



ETHICS REVIEW COMMISSION MINUTES

**SPECIAL CALLED MEETING
Wednesday, October 16, 2013**

The Ethics Review Commission convened in a special called meeting on Wednesday, October 16, 2013, at Austin City Hall, 301 W. 2nd Street, Room 1027, in Austin, Texas.

Chair Kaplan called the meeting to order at 6:30 p.m.

Commission members in attendance: Chair Austin Kaplan, Vice Chair Velva Price, Peter Einhorn, Donna Beth McCormick, James Ruiz, James Sassin, and Dennis Speight.

Staff in Attendance: Assistant City Attorney Cynthia Tom, Commission Staff Liaison.

Regarding agenda item 1: there were no speakers for citizen communication.

Regarding agenda item 2.A.: Assistant City Attorney Tom briefed the Commission on preliminary hearings procedures.

Regarding agenda item 2.B. (preliminary hearing on complaint by Alisa Walker against Susana Almanza, under City Code, Section 2-7-44): Complainant Walker and Respondent Almanza both made sworn statements and were questioned by the Commission. Commission Member Sassin moved to hold a final hearing on the complaint because of the existence of reasonable grounds to believe that a violation of City Code, Section 2-1-24 had occurred. Commission Member Speight seconded the motion. The motion passed 6-1. Those members voting aye were: Chair Kaplan and Commission Members Peter Einhorn, Donna Beth McCormick, James Ruiz, James Sassin, and Dennis Speight. Voting nay was: Vice Chair Price. The Commission discussed possible dates for the final hearing as well as documents and testimony to be provided for the final hearing, which was tentatively scheduled for October 29, 2013.

Vice Chair Price moved to adjourn the meeting at 8:04 p.m. Commission Member McCormick seconded the motion. The motion passed 7-0.