

## **MEMORANDUM**

TO:

Mayor and Council

FROM:

Greg Guernsey, Director

Planning and Development Review Department

DATE: November 12, 2013

SUBJECT: C14-2013-0104 Shelley Tract

The staff is requesting a postponement of this case to the December 12<sup>th</sup> City Council meeting.

Greg Guernsey, Director

Planning and Development Review Department

Wender W. Moads for

x: Marc A. Ott, City Manager

Sue Edwards, Assistant City Manager