



**MEMORANDUM**

\*\*\*\*\*

TO: Mayor and Council

FROM: Greg Guernsey, Director *GG*  
Planning and Development Review Department

DATE: November 7, 2013

RE: **Parmer U.S. 290 Retail - C14-2013-0112**

Postponement Request by Staff

\*\*\*\*\*

Staff is requesting a postponement from November 7, 2013, to December 12, 2013, for the above referenced zoning case. The additional time is necessary to address a notification error.

Greg Guernsey, Director  
Planning and Development Review Department

- x. Marc A. Ott, City Manager
- Sue Edwards, Assistant City Manager