



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, NOVEMBER 12, 2013**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, November 12, 2013 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:01 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
Ernest Saulmon, Vice Chair
D'Ann Johnson, Secretary
Steven Hart
George Farris

Commission Members Absent:

James Kelsey

Staff in Attendance:

Susana Carbajal
Stephanie Tucker
Francisco Garza
Kellye Mireles
Ghizlane Badawi
Shane Harbinson
Joan Ewell
Robert Hengst
Dave Arthur
Mike Robinson
Michelle Moheet
Matt Coldwell
Royce Traywick

Others Present:

Chris Coons, KSA
Byron Chavez, CHA
Josh Crawford, Garver
Mary Smith, HRD
Roberta Byram, HRD
Amelia Koplos, UT
Carrie Brown, AIPP Coordinator

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of October 8, 2013 were approved on Secretary D'Ann Johnson's motion, Vice-Chair Ernest Saulmon's second on a 5-0 vote. Commission Member James Kelsey was absent.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Airport Parking Operation Improvements Presentation was presented by Robert Hengst, Aviation Department.
- b) Airport Tenant Updates was presented by Stephanie Tucker, Aviation Department.
- c) Finance & Operation Reports for Fiscal Year 2013 to date was presented by Dave Arthur, Aviation Department.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for October 2013 was presented by Royce Traywick, Aviation Department.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	OCTOBER 2013	OCTOBER 2012	% Increase/(decrease)
TAXICAB	36,009	32,181	11.9%
LIMOUSINE	3,904	3,318	17.7%
HOTEL SHUTTLE	3,419	3,907	(12.5%)
OTHER SHUTTLE	880	494	78.1%
CHARTER BUS	50	19	163.2%
OVERALL TOTAL	44,262	39,919	10.9%

- e) Status of Art in Public Places (AIPP) projects at Airport was presented by Carrie Brown, AIPP coordinator.

4. ACTION ITEMS

- a) Approve 2014 Meeting Schedule.

The motion authorizing action item 4a was approved on Commission Member George Farris' motion, Commission Member Steven Hart's second on a 5-0 vote with a change to the November 11, 2014 date to November 12, 2014 due to the City of Austin Holiday, Veterans Day. Commission Member James Kelsey was absent.

- b) Vote on recommendation to City Council regarding the following:

- i) Authorize award and execution of a 36-month requirements service contract with **FUSION SERVICES LTD dba. AUTO GATE; COMPOUND SECURITY SPECIALISTS.** to provide on-site automatic gates maintenance and repair services for various City Departments, in an amount not to exceed \$783,163.86, with three 12-month extension options in an amount not to exceed \$261,054 per extension option, a total contract amount not to exceed \$1,566,327. (28740)

The motion authorizing action item 4bi was approved on Secretary D'Ann Johnson's motion, Commission Member Steven Hart's second on a 5-0 vote. Commission Member James Kelsey was absent.

- ii) Authorize award, negotiation and execution of a 36 month requirements service contract with **TEXAS INDUSTRIES for the BLIND and HANDICAPPED, INC. (TIBH)** for temporary personnel services in an estimated amount not to exceed \$1,373,800, with three 12-month extension options in an estimated amount not to exceed \$457,933 per extension option, for a total estimated contract amount not to exceed \$2,747,600. (28735)

The motion authorizing action item 4bii was approved on Vice Chair Ernest Saulmon's motion, Secretary D'Ann Johnson's second on a 5-0 vote. Commission Member James Kelsey was absent.

- iii) Authorize award, negotiation, and execution of a 12-month professional service contract with **AIRPORT COUNCIL INTERNATIONAL** to provide measurement of customer satisfaction and benchmarking based on passenger surveys for the Aviation Department in an amount not to exceed \$42,900, with four 12-month extension options in an amount not to exceed \$42,900 per extension option, for a total contract amount not to exceed \$214,500. (28686)

The motion authorizing action item 4biii was approved on Vice Chair Ernest Saulmon's motion, Commission Member George Farris' second on a 4-0-1 vote. Secretary D'Ann Johnson abstained from the vote and Commission Member James Kelsey was absent.

- iv) Authorize award, negotiation and execution of a 15-month requirements contract with **AIR TRANSPORT IT SERVICES, INC.**, for AirIT's Airport Operational Database, Resource Management System and additional EASE software licenses for expansion of the Shared Use Passenger Processing Systems at Austin-Bergstrom International Airport and the first year of maintenance and support in an amount not to exceed \$1,257,255. (28685)

The motion authorizing action item 4biv was approved on Secretary D'Ann Johnson's motion, Commission Member Steven Hart's second on a 5-0 vote. Commission Member James Kelsey was absent.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize award and execution of a 24-month requirements service contract with **OPEN TEXT CORPORATION** to provide electronic conversion of paper-based records for the Aviation Department in an amount of \$500,000. (27812) *[Item went before City Council on October 17, 2013 and passed.]*

Authorize award and execution of a 36-month requirements service agreement with **VOIANCE LANGUAGE SERVICES, LLC**, to provide interpretation services for the Austin Police, Health and Human Services, Aviation, and Building Services Departments in an amount not to exceed \$281,028, with three 12-month extension options in an amount not to exceed \$93,676 per extension option, for a total contract amount not to exceed \$562,056. (28084) *[Item went before City Council on October 17, 2013 and passed.]*

Authorize the use of the Competitive Sealed Proposal method for construction in accordance with Government Code Chapter 2267 Subchapter D on Terminal Area Spalling Improvements at the Austin-Bergstrom International Airport. (27926) *[Item went before City Council on October 24, 2013 and passed.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: December 10, 2013

ADJOURNMENT

Motion to adjourn the meeting was made by Commission Member Steven Hart, Vice Chair Ernest Saulmon's second on a 5-0 vote. Commission Member James Kelsey was absent.

Meeting was adjourned at 5:54 p.m.

AVIATION PROJECTS STATUS REPORT

Tuesday, December 03, 2013

1 - Preliminary

Project Name: eALP and Utility Mapping

DOA PM:	Rohini Kumarage	PWD PM:	
Sub-project ID:	6000.103	ABIA Number:	A3242
FDU Number (1):	4910-8107-3242	Appropriation (1):	\$450,000
FDU Number (2):		Appropriation (2):	
Project Status:	Reviewing/Finalizing the Aecom proposal.		

Project Name: Stormwater Drainage Improvements

DOA PM:	Jennifer Williams	PWD PM:	Alison von Stein
Sub-project ID:	5702.011	ABIA Number:	E3248
FDU Number (1):	4910-8107-3248 (A248)	Appropriation (1):	\$250,000
FDU Number (2):	4911-8107-A248	Appropriation (2):	\$1,750,000
Project Status:	Estimates for PER are in negotiations. Meeting to be held Dec. 4 with consultant to discuss scope and cost.		

Project Name: Food Court Improvements

DOA PM:	Robert Hengst	PWD PM:	
Sub-project ID:	5415.095	ABIA Number:	T3265
FDU Number (1):	4910-8107-3265	Appropriation (1):	\$400,000
FDU Number (2):		Appropriation (2):	
Project Status:	Kickoff meeting to be scheduled for December.		

AVIATION PROJECTS STATUS REPORT

Tuesday, December 03, 2013

2 - Design/Study

Project Name: IS Building 7355 Emergency Power Improvements

DOA PM: Rohini Kumarage PWD PM: Alison von Stein
Sub-project ID: 6001.067 ABIA Number: P3163
FDU Number (1): 4910-8107-3163 Appropriation (1): \$1,557,313
(A163)
FDU Number (2): 4911-8107-A163 Appropriation (2): \$417,687
Project Status: Pre bid meeting was held on 11/20/13.
Bids due - 12/16/13

Project Name: Wildlife Hazard Assessment - FAA Grant 54

DOA PM: Joe Medici PWD PM: Jules Parrish
Sub-project ID: 6000.054 ABIA Number: M3179
FDU Number (1): 4910-8107-3179 Appropriation (1): \$266,667
FDU Number (2): Appropriation (2):
Project Status: Final invoice submitted for processing.

