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MEMORANDUM

TO: Planning Commission
FROM: Mike Trimble, Capital Planning Officer
DATE: November 8th, 2013
SUBJECT: Capital Improvement Program (CIP) Strategic Plan Briefing
CC: Annick Beaudet, Capital Program Consultant

The purpose of this memorandum is to provide some background and context for the CIP Strategic Plan briefing that is scheduled for your November 12th, 2013 regular meeting.

The Capital Planning Office (CPO) and the Budget Office have been working on a revision to the CIP Plan process for FY 15. We have determined that the CPO will be responsible for the new CIP strategic planning component (CIP Strategic Plan), while the Budget Office will be responsible for the 5-year CIP financial plan component (CIP Financial Plan). The CIP Financial Plan will continue to be a precursor to establishing the capital budget each year, while the purpose of the CIP Strategic Plan is to provide long-range focus and direction for the city's capital investments.

The CIP Strategic Plan is a new approach to capital planning. The CIP Strategic Plan is intended to provide a critical link between our capital investment strategy and the Imagine Austin Comprehensive Plan and other intersecting initiatives and priorities.

We look forward to providing more detail at the briefing, including the components of the plan, the timeline, and what the Planning Commission should expect to see as it receives the draft plan later in the fiscal year.

Please contact me, or Annick Beaudet in my office, should you have any questions in the future, or prior to the meeting. Annick can be reached at annick.beaudet@austintexas.gov and 512-974-7959.