

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	28543	Agenda Number	32.
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Meeting Date:	November 7, 2013
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Department:	Purchasing
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Subject

Authorize award, negotiation, and execution of a 36-month contract with EMANCIPET, INC, for mobile animal sterilization services for the Austin Animal Services Office in an amount not to exceed \$2,356,936, with three, 12-month extension options in an amount not to exceed \$939,926 for the first extension option, \$1,026,086 for the second extension option, and \$1,120,079 for the third extension option, for a total contract amount not to exceed \$5,443,027.

Amount and Source of Funding

Funding in the amount of \$712,265 is available in the Fiscal Year 2013-2014 Operating Budget of the Austin Animal Services Office. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Sole proposal received.
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Prior Council Action:	Ordinance No. 20100311-021, to approve a resolution adopting the Recommendations for the Implementation Plan to Reduce Animal Intake and Increase Live Animal Outcomes, and authorizing the City Manager to initiate implementation
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For More Information:	Stephen Aden, Purchasing Manager, 512/972-4040
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore; no goals were established for this solicitation.
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Additional Backup Information

This contract is to provide mobile animal sterilization and other animal services to low-income persons in Austin and Travis County. These services will be provided to pet owners that are residents of the City of Austin and/or Travis County only. The main services to be provided by Emancipet include cat spay and neuters, dog spay/neuters, Rabies vaccinations, Distemper, Hepatitis, Parvo, and Parainfluenza (DHPP) vaccinations, microchip services, and supplying and administering fluids required for surgery. Approximately 10,000 animal sterilizations will be performed annually by the Emancipet, Inc., Mobile Veterinary Clinic. Services will be provided at 4 mutually agreed upon locations weekly excluding city holidays.

This recommendation results from a formal Request for Proposal (RFP) process. The evaluation matrix weighted the scores based on the following priority order: Cost, Plan to Accomplish Work, Demonstrated Applicable Experience, Local Business Presence, Microchip Solution, and Additional Services/Products.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

RFP NO. GAL0011

PRICE ANALYSIS

- a. Sole proposal. Since 2004, these services have been contracted by the City and there are no other known service providers.
- b. Fifty notices were sent. There are no known MBEs/WBEs for this service. One proposal was received.
- c. The pricing offered represents a 10.8% increase to the contract amendment made in October 2011.

APPROVAL JUSTIFICATION

- a. The Purchasing Office concurs with the Austin Animal Services Department's recommended award.
- b. Advertised in the Austin American Statesman and on the Internet.