Project Name: ABIA Parking Operations Improvements

DOA PM: Janice White PWD PM: Robert Pirtle
Sub-project ID: 6001.070 ABIA Number: L3186
FDU Number (1): 4910-8107-3186 Appropriation (1): \$4,790,000
(A186)
FDU Number (2): 4911-8107-A186 Appropriation (2): \$4,000,000
Project Status: Lower level study review meeting held final report to be delivered.
PER has been reviewed and ABIA scope decision/direction given.
Internal revenue control system meeting held follow-up meeting scheduled 12/6.
Updated project task list, proposal and schedule to reflect PER scope approval is in review. Meeting
to initial second phase of design phase services to be held 12/5.

Project Name: Terminal Job Order Contracting - Various

DOA PM: Various PWD PM:
Sub-project ID: 5415.060 ABIA Number: T3191.03
FDU Number (1): 4910-8107-3191 Appropriation (1): \$450,000
FDU Number (2): Appropriation (2):
Project Status: T3191.01-T3191.03: Complete
T3191.04-T3191.05: Ongoing, but funding necessary
T3191.06: Pump purchase complete; construction will be funded by 3139.

Project Name: ARFF Building Roof Leak Repairs/Replacement

DOA PM: Dale Thompson PWD PM: Robert Pirtle
Sub-project ID: 6000.060 ABIA Number: P3211
FDU Number (1): 4910-8107-3211 Appropriation (1): \$453,000
FDU Number (2): Appropriation (2):
Project Status: Consultant working on 100% submittal.
Asbestos sampling done on 10/24.

AVIATION PROJECTS STATUS REPORT

Tuesday, December 03, 2013

Project Name: CONRAC - AIPP

DOA PM: Janice White PWD PM: Robert Pirtle
Sub-project ID: 6001.066 ABIA Number: L3228
FDU Number (1): 4910-8107-3228 Appropriation (1): \$360,000
FDU Number (2): Appropriation (2):
Project Status: Design update with artist held 12/02/13.
Final Design Presentation to AIPP 12/02/13 and Arts Commission 12/09/13.

Project Name: De-icing Storage Facility

DOA PM: Carrie Stefanelli PWD PM:
Sub-project ID: 6000.063 ABIA Number: A3230
FDU Number (1): 4910-8107-3230 Appropriation (1): \$340,000
FDU Number (2): Appropriation (2):
Project Status: Design/drafting continues, with design set to be complete by the end of 2013.

Project Name: FAA Ductbank Relocation

DOA PM: Dale Thompson PWD PM: Alison von Stein
Sub-project ID: 6000.064 ABIA Number: A3231
FDU Number (1): 4910-8107-3231 Appropriation (1): \$1,350,000
FDU Number (2): Appropriation (2):
Project Status: 60% Design submittal received 10/18 and copies forwarded to FAA personnel.
Telcon held with FAA on 11/14 to discuss the next step in processing the MOU.
EA process continues.

Project Name: BHS assessment and EDS Recapitalization - TSA Grant HSTS04-12-H-CT1204

DOA PM: Robert Hengst PWD PM:
Sub-project ID: 5415.071 ABIA Number: T3232
FDU Number (1): 4910-8107-3232 Appropriation (1): \$480,000
FDU Number (2): Appropriation (2):
Project Status: 100% documents were completed for review and submitted to TSA in October. TSA has approved possibly moving construction back until after the Infill project is complete, to be determined if all parties agree 12/9.

Project Name: Elevator Refurbishment

DOA PM: Rohini Kumarage PWD PM:
Sub-project ID: 6001.093 ABIA Number: L3245
FDU Number (1): 4910-8107-3245 Appropriation (1): \$2,500,000
FDU Number (2): Appropriation (2):
Project Status: Received final report from consultant. Under review.

Project Name: Chillers/Boilers - Out Buildings

DOA PM: Ben Avila PWD PM:
Sub-project ID: 6501.063 ABIA Number: X3246
FDU Number (1): 4910-8107-3246 Appropriation (1): \$250,000
(A246)
FDU Number (2): 4911-8107-A246 Appropriation (2): \$750,000
Project Status: Preliminary Engr Report submitted by consultant in JULY-2013.
Need to forward recommendations for action to DoA Mgmt by DEC-2013.

AVIATION PROJECTS STATUS REPORT

Tuesday, December 03, 2013

Project Name: Upper Level Embankment Inspections and Repairs

DOA PM: Rohini Kumarage PWD PM: Robert Pirtle
Sub-project ID: 6001.095 ABIA Number: L3247
FDU Number (1): 4910-8107-3247 Appropriation (1): \$127,978
(A247)
FDU Number (2): 4911-8107-A247 Appropriation (2): \$900,000
Project Status: RFQ review is complete. Interviews are scheduled for 3rd of December.

Project Name: Landside Roadway Improvements

DOA PM: Jennifer Williams PWD PM: Tony Krauss
Sub-project ID: 6001.092 ABIA Number: L3249
FDU Number (1): 4910-8107-3249 Appropriation (1): \$250,000
(A249)
FDU Number (2): 4911-8107-A249 Appropriation (2): \$1,750,000
Project Status: Final PER received and design team HVJ selected from rotation list. Waiting for HVJ design proposal to start design.

Project Name: Matrix Electrical Room HVAC Improvements

DOA PM: Rohini Kumarage PWD PM:
Sub-project ID: 5415.088 ABIA Number: T3253
FDU Number (1): 4910-8107-3253 Appropriation (1): \$100,000
FDU Number (2): Appropriation (2):
Project Status: working on comments from QSMC.

Project Name: Shared Use Passenger Processing System (SUPPS)

DOA PM: Robert Mercado PWD PM:
Sub-project ID: 5415.099 ABIA Number: T3283
FDU Number (1): 4910-8107-3283 Appropriation (1): \$3,500,000
FDU Number (2): Appropriation (2):
Project Status: Purchasing has approved AirIT contract as a sole source procurement. Approved by City Council on November 21. Ordering of equipment is underway.

Project Name: Restrooms Completion

DOA PM: Rohini Kumarage PWD PM:
Sub-project ID: 5415.098 ABIA Number:
FDU Number (1): 4910-8107-3285 Appropriation (1): \$100,000
FDU Number (2): Appropriation (2):
Project Status: The consultant is working on proposals from their subs.

Project Name: Spirit of Austin Lane AIPP

DOA PM: Robert Hengst PWD PM:
Sub-project ID: 10531.002 ABIA Number:
FDU Number (1): 4910-8107-6052 Appropriation (1): \$446,000
FDU Number (2): Appropriation (2):
Project Status: Artist working on options, with meeting scheduled for December.

AVIATION PROJECTS STATUS REPORT

Tuesday, December 03, 2013

Project Name: Terminal East Infill Project AIPP

DOA PM: Robert Mercado

PWD PM: Burton Jones

Sub-project ID: 5415.065

ABIA Number: TB060

FDU Number (1): 4912-8107-B060

Appropriation (1): \$900,000

FDU Number (2):

Appropriation (2):

Project Status: Artist (Mikyoung Kim) is working on preliminary design proposal for a November 4 presentation.

