



**DESIGN COMMISSION
MONDAY, JULY 22, 2013 6:00 PM
AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101
301 W. SECOND STREET, AUSTIN, TEXAS 78701**

Current Commission Members

<input type="checkbox"/> P James Shieh (JS) – Chair	<input type="checkbox"/> P Juan E. Cotera (JC)
<input type="checkbox"/> P Dean Almy (DA) – Vice Chair	<input type="checkbox"/> P Jeannie Wiginton (JW)
<input type="checkbox"/> P Evan Taniguchi (ET) – Secretary	<input type="checkbox"/> P Bart Whatley (BW)
	<input type="checkbox"/> P Hope Hasbrouck (HH)
	<input type="checkbox"/> P Jorge E. Rousselin (COA – PDRD) Staff Liaison

Meeting Minutes

Call to order by: Chair J. Shieh @ 6:07 pm

Roll Call: J. Wiginton not arrived yet.

1. CITIZEN COMMUNICATION: None

2. APPROVAL OF MINUTES (Discussion and Possible Action)

- a. Discussion and possible action on the June 24, 2013 Design Commission meeting minutes.

The motion to approve the minutes as corrected made by H. Hasbrouck; Second by D. Almy was approved on a vote of [6-0]. [J. Wiginton not arrived yet].

3. NEW BUSINESS (Discussion and Possible Action)

- a. Discussion and possible action on the Rainey/East Ave Alley Vacation request located between Rainey Street and East Avenue at Driskill St. seeking support for the alley vacation. (Steve Metcalfe – Metcalfe Wolff Stuart & Williams, LLP).

Mr. Steve Metcalfe gave a presentation on the alley vacation request. Discussing details of existing alley and proposed request. Mr. Jim Zemski – Project Architect presented details of the building design.

Mr. Clifton Steed spoke in support of request.

The motion to support alley vacation as presented made by J. Cotera; Second by J. Wiginton was approved on a vote of [7-0].

[J. Wiginton arrived @ 6:25 pm]

4. OLD BUSINESS (Discussion and Possible Action)

- a. Discussion and possible action on Design Guidelines for infrastructure projects as directed by City Council Resolution No. 20120816-060.

Discussion on draft letter as drafted by Chair Shieh and as amended on the Dias.

Motion to approve as amended made by J. Shieh; Second by J. Wiginton was approved on a vote of [7-0].

Discussion on proposed structure of table of Contents with amendments as discussed on the Dias.

Delete 1.2. 1.3 and 1.4 to be moved somewhere else.

The motions to approve Table of Contents as discussed on Dias and give Synthesis Group authority to add made by J. Shieh; Second by J. Cotera was approved on a vote of [7-0].

Motion to approve intro as amended on Dias made by J. Wiginton; Second by J. Shieh was approved on a vote of [7-0]

5. COMMITTEE AND WORKING GROUP REPORTS (Discussion and Possible Action)

- a. Standing Committees Reports: **None**
- b. Working Group Reports: **None**
- c. Liaison Reports:

Downtown Commission met in July – Rainey Street Masterplan.

- d. Appointment of Committee/Working Group members by Chair: **None**

6. STAFF BRIEFINGS

None

7. FUTURE AGENDA ITEMS

8. ANNOUNCEMENTS

- a. Chair Announcements: **None**
- b. Items from Commission Members: **None**
- c. Items from City Staff: **None**

ADJOURNMENT by consensus at: 8:10 PM