



**A MEETING OF THE AUSTIN CITY COUNCIL  
MINORITY-OWNED AND WOMEN-OWNED BUSINESS  
ENTERPRISE AND SMALL BUSINESS COUNCIL  
COMMITTEE WILL CONVENE NOVEMBER 12, 2013 AT  
3:00 P.M., CITY HALL, BOARDS AND COMMISSION  
ROOM 1101, 301 W. SECOND STREET, AUSTIN, TEXAS.**

**AGENDA**

The City Council Minority-Owned and Women-Owned Business Enterprise and Small Business Council Committee may go into a closed session under the Open Meetings Act, Section 551.071 of the Texas Government Code, to receive advice from legal counsel on any item on this agenda. A quorum of the City Council may be present at this meeting. Action will only be taken by the members of the committee.

**CALL TO ORDER**

**1. APPROVAL OF MINUTES**

Approval of the committee minutes from the October 8, 2013 regular meeting.

**2. CITIZEN COMMUNICATION: GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda

**3. NEW BUSINESS**

For discussion and possible action

- a.** Presentation from the Purchasing Office on procurement of advertising services, including the use of electronic advertising and the effects on local newspapers
- b.** Presentation from Contract Management Department on the Contractor Evaluation Form
- c.** Discuss and make recommendations on a guaranteed loan program, including a collateral pool for small businesses and minority- and women owned businesses (MBE/WBEs) that contract with the City directly, or through companies that contract with the City or have chapter 380 economic incentive agreements with the City.
- d.** Set the 2014 Regular Meeting Schedule

**4. MBE/WBE ADVISORY COMMITTEE REPORT**

Monthly report from the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) and Small Business Advisory Committee regarding its activities and minority-owned and women-owned business enterprises issues as described in its agenda posted for November 5, 2013

**5. STAFF REPORT**

Monthly update from Small & Minority Business Resources department (SMBR) regarding the Request for Change report

**ADJOURN**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Dolores Gonzalez, City of Austin ADA Coordinator, at (512) 974-3256 for additional information; TTY users route through Relay Texas at 711.

For more information on the Council Committee, please contact Kristi Samilpa at (512) 974-7650.