AVIATION PROJECTS STATUS REPORT

Tuesday, December 03, 2013

3 - Bid/Award

Project Name: ABIA Terminal Area Spalling Improvements

DOA PM: Rohini Kumarage PWD PM: Robert Pirtle

Sub-project ID: 5415.054 ABIA Number: T3172

FDU Number (1): 4910-8107-3172 Appropriation (1): \$692,539

FDU Number (2): Appropriation (2):

Project Status: The project is classified as an emergency project. The contractor is on board the immediate work is expected to begin during the week of December 2nd.

Project Name: Bldg. 6005 Improvements - Phase II (P&E)

DOA PM: Robert Mercado PWD PM: Robert Pirtle

Sub-project ID: 6001.084 ABIA Number: L3217

FDU Number (1): 4910-8107-3217 (A217) Appropriation (1): \$1,100,000

FDU Number (2): 4911-8107-A217 Appropriation (2): \$1,150,000

Project Status: Construction Documents scheduled to be released for bidding in early December.

Project Name: Taxiway Alpha Completion

DOA PM: Dale Thompson PWD PM: Alison Von Stein

Sub-project ID: 6000.056 ABIA Number: A3241

FDU Number (1): 4910-8107-3241 Appropriation (1): \$1,000,000

FDU Number (2): Appropriation (2):

Project Status: Re-bid of the project was advertised beginning on 11/11/2013, with bid opening scheduled for 12/19/2013.

Project Name: Taxiway Alpha Completion - North - Construction

DOA PM: Dale Thompson PWD PM: Alison von Stein

Sub-project ID: 6000.109 ABIA Number: AA408

FDU Number (1): 4911-8107-A408 Appropriation (1): \$6,000,000

FDU Number (2): Appropriation (2):

Project Status: The north and south portions of the project were combined into one construction package as per the FAA. Please refer to FDU 4910-8107-3241.

Project Name: Taxiway Alpha Completion - South - Design

DOA PM: Dale Thompson PWD PM: Alison von Stein

Sub-project ID: 6000.110 ABIA Number: AA409

FDU Number (1): 4911-8107-A409 Appropriation (1): \$1,000,000

FDU Number (2): Appropriation (2):

Project Status: The north and south portions of the project were combined into one construction package as per the FAA. Please refer to FDU 4910-8107-3241.

4 - Construction/Execution

Project Name: Noise Mitigation Program Implementation - FAA Grant 40

DOA PM: Melinda Ruby

PWD PM:

Sub-project ID: 5696.001

ABIA Number: N3132

FDU Number (1): 4910-8107-3132

Appropriation (1): \$5,285,636

FDU Number (2):

Appropriation (2):

Project Status: **MOBILE HOME PARK:** To-date, we have made offers on thirty-seven (37) mobile homes. We have the offer ready for the last (38th) home and are attempting to locate one of the owners. Thirty-six (36) offers have been accepted. We have purchased thirty-five (35) homes. We anticipate purchasing the one (1) mobile home currently under contract in January, 2014, as we are assisting the occupants to obtain replacement housing. Of the thirty-five (35) acquired homes, one (1) is occupied and thirty-four (34) have been vacated. Asbestos abatement and demolition have been completed on twenty-nine (29) of the vacated mobile homes. Demolition is in the final stages on another three (3) homes. We are awaiting asbestos surveys, and then the next round of abatement and demolition will be scheduled in December, 2013. We continue to assist low-income owners with getting approved in area mobile home parks and with obtaining home loans. We are also assisting an owner trying to purchase a conventional home. We have utilized the SH71 Partners escrow account to help relocate four (4) families, but one (1) of the families repaid the escrow funds that were used to assist them. We anticipate needing the escrow fund for one (1) additional family. In summary, of the thirty-eight (38) mobile homes in the park, thirty-five (35) have been purchased. Three (3) mobile homes remain to be purchased.

OTHER: The Airport plans to dispose of the Mobile Home Park and vacant lot located on Shapard Lane by Land Exchange. Although the park is not yet vacant, we ordered an appraisal to determine its fair market value.

Project Name: Noise Mitigation Program Implementation - FAA Grant 44

DOA PM: Melinda Ruby

PWD PM:

Sub-project ID: 5696.001

ABIA Number: N3137

FDU Number (1): 4910-8107-3137

Appropriation (1): \$1,834,511

FDU Number (2):

Appropriation (2):

Project Status: Refer to N3132 for Project Status.

Project Name: Noise Mitigation Program Implementation - FAA Grant 50

DOA PM: Melinda Ruby

PWD PM:

Sub-project ID: 5696.001

ABIA Number: N3150

FDU Number (1): 4910-8107-3150

Appropriation (1): \$5,887,907

FDU Number (2):

Appropriation (2):

Project Status: Refer to N3132 for Project Status.

Project Name: Noise Mitigation Program Implementation - FAA Grant 46

DOA PM: Melinda Ruby

PWD PM:

Sub-project ID: 5696.001

ABIA Number: N3154

FDU Number (1): 4910-8107-3154

Appropriation (1): \$1,952,418

FDU Number (2):

Appropriation (2):

Project Status: Refer to N3132 for Project Status.

AVIATION PROJECTS STATUS REPORT

Tuesday, December 03, 2013

Project Name: Noise Mitigation Program Implementation - FAA Grant 51

DOA PM: Melinda Ruby PWD PM:
Sub-project ID: 5696.001 ABIA Number: N3157
FDU Number (1): 4910-8107-3157 Appropriation (1): \$2,575,000
FDU Number (2): Appropriation (2):
Project Status: Refer to N3132 for Project Status.

Project Name: Expert Advisor - ABIA Consolidated Rental Car Facility (CONRAC)

DOA PM: Janice White PWD PM: Robert Pirtle
Sub-project ID: 6001.006 ABIA Number: L3162
FDU Number (1): 4910-8107-3162 Appropriation (1): \$1,640,000
FDU Number (2): Appropriation (2):
Project Status: PGAL/Ricondo final draft revenue control system recieved. PGAL/Ricondo continues to advise ABIA on parking and transportation issues in addition to construction phase services for the CONRAC project.

Project Name: ABIA Terminal Fire Protection Improvements - Ph. 2

DOA PM: Richard Chaney (AVILA) PWD PM: Robert Pirtle
Sub-project ID: 5415.056 ABIA Number: T3176
FDU Number (1): 4910-8107-3176 (A176) Appropriation (1): \$1,213,944
FDU Number (2): 4911-8107-A176 Appropriation (2): \$4,428,456
Project Status: BA Update - CONST work in progress. Current Sub-Comp date is 11-06-2014. Coordinating work with AFD and DoA Terminal occupants.

Project Name: Information Technology Master Plan

DOA PM: Robert Mercado PWD PM:
Sub-project ID: 6001.072 ABIA Number: M3188
FDU Number (1): 4910-8107-3188 Appropriation (1): \$1,100,000
FDU Number (2): Appropriation (2):
Project Status: The following tasks are underway:
Task 3: Mission Analysis
Task 4: Tech Analysis & Grouping
Task 5: TEI Coordination
Task 6: ITMP Development
Task 7: Conceptual Design - Infrastructure

Project Name: Terminal Improvements 2012 (with T3213)

DOA PM: Robert Hengst PWD PM: Burton Jones
Sub-project ID: 5415.059 ABIA Number: T3190
FDU Number (1): 4910-8107-3190 (A190) Appropriation (1): \$7,070,000
FDU Number (2): 4911-8107-A190 Appropriation (2): \$1,100,000
Project Status: It has been decided to closes out work done to date with contractor and delete all other scope from the contract. Public Works and Legal are finalizing this change, with close out expected by the end of 2013. Scope deleted will have to be completed by other contractor(s).

