguchi (ET) – Secretary	<u>_P_</u> Bart Whatley (BW)
	<u>_EA_</u> Hope Hasbrouck (HH)
	<u>_P_</u> Jim Robertson (COA – PDRD)

\*EA=Excused absence

**Meeting Minutes**

**Call to order by: Chair J. Shieh at 5:49 PM.**

**Roll Call: D. Almy, J. Cotera, H. Hasbrouck not present.**

**1. CITIZEN COMMUNICATION: None**

**2. APPROVAL OF MINUTES (Discussion and Possible Action)**

- a. Discussion and possible action on the February 25, 2013 Design Commission meeting minutes.

**The motion to approve the minutes as drafted made by J. Wiginton; Second by E. Taniguchi was approved on a vote of [4-0]. [D. Almy, J. Cotera, H. Hasbrouck not present]**

**[D. Almy arrived at 5:54 pm]**

**3. NEW BUSINESS (Discussion and Possible Action)**

- a. Briefing on Waller Creek (Stephanie McDonald, Waller Creek Conservancy).

Ms. Stephanie McDonald gave a presentation/briefing on Waller Creek discussing next steps for the project. A financing and preliminary plan presentation will follow later.

**No action by Commission**

**4. OLD BUSINESS (Discussion and Possible Action)**

- a. Discussion and possible action on Design Guidelines for infrastructure projects as directed by City Council Resolution No: 20120816-060.

**Discussion on framework for draft guidelines by Chair Shieh based on discussions by the non-urban project review working group.**

**No action by Commission.**

- b. Discussion and possible action on Design Commission's Annual Report.

**The motion to remove this item from the agenda was approved on consensus.**

- c. Discussion and possible action on modifying start time for Design Commission meetings.  
**The motion to start at 6pm for all future Design Commission meetings made by J. Shieh; Second by B. Whatley was approved on a vote of [5-0]. [H. Hasbrouck; J. Cotera not present]**

**5. COMMITTEE AND WORKING GROUP REPORTS (Discussion and Possible Action)**

- a. Standing Committees Reports: **None**
- b. Working Group Reports: **None**
- c. Liaison Reports:
  - **Commissioner Almy reported on scenarios for restructuring of South Shore Central. May 13<sup>th</sup> public presentation on Sustainability Tool.**
  - **Downtown Commission presentation on WC**
  - **ACC rezoning request**
- d. Appointment of Committee/Working Group members by Chair: **None**

**6. STAFF BRIEFINGS**

**None**

**7. FUTURE AGENDA ITEMS: None**

**8. ANNOUNCEMENTS**

- a. Chair Announcements: **Assist J. Wiginton on public input for infrastructure**
- b. Items from Commission Members: **None**
- c. Items from City Staff: **None**

**ADJOURNMENT by consensus at: 8:12 PM**