



**MBE/WBE AND SMALL BUSINESS PROCUREMENT
PROGRAM ADVISORY COMMITTEE
TUESDAY, DECEMBER 3, 2013 5:30 PM
CITY HALL, BOARDS AND COMMISSIONS ROOM 1101
301 W. 2ND STREET, AUSTIN, TEXAS**

AGENDA

CALL TO ORDER

1. APPROVAL OF MINUTES

2. CITIZEN COMMUNICATION: GENERAL

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

3. NEW BUSINESS

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a.** Discuss and make recommendations on a guaranteed loan program, including a collateral pool for small businesses and minority- and women owned businesses (MBE/WBEs) that contract with the City directly, or through companies that contract with the City or have chapter 380 economic incentive agreements with the City
- b.** Discussion on City of San Antonio and City of Fort Worth MBE/WBE ordinance provisions pertaining to the rejection of future bids from contractors for payment related issues

4. OLD BUSINESS

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a.** Development of Third Party presentation guidelines for Third Party companies presenting to the Advisory Committee
- b.** Discussion on terms and language in City's Third Party Resolution, SMBR's Third Party Agreement Guidebook, and Chapter 380 economic development agreements

5. STAFF BRIEFINGS

- a.** Monthly report and update from SMBR regarding the Small Business Construction Program (SBCP), Request for Change (RFC), and Council Awards reports
- b.** Monthly report and update from SMBR regarding Third Party Agreement reports

6. FUTURE AGENDA ITEMS

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Dolores Gonzalez, ADA Coordinator, at (512) 974-3256, for additional information; TTY users route through Relay Texas at 711. For more information on the MBE/WBE and Small Business Procurement Program Advisory Committee, please contact Kristi Samilpa at (512) 974-7650.