



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, SEPTEMBER 10, 2013**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, September 10, 2013 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:03 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
Steven Hart, Vice Chair
D'Ann Johnson, Secretary
Ernest Saulmon
Rose Marie Klee

Commission Members Absent:

George Farris
James Kelsey

Staff in Attendance:

Susana Carbajal
Francisco Garza
Mike Robinson
Carrie Stefanelli
Stephanie Tucker
Perla Compton
Kay Barclay
Robert Hengst
Matt Coldwell
Dave Arthur
Michelle Moheet
Kellye Mireles

Others Present:

Chris Coons, KSA Engineers
Karon Wiedemann, Garver
Josh Crawford, Garver
Byron Chavez, CHA

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of August 13, 2013 were approved on Commission Member Ernest Saulmon’s motion, Commission Member Rose Marie Klee’s second on a 4-0 vote. Secretary D’Ann Johnson, Commission Member George Farris and Commission Member James Kelsey were absent.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Monthly Status Reports were presented by Robert Hengst, Aviation Department.
- b) Airport Tenant Updates were presented by Stephanie Tucker, Aviation Department.
- c) Finance & Operations Reports for Fiscal Year 2013 to date were presented by Dave Arthur, Aviation Department.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for August 2013 was presented by Perla Compton, Aviation Department. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	AUGUST 2013	AUGUST 2012	% Increase/(decrease)
TAXICAB	24,734	24,211	2.2%
LIMOUSINE	2,695	2,393	12.6%
HOTEL SHUTTLE	3,124	3,598	(13.2%)
OTHER SHUTTLE	474	519	(8.7%)
CHARTER BUS	16	20	(20.0%)
OVERALL TOTAL	31,043	30,741	1.0%

- e) Status update on Art In Public Places projects at the airport was presented by Matt Coldwell.

4. ACTION ITEMS

a) Vote on recommendation to City Council regarding the following:

- i. Approve an inter-local agreement between City of Austin Department of Aviation and the Capital Area Council of Governments to facilitate an Environmental Protection Agency Diesel Emission Reduction Act grant to replace diesel powered equipment operated by Southwest Airlines with electric equipment.

The motion authorizing action item 4ai was approved on Commission Member Rose Marie Klee's motion, Vice Chair Steven Hart's second on a 4-0 vote. Secretary D'Ann Johnson, Commission Member George Farris and Commission Member James Kelsey were absent.

- ii. Authorize award and execution of a 36-month requirements service contract with **SIMPLEX GRINNELL L.P.**, or one of the other qualified offerors to RFP No. PAX0108 for inspection, testing, maintenance, repair, upgrades, and new system installation for fire alarm, suppression, alarm monitoring, and related systems for various City Departments in an amount not to exceed \$4,200,000, with three 12-month extension options in an amount not to exceed \$1,400,000 per option for a total contract amount not to exceed \$8,400,000.

The motion authorizing action item 4a ii was approved on Vice Chair Steven Hart's motion, Commission Member Ernest Saulmon's second on a 4-0 vote. Secretary D'Ann Johnson, Commission Member George Farris and Commission Member James Kelsey were absent.

- iii. Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other agencies of the United States Government in an amount not to exceed \$30,000,000 to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2013-2014.

The motion authorizing action item 4a iii was approved on Commission Member Ernest Saulmon's motion, Commission Member Rose Marie Klee's second on a 4-0 vote. Secretary D'Ann Johnson, Commission Member George Farris and Commission Member James Kelsey were absent.

- iv. Authorize award and execution of a 24-month requirements service contract with **OPEN TEXT CORPORATION** to provide electronic conversion of paper-based records for the Aviation Department in an amount of \$500,000.

The motion authorizing action item 4a iv was approved on Vice Chair Steven Hart's motion, Commission Member Rose Marie Klee's second on a 4-0 vote. Secretary D'Ann Johnson, Commission Member George Farris and Commission Member James Kelsey were absent.

Secretary D'Ann Johnson arrived.

- v. Authorize award and execution of various supply and service contracts during the Fiscal Year 2013-2014 through the **STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR)** cooperative purchasing program for the purchase of computer, telephone, and network hardware and related maintenance services in an amount not to exceed \$30,606,339.

The motion authorizing action item 4av was approved on Vice Chair Steven Hart's motion, Commission Member Ernest Saulmon's second on a 5-0 vote. Commission Member George Farris and Commission Member James Kelsey were absent.

- vi. Authorize award and execution of various service contracts during the Fiscal Year 2013-2014 through the **STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES** cooperative purchasing program for the purchase of technology services in an amount not to exceed \$37,365,387.