AVIATION PROJECTS STATUS REPORT

Tuesday, December 03, 2013

Project Name: Lot J

DOA PM: Dale Thompson PWD PM: John Wepryk
Sub-project ID: 6001.074 ABIA Number: L3195
FDU Number (1): 4910-8107-3195 Appropriation (1): \$6,560,300
(A195)
FDU Number (2): 4911-8107-A195 Appropriation (2): \$3,000,000
Project Status: Bus shelters being manufactured and expect delivery in mid-December.
Striping of Lot J, irrigation work, and landscaping are in progress.

Project Name: Presidential Boulevard Roadway Safety and Security Improvements - FAA Grant 57

DOA PM: Dale Thompson PWD PM: Alison von Stein
Sub-project ID: 6001.075 ABIA Number: L3196
FDU Number (1): 4910-8107-3196 Appropriation (1): \$5,226,200
FDU Number (2): Appropriation (2):
Project Status: Roadway walk-thru inspection held 10/28. Terminal work walk-thru inspection held on 11/12/2013.
Consultant's punchlist received 11/22, and being reviewed by airport staff.

Project Name: Terminal East Infill Project Design

DOA PM: Robert Mercado PWD PM: Burton Jones
Sub-project ID: 5415.065 ABIA Number: T3215
FDU Number (1): 4910-8107-3215 Appropriation (1): \$1,487,530
(A215)
FDU Number (2): 4911-8107-A215 Appropriation (2): \$5,112,470
Project Status: Construction underway. Subsurface utility work underway. Pier drilling has started.

Project Name: Records Management Implementation

DOA PM: Joe Medici PWD PM:
Sub-project ID: 5415.066 ABIA Number: M3216
FDU Number (1): 4910-8107-3216 Appropriation (1): \$800,000
FDU Number (2): Appropriation (2):
Project Status: Kickoff meeting was held on November 12, 2013 with vendor. A work session will be scheduled in
December to begin the development of the Statement of Work items, review logistics for onsite
inventory and scanning of the drawings, confirm details for EDIMS import of metadata and images,
and general housekeeping items. Actual work will start in February or March of 2014.

Project Name: Terminal Improvements FY2013 (Phase 8)

DOA PM: Jennifer Williams PWD PM: Robin Camp
Sub-project ID: 5415.087 ABIA Number: T3244
FDU Number (1): 4910-8107-3244 Appropriation (1): \$300,000
(A244)
FDU Number (2): 4911-8107-A244 Appropriation (2): \$1,000,000
Project Status: Contractor has awarded subs and they are getting badged. Construction to start week of Dec. 9.

AVIATION PROJECTS STATUS REPORT

Tuesday, December 03, 2013

Project Name: Terminal East Infill Project Construction

DOA PM: Robert Mercado PWD PM: Burton Jones

Sub-project ID: 5415.065 ABIA Number: TB215

FDU Number (1): 4912-8107-B215 Appropriation (1): \$61,350,000

FDU Number (2): Appropriation (2):

Project Status: Construction underway. Subsurface utility work underway and pier drilling has started.

Project Name: ABIA Consolidated Rental Car Facility

DOA PM: Janice White PWD PM: Robert Pirtle

Sub-project ID: NA ABIA Number: F8011.01

FDU Number (1): F8011.01 Appropriation (1):

FDU Number (2): Appropriation (2):

Project Status: Construction is ongoing. Tower cranes in place, vertical construction underway with column and elevated slab pours underway. 100% construction document package issued. Reverse shuttle and south exit plaza design and reviews ongoing.

PROPERTIES UPDATE

PROJECT	STATUS
Alaska Airlines - station modification	CPIS submitted and approved. Waiting on design
Atlantic Aviation - canopies install	Pending information from contractor on payment bond
Auntie Anne's - renovations	Consultant working on final submittal documents for
Austin Article - relocation	Review completed of preliminary drawings
Avis - Budget Wireless System Upgrade	IS approved work. Pending receipt of construction
Booth Fire Hydrant	Notice to proceed issued for relocation of hydrant
Delta - gate move from 3 to 4 to create dual gate access to the FIS	Move scheduled for October 10
DNC - Admin office server room	Waiting on design docs and construction schedule
DNC - Austin MacWorks	Pending information from DNC
DNC - Briggos	Infrastructure construction scheduled for Jan 2014. Installation of coffee machine scheduled for 2nd quarter 2014
DNC - Hoover's Restaurant	Permitting docs being reviewed. Pre-construction meeting held 11-7-13
DNC - leaks	Repairs scheduled to begin December 5 with planned completion by December 15. Waiting on construction schedule. (Hill's/Nuevo Leon cooler floor leak, Benson's leaks at bar and soda lines, Schlotsky's mop sink replacement)
DNC - Tyler's kiosk	Project on hold
Dollar/Thrifty - fuel reclaim system	Pending scheduling of work
Fara Café - renovations	Waiting on permit and construction scheduling
GSE Fuel Farm - construct new consolidated fuel farm	Agreement negotiations
Hertz Fuel Monitoring System	Installation of monitoring system on make-ready lot. Design review complete
Ruta Maya/Thundercloud - menu board	CPIS approved. Execution pending approval of price increase
Vino Volo	Permit in review.
Wok & Roll - kiosk	Latest drawing submitted by architect
Wok & Roll - refurbishments	Comments to 100% drawings provided. Pending design completion by architect

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Airport Operating Fund 5070
Income Statement - For Internal Use Only
Fiscal Year to Date for 1 Month(s) ended October 31, 2013

	Amended Budget	Budget Annualized 1 month(s)	Year to Date w/ Encumb	Y-T-D Variance Fav (Unfav)	Y-T-D % Variance Fav (Unfav)
REVENUE					
AIRLINE REVENUE					
Landing Fees	22,220,001	1,851,667	1,956,313	104,646	5.7%
Terminal Rental & Other Fees	23,258,999	1,938,250	2,026,947	88,697	4.6%
TOTAL AIRLINE REVENUE	45,479,000	3,789,917	3,983,260	193,343	5.1%
NON-AIRLINE REVENUE					
Parking	30,411,560	2,534,297	2,789,900	255,603	10.1%
Other Concessions	20,260,864	1,688,405	1,933,721	245,316	14.5%
Other Rentals and Fees	6,978,657	581,555	536,587	(44,968)	(7.7%)
TOTAL NON-AIRLINE REVENUE	57,651,081	4,804,257	5,260,208	455,951	9.5%
Interest Income	117,000	9,750	8,955	(795)	(8.2%)
TOTAL REVENUE	103,247,081	8,603,924	9,252,423	648,499	7.5%
OPERATING REQUIREMENTS					
Fac Mgmt, Ops and Airport Security	41,425,580	3,450,750	3,193,822	256,928	7.4%
Airport Planning and Development	2,202,934	183,504	154,923	28,581	15.6%
Support Services	12,316,552	1,025,971	751,701	274,270	26.7%
Business Services	10,521,605	876,450	812,214	64,236	7.3%
TOTAL OPERATING EXPENSES	66,466,671	5,536,675	4,912,660	624,015	11.3%
Debt Service					
GO Debt Service Fund	27,089	2,257	2,257	0	0.0%
2013A Revenue Refunding Bonds	2,133,225	177,769	290,000	(112,231)	(63.1%)
2013 Prosperity Bank Loan	0	0	112,500	(112,500)	N/A
2013A Revenue Refunding Bonds - COI/DSR	0	0	2,245,584	(2,245,584)	N/A
2005 Variable rate Notes (Swap)	25,839,076	2,153,256	2,048,039	105,217	4.9%
2005 Variable rate Notes Fees	3,137,800	261,483	277,121	(15,638)	(6.0%)
PFC Debt Service Funding	(13,338,140)	(1,111,512)	(1,126,341)	14,829	1.3%
TOTAL Net Debt Service	17,799,050	1,483,253	3,849,160	(2,365,907)	(159.5%)
OTHER REQUIREMENTS					
Workers' Compensation	462,940	38,563	38,578	(15)	0.0%
Citywide Administrative Support	2,625,317	218,689	218,776	(87)	0.0%
Communications & Technology Mgmt	1,464,944	122,030	122,079	(49)	0.0%
Accrued Payroll	127,548	10,625	10,629	(4)	0.0%
Compensation Adjustment	22,425	1,868	143	1,725	92.3%
Liability Reserve	20,000	1,666	1,667	(1)	(0.1%)
Operating Reserve	783,581	65,272	65,298	(26)	0.0%
CTECC	125,316	10,439	10,443	(4)	0.0%
Trunked Radio Allocation	108,315	9,023	9,026	(3)	0.0%
TOTAL OTHER REQUIREMENTS	5,740,386	478,175	476,639	1,536	0.3%
TOTAL REQUIREMENTS	90,006,107	7,498,103	9,238,459	(1,740,356)	(23.2%)
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	13,240,974	1,105,821	13,964	(1,091,857)	(98.7%)
ENPLANEMENTS	Passengers	% Inc/(Dec)			
October (Month over Month)	435,102	6.72%			
Year-to-Date	435,102	6.72%			

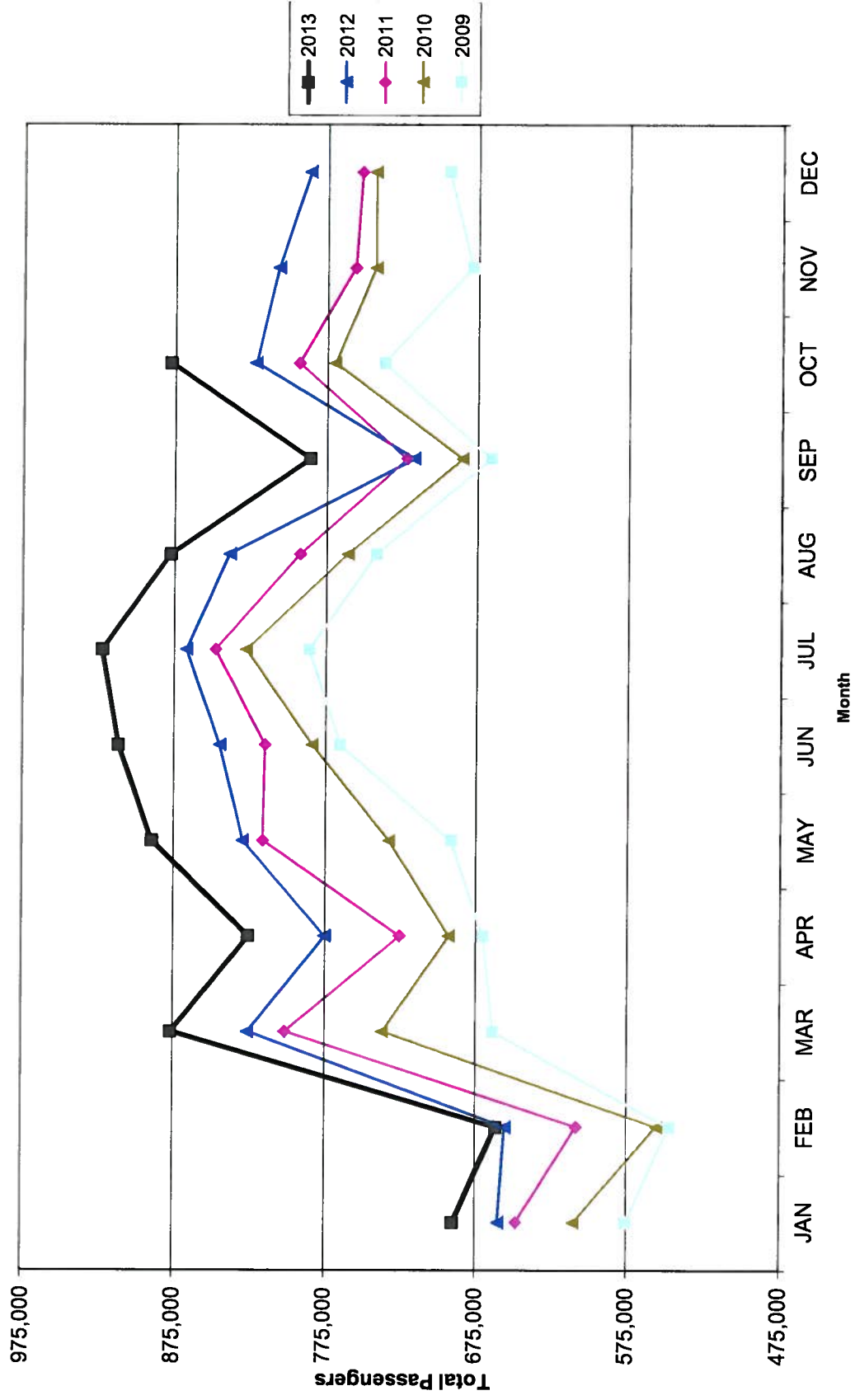
**CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
INCOME STATEMENT COMPARISON THIS YEAR VS. LAST YEAR**

This month - This Year vs. Last Year
FY14 (Oct 13) vs FY13 (Oct 12)

Fiscal YTD - This Year vs. Last Year
FY14 (Oct 13 - Oct 13) vs FY13 (Oct 12 - Oct 12)