The motion authorizing action item 4avi was approved on Commission Member Ernest Saulmon's motion, Commission Member Rose Marie Klee's second on a 5-0 vote. Commission Member George Farris and Commission Member James Kelsey were absent.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize award and execution of a 36-month requirements service contract with **LBS ENTERPRISES, LLC dba ALLSTATES COATINGS, CO.** to provide airfield traffic paint for the Aviation Department, in an amount not to exceed \$360,000, with three 12-month extension options in an amount not to exceed \$120,000 per extension option, a total contract amount not to exceed \$720,000. *[Item went before City Council on August 22, 2013 and passed.]*

Authorize the use of the **Competitive Sealed Proposal** method for construction in accordance with Government Code Chapter 2267 Subchapter D for Information System Building 7355 Emergency Power Improvements at the Austin-Bergstrom International Airport. *[Item went before City Council on August 29, 2013 and passed.]*

Authorize negotiation and execution of a professional services agreement with **AECOM TECHNICAL SERVICES, INC.**, (staff recommendation) or one of the other qualified responders to RFQ Solicitation CLMP129, to provide engineering services for the ABIA eALP and Utility Mapping project in an amount not to exceed \$450,000. *[Item went before City Council on August 22, 2013 and passed.]*

Authorize award and execution of a 36-month contract with **THYSSENKRUPP AIRPORT SYSTEMS** to provide passenger boarding bridge tires for the Aviation

Department in an amount not to exceed \$180,000, with three 12-month extension options in an amount not to exceed \$60,000 per extension option, for a total contract amount not to exceed \$360,000. *[Item went before City Council on August 22, 2013 and passed.]*

Authorize award and execution of fifteen contracts through the Texas Local Government Purchasing Cooperative (BuyBoard) with: **KIRBY-SMITH MACHINERY**, for the purchase of ten Multiquip V304EH Walk-Behind Rollers and one Multiquip Power Buggy WBH-16EF in an amount not to exceed \$134,782.00; **RDO EQUIPMENT**, for the purchase of one John Deere 670G Motor Grader, one John Deere 35D Mini Excavator, one John Deere 410TJ T/L/B, Cab/Air, Wain Roy Swinger Coupler w/ 24" Bucket, one John Deere 333DT Rubber-Track LDR, Cab/Air, 84" BKT, Backhoe, Shredder, and one John Deere 85D Excavator Quick-Attach Bucket in an amount not to exceed \$633,486.43; **WAUKESHA-PEARCE INDUSTRIES, INC.**, for the purchase of one Gradall XL3100 IV 4X2 Truck Mounted Excavator and one Gradall XL4100 IV 6X4 Truck Mounted Excavator in an amount not to exceed \$ 676,776.26; **KINLOCH EQUIPMENT & SUPPLY, INC.**, for the purchase of one Vactor RamJet F-Series Sewer Cleaner, one Vactor 2103 Sewer Cleaner Body, and one Vactor 2100 plus Combination Sewer Cleaner Body in an amount not to exceed \$492,678.00; **COOPER EQUIPMENT**, for the purchase of four Schwarze A8000CNG Freightliner M2 112 High Dump Street Sweeper, one HAMM HD 12 VT Combo Roller , two HAMM HD 12 VV 47" Double Drum Asphalt Rollers, and one Schwarze A7000 FREIGHTLINER M2 Street Sweeper in an amount not to exceed \$1,800,584.60; RUSH TRUCK CENTER, for the purchase of one Peterbilt/MRL Striper in an amount not to exceed \$266,202.00; **LONGHORN INTERNATIONAL**, for the purchase of thirteen Crane Carrier LET2-45 Cab & Chassis for Commercial Body (brown) and two Crane Carrier LET2-45 Cab & Chassis for Commercial Body (blue) in an amount not to exceed \$2,896,831.00; **TEXAN WASTE EQUIPMENT, dba HEIL OF TEXAS**, for the purchase of fifteen Heil Commercial 25 Yard High Compaction Rear Loaders and two Heil F-4000N Narrow 11 Yard High Compaction Rear Loaders in an amount not to exceed \$2,581,925.90; *[Item went before City Council on August 22, 2013 and passed.]*

Fiscal Year 2013-2014 Operating Budget for Aviation Department. *[Item is scheduled to go before City Council on September 11, 2013.]*

Authorize negotiation and execution of a lease and development agreement with Scott Airport Parking, LLC for up to 64 acres of land at Austin-Bergstrom International Airport to develop and operate public covered parking facilities and additional services that enhance public use of the Airport. *[Item is scheduled to go before City Council on September 26, 2013.]*

Authorize execution of a lease with ABIA Retail, LLC for a tract of approximately 13 acres of land at Austin-Bergstrom International Airport to develop for commercial retail uses. *[Item is scheduled to go before City Council on September 26, 2013.]*

Authorize negotiation and execution of a 36-month rewards program administration agreement with Thanks Again, LLC to provide an airport centered loyalty/rewards program with estimated monthly program fees of \$5,000 per month, for a total contract amount not to exceed \$180,000. *[Item is scheduled to go before City Council on October 3, 2013.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: October 8, 2013

ADJOURNMENT

Motion to adjourn the meeting was made by Vice Chair Steven Hart, Commission Member Ernest Saulmon's second on a 5-0 vote. Commission Member George Farris and Commission Member James Kelsey were absent.

Meeting was adjourned at 5:47 p.m.

APPROVED