	FY14 Oct-13	FY13 Oct-12	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance	FY14 Oct-13	FY13 Oct-12	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance
<u>Airline Revenue</u>								
Landing Fees	1,956,313	1,829,753	126,560	6.9%	1,956,313	1,829,753	126,560	6.9%
Terminal Rental & Other Fees	2,026,947	2,019,397	7,550	0.4%	2,026,947	2,019,397	7,550	0.4%
Total Airline Revenue	3,983,260	3,849,150	134,110	3.5%	3,983,260	3,849,150	134,110	3.5%
<u>Non-Airline Revenue</u>								
Parking	2,789,900	2,799,984	(10,084)	(0.4%)	2,789,900	2,799,984	(10,084)	(0.4%)
Food/Beverage & Retail	626,999	528,959	98,040	18.5%	626,999	528,959	98,040	18.5%
Rental Car	1,134,349	907,355	226,994	25.0%	1,134,349	907,355	226,994	25.0%
Advertising	119,301	76,342	42,959	56.3%	119,301	76,342	42,959	56.3%
Ads Barter Revenue	0	4,333	(4,333)	(100.0%)	-	4,333	(4,333)	(100.0%)
Other Concessions	53,072	50,254	2,818	5.6%	53,072	50,254	2,818	5.6%
Other Rentals and Fees	536,587	557,589	(21,002)	(3.8%)	536,587	557,589	(21,002)	(3.8%)
Total Non-Airline Revenue	5,260,208	4,924,816	335,392	6.8%	5,260,208	4,924,816	335,392	6.8%
Interest Income	8,955	3,790	5,165	136.3%	8,955	3,790	5,165	136.3%
Total Operating Revenue	9,252,423	8,777,756	474,667	5.4%	9,252,423	8,777,756	474,667	5.4%
<u>Operating Requirements</u>								
Fac Mgmt, Ops and Airport Security	3,193,822	3,118,542	(75,280)	(2.4%)	3,193,822	3,118,542	(75,280)	(2.4%)
Airport Planning and Development	154,923	184,926	30,003	16.2%	154,923	184,926	30,003	16.2%
Support Services	751,701	881,413	129,712	14.7%	751,701	881,413	129,712	14.7%
Business Services	812,214	744,159	(68,055)	(9.1%)	812,214	744,159	(68,055)	(9.1%)
Total Operating Expense	4,912,660	4,929,040	16,380	0.3%	4,912,660	4,929,040	16,380	0.3%
<u>Debt Service</u>								
GO Debt Service Fund	2,257	2,189	(68)	(3.1%)	2,257	2,189	(68)	(3.1%)
2013A Revenue Refunding Bonds	290,000	915,000	625,000	68.3%	290,000	915,000	625,000	68.3%
2013 Prosperity Bank Loan	112,500	0	(112,500)	N/A	112,500	0	(112,500)	N/A
2013A Revenue Refunding Bonds - CO/DSR	2,245,584	0	(2,245,584)	N/A	2,245,584	0	(2,245,584)	N/A
2005 Variable rate Notes (Swap)	2,048,039	1,318,796	(729,243)	(55.3%)	2,048,039	1,318,796	(729,243)	(55.3%)
2005 Variable rate Notes Fees	277,121	281,711	4,590	1.6%	277,121	281,711	4,590	1.6%
PFC Debt Service Funding	(1,126,341)	(1,075,297)	51,044	4.7%	(1,126,341)	(1,075,297)	51,044	4.7%
Total Debt Service	3,849,160	1,442,399	(2,406,761)	(166.9%)	3,849,160	1,442,399	(2,406,761)	(166.9%)
<u>Other Requirements</u>								
Workers' Compensation	38,578	32,323	(6,255)	(19.4%)	38,578	32,323	(6,255)	(19.4%)
Citywide Administrative Support	218,776	183,647	(35,129)	(19.1%)	218,776	183,647	(35,129)	(19.1%)
Communications & Technology Mgmt	122,079	108,429	(13,650)	(12.6%)	122,079	108,429	(13,650)	(12.6%)
Accrued Payroll	10,629	8,270	(2,359)	(28.5%)	10,629	8,270	(2,359)	(28.5%)
Compensation Adjustment	143	0	(143)	N/A	143	0	(143)	N/A
Operating Reserve	65,298	332,694	267,396	80.4%	65,298	332,694	267,396	80.4%
CTECC	10,443	10,566	123	1.2%	10,443	10,566	123	1.2%
Trunked Radio Allocation	9,026	10,019	993	9.9%	9,026	10,019	993	9.9%
Liability Reserve	1,667	1,667	0	0.0%	1,667	1,667	-	0.0%
Total Other Requirements	476,639	687,615	210,976	30.7%	476,639	687,615	210,976	30.7%
Total Requirements	9,238,459	7,059,054	(2,179,405)	(30.9%)	9,238,459	7,059,054	(2,179,405)	(30.9%)
SURPLUS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	\$ 13,964	\$ 1,718,702	\$ (1,704,738)	(99.2%)	\$ 13,964	\$ 1,718,702	\$ (1,704,738)	(99.2%)

AUSTIN PASSENGER TRAFFIC
5 Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report

Calendar Year 2013 vs 2012

	10/2013	10/2012	Percent Change	01/2013 - 10/2013	01/2012 - 10/2012	Percent Change
<u>Passenger Activity</u>						
Domestic Enplaned Revenue	423,736	396,801	6.79	4,026,216	3,805,492	5.80
Domestic Deplaned Revenue	432,451	404,183	6.99	4,054,102	3,821,090	6.10
International Enplaned Revenue	1,013	745	35.97	19,909	9,467	110.30
International Deplaned Revenue	1,241	1,006	23.36	22,855	10,502	117.63
Domestic Enplaned Non-Revenue	10,345	10,165	1.77	104,717	99,241	5.52
Domestic Deplaned Non-Revenue	9,218	9,061	1.73	91,752	91,013	0.81
International Enplaned Non-Revenue	8	0	0.00	100	0	0.00
International Deplaned Non-Revenue	4	0	0.00	165	12	1,275.00
Passenger Totals	878,016	821,961	6.82	8,319,816	7,836,817	6.16

CURRENT PASSENGER RECORD = 922,615 RECORD SET = JULY 2013

Aircraft Operations

Air Carrier	8,754	8,342	4.94	84,921	81,498	4.20
Commuter & Air Taxi	1,454	1,514	-3.96	14,006	13,083	7.05
Military	387	499	-22.44	5,166	4,932	4.74
General Aviation						
Itinerant	4,334	4,728	-8.33	41,196	41,309	-0.27
Local	130	188	-30.85	2,086	1,748	19.34
Total G.A.	4,464	4,916	-9.19	43,282	43,057	0.52
Total Operations	15,059	15,271	-1.39	147,375	142,570	3.37

Austin-Bergstrom International Airport

Aviation Activity Report

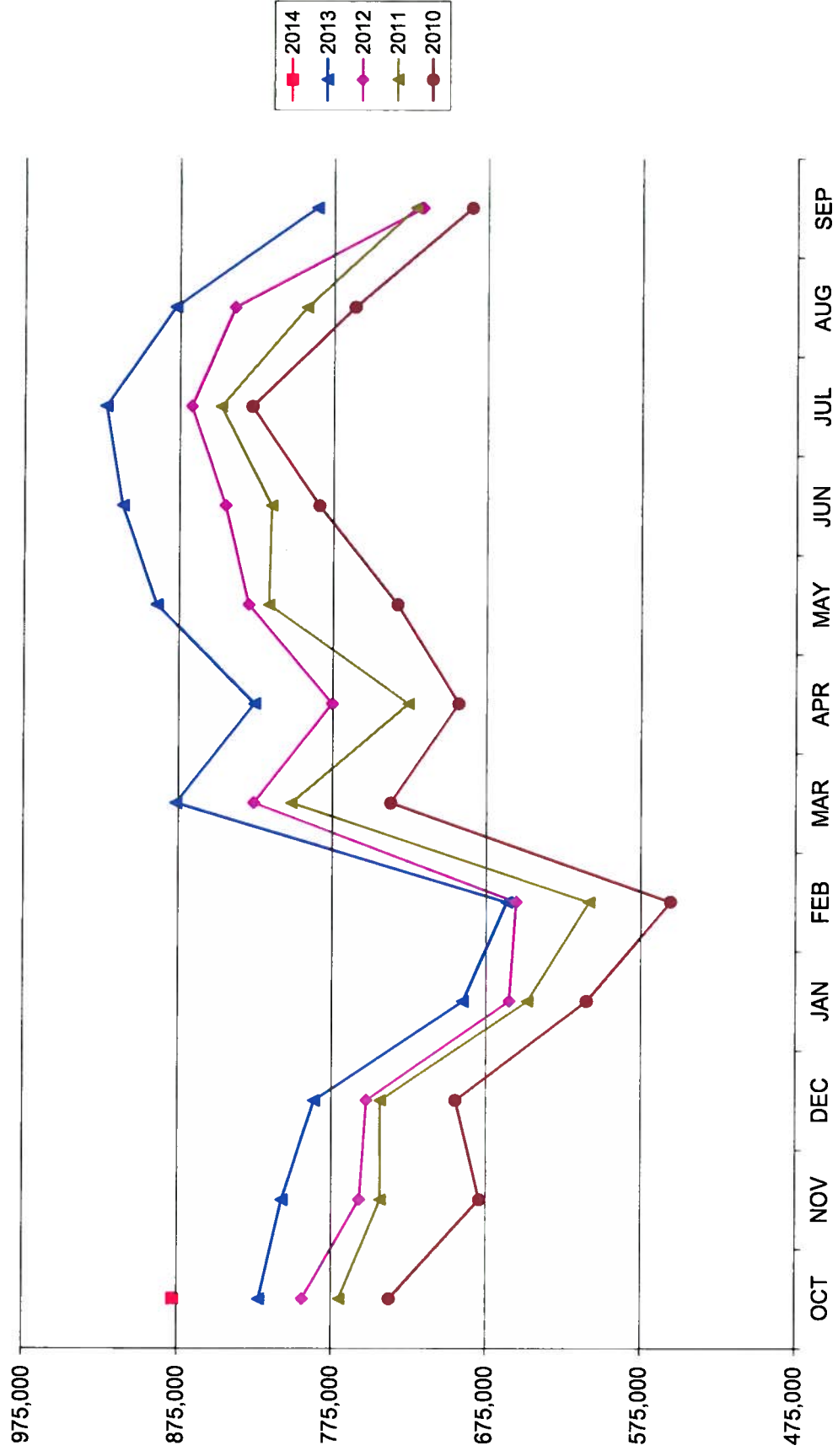
Calendar Year 2013 vs 2012

	10/2013	10/2012	Percent Change	01/2013 - 10/2013	01/2012 - 10/2012	Percent Change
<u>Cargo Activity</u>						
Mail						
Domestic Enplaned Mail	148,806	81,651	82.25	1,121,038	824,121	36.03
Domestic Deplaned Mail	212,386	232,955	-8.83	1,661,087	1,814,716	-8.47
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	0	0.00	2,404	0	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	361,192	314,606	14.81	2,784,529	2,638,837	5.52
Cargo						
Domestic Enplaned Cargo	6,023,577	5,089,196	18.36	52,005,289	51,308,750	1.36
Domestic Deplaned Cargo	6,385,353	5,828,695	9.55	59,100,646	56,319,615	4.94
International Enplaned Cargo	409,458	412,580	-0.76	4,600,909	3,891,531	18.23
International Deplaned Cargo	342,905	208,866	64.17	4,423,845	3,458,289	27.92
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
Cargo Totals	13,161,293	11,539,337	14.06	120,130,689	114,978,185	4.48
Belly Freight						
Domestic Enplaned Belly Freight	251,865	376,168	-33.04	2,855,455	5,400,226	-47.12
Domestic Deplaned Belly Freight	451,442	380,420	18.67	4,268,530	4,414,168	-3.30
International Enplaned Belly Freight	0	0	0.00	0	0	0.00
International Deplaned Belly Freight	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
Belly Freight Totals	703,307	756,588	-7.04	7,123,985	9,814,394	-27.41
Cargo Totals (Mail, Cargo, Belly Freight)	14,225,792	12,610,531	12.81	130,039,203	127,431,416	2.05

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

AUSTIN PASSENGER TRAFFIC
5 Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report

Fiscal Year 2014 vs 2013

	10/2013	10/2012	Percent Change	10/2013 - 10/2012	10/2012 - 10/2012	Percent Change
<u>Passenger Activity</u>						
Domestic Enplaned Revenue	423,736	396,801	6.79	423,736	396,801	6.79
Domestic Deplaned Revenue	432,451	404,183	6.99	432,451	404,183	6.99
International Enplaned Revenue	1,013	745	35.97	1,013	745	35.97
International Deplaned Revenue	1,241	1,006	23.36	1,241	1,006	23.36
Domestic Enplaned Non-Revenue	10,345	10,165	1.77	10,345	10,165	1.77
Domestic Deplaned Non-Revenue	9,218	9,061	1.73	9,218	9,061	1.73
International Enplaned Non-Revenue	8	0	0.00	8	0	0.00
International Deplaned Non-Revenue	4	0	0.00	4	0	0.00
South Terminal-Intl Enplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Non-Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Non-Revenue	0	0	0.00	0	0	0.00
Passenger Totals	878,016	821,961	6.82	878,016	821,961	6.82

CURRENT PASSENGER RECORD = 922,615

RECORD SET = JULY 2013

Aircraft Operations

Air Carrier	8,754	8,342	4.94	8,754	8,342	4.94
Commuter & Air Taxi	1,454	1,514	-3.96	1,454	1,514	-3.96
Military	387	499	-22.44	387	499	-22.44
General Aviation						
Itinerant	4,334	4,728	-8.33	4,334	4,728	-8.33
Local	130	188	-30.85	130	188	-30.85
Total G.A.	4,464	4,916	-9.19	4,464	4,916	-9.19
Total Operations	15,059	15,271	-1.39	15,059	15,271	-1.39

Austin-Bergstrom International Airport

Aviation Activity Report

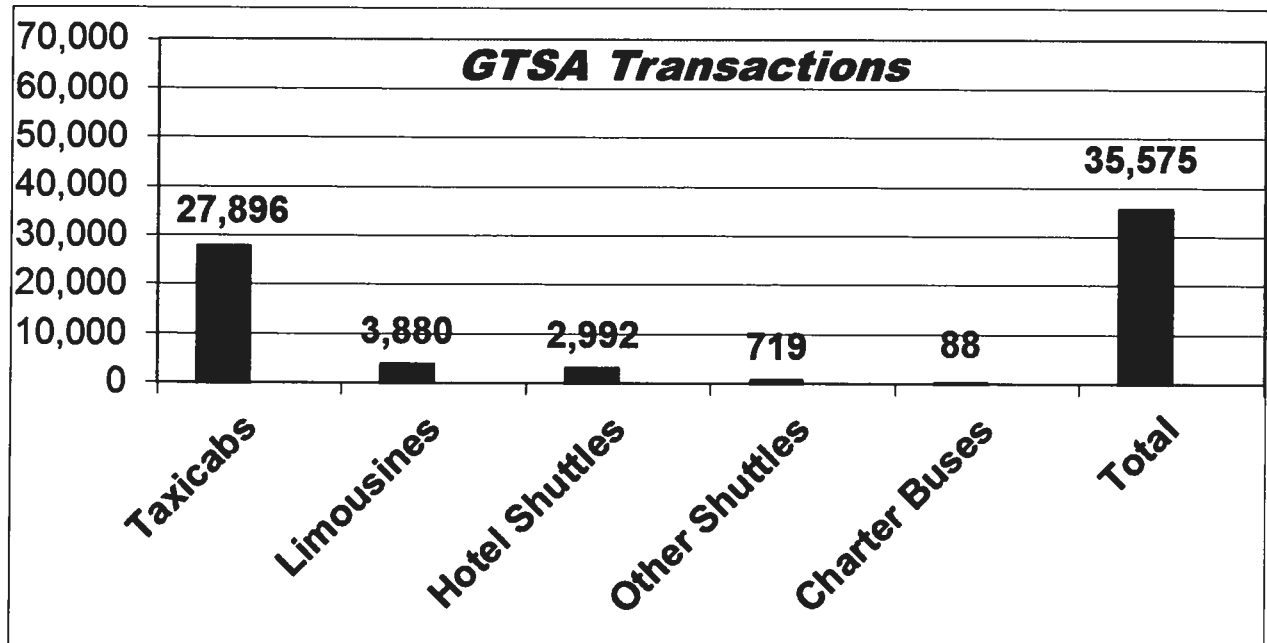
Fiscal Year 2014 vs 2013

	10/2013	10/2012	Percent Change	10/2013 - 10/2012	10/2012 - 10/2012	Percent Change
<u>Cargo Activity</u>						
Mail						
Domestic Enplaned Mail	148,806	81,651	82.25	148,806	81,651	82.25
Domestic Deplaned Mail	212,386	232,955	-8.83	212,386	232,955	-8.83
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	361,192	314,606	14.81	361,192	314,606	14.81
Cargo						
Domestic Enplaned Cargo	6,023,577	5,089,196	18.36	6,023,577	5,089,196	18.36
Domestic Deplaned Cargo	6,385,353	5,828,695	9.55	6,385,353	5,828,695	9.55
International Enplaned Cargo	409,458	412,580	-0.76	409,458	412,580	-0.76
International Deplaned Cargo	342,905	208,866	64.17	342,905	208,866	64.17
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
Cargo Totals	13,161,293	11,539,337	14.06	13,161,293	11,539,337	14.06
Belly Freight						
Domestic Enplaned Belly Freight	251,865	376,168	-33.04	251,865	376,168	-33.04
Domestic Deplaned Belly Freight	451,442	380,420	18.67	451,442	380,420	18.67
International Enplaned Belly Freight	0	0	0.00	0	0	0.00
International Deplaned Belly Freight	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
Belly Freight Totals	703,307	756,588	-7.04	703,307	756,588	-7.04
Cargo Totals (Mail, Cargo, Belly Freight)	14,225,792	12,610,531	12.81	14,225,792	12,610,531	12.81

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

GROUND TRANSPORTATION TRANSACTIONS
NOVEMBER 2013



YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	NOVEMBER 2013	NOVEMBER 2012	% Increase/(decrease)
TAXICAB	27,896	27,497	1.5%
LIMOUSINE	3,880	3,431	13.1%
HOTEL SHUTTLE	2,992	3,332	(10.2%)
OTHER SHUTTLE	719	472	52.3%
CHARTER BUS	88	38	131.6%
OVERALL TOTAL	35,575	34,770	2.3%

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

29161

Agenda Number

<ITEM_OUTLINE>

Meeting Date:

December 12, 2013

Department:

Purchasing

Subject

Authorize award and execution of a 36-month requirements supply contract with ADVANCED FILTRATION PRODUCTS, LLC, to provide air conditioning and heating equipment replacement filters for the Aviation Departments in an amount not to exceed \$38,544, with three 12-month extension options in an amount not to exceed \$12,848 per extension option, a total contract amount not to exceed \$77,088.

Amount and Source of Funding

Funding in the amount of \$9,636 is available in the Fiscal Year 2013-2014 Operating Budget of the Aviation Department. Funding for the remaining 27 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:

Lowest bid received.

Prior Council Action:

For More Information:

Sai Xoomsai, Senior Buyer Specialist, 972-4016

Boards and Commission Action:

December 10, 2013 - To be reviewed by the Austin Airport Advisory Commission.

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Related Items:

Additional Backup Information

This contract will provide replacement filter for the heating, ventilation, and air conditioning (HVAC) units at the Austin Bergstrom International Airport campus. The replacement filters are used to ensure HVAC operating equipment efficiency and the removal of airborne contaminants in order to provide clean quality indoor air throughout the facilities.

MBE/WBE solicited: 11/0

MBE/WBE bid: 0/0

BID TABULATION

IFB No. PAX0049

Air Conditioning and Heating Equipment Replacement Filters
18 line items

<u>Vendor</u>	<u>Total Annual Price</u>
Advanced Filtration Products, LLC. Austin, TX	\$12,847.50
Star Air, Inc. Round Rock, TX	\$13,180.75
Applied Industrial Technologies Austin, TX	\$13,261.85
Air Relief Technologies, Inc. Db. Tex Air Filter MFG., Co. Austin, TX	\$13,409.45
American Filtration Austin, TX	\$14,070.20
JF Filtration, Inc. Austin, TX	\$15,439.55
LVR Products, Co. Db. 5 Star Filter Houston, TX	\$16,712.45
Trinh's AC Services, LLC. Austin, TX	\$20,235.05
Dustless Air Filter Company, Inc. Austin, TX	\$25,893.05

A copy of complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition.
- b. Two hundred and one notices were sent, including 11 MBEs. There are no known WBEs for this commodity code. Nine bids were received with no response from the MBEs.
- c. The pricing offered represent 3.8% increase from the last contract award in September 2007.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with the Aviation Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	29133	Agenda Number	<ITEM_OUTLINE>
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Meeting Date:	December 12, 2013
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Department:	Purchasing
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Subject

Authorize ratification of a 24-month requirements contract through the State of Texas Department of Information Resources (DIR) cooperative purchasing program with SHI, for a Microsoft Enterprise License Agreement and software assurance in an amount not to exceed \$3,045,393 for Year 1 and \$3,045,393 for year 2 plus a 20% contingency for annual true-up in an amount not to exceed \$1,218,157, for a total contract amount not to exceed \$7,308,943.

Amount and Source of Funding

Funding in the amount of \$3,654,471 is available in the Fiscal Year 2013-2014 Operating Budgets of various departments. Funding for the remaining contract period is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Cooperative Purchase.
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Prior Council Action:	
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For More Information:	Teresa Reddy, Corp Contract Compliance Mgr. 974-6557
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Boards and Commission Action:	December 10, 2013 - To be reviewed by the Airport Advisory Commission. December 11, 2013 - To be reviewed by the Water and Wastewater Commission. December 16 - To be reviewed by the Electric Utility Commission.
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Related Items:	
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Additional Backup Information

The initial Microsoft Enterprise License Agreement (ELA), approved by City Council in September of 2010 for 60 months, included the basic software needed to run the business of the City and any subsequent upgrades. Six amendments added other Microsoft products to the ELA. The City contracted through the State of Texas Department of Information Resources (DIR) with Summus, a minority sub-contractor for Dell, for these products and services. This contract was cancelled before the planned end date in 2015 due to the discontinuation of Dell's contract with DIR. To prevent disruption to City services, SHI of Somerset, NJ, has been providing the products and services through DIR since the discontinuation of the contract with Summus. As a result, the City is now requesting

ratification of a new contract for Microsoft products through DIR with SHI for the remaining two years of the initial contract through Fiscal Year 2015.

The annual amount of the contract is based on the number of computers that have accessed the network and the existing software licenses. The contract will also include a contingency amount for new software products and additional licenses to be added as required, with the additional costs to be billed upon an annual "true up" at the end of each contract year.

A contingency of 20% is being requested to cover both the annual true up of core client access licenses as well as the cost of any required Microsoft products not identified to date. The agreement will cover all Microsoft products that may be requested within the contract period.

There may be large purchase requirements during the contract period that are unknown at this time. Therefore, any future large Microsoft product requests which may be required for a specific project and which exceed the threshold requiring Council authority will be requested via a separate RCA.

There has been a 2% price increase between the last contract and this contract.



MEMORANDUM

TO: Mayor and Council Members

FROM: Stephen Elkins, Chief Information Officer *J. T. Pennington for Stephen Elkins*

DATE: November 19, 2013

SUBJECT: Ratification – Contract for MSEL A through DIR with SHI

The initial Microsoft enterprise license agreement, which was approved in September, 2010 for 60 months, included the basic software needed to run the business of the City and any subsequent upgrades. Six amendments added other Microsoft products to the Enterprise License Agreement. The City contracted through Department of Information Resources (DIR) with Summus, a minority sub-contractor for Dell for these products and services.

This contract was cancelled before the planned end date in 2015 due to the discontinuation of Dell's contract with DIR. To prevent disruption to City services, SHI, another DIR vendor, has been providing the products and services since the end of the contract with Summus in June 2013. As a result, the City is now requesting ratification of a new contract for Microsoft products through DIR with SHI.

The annual amount of the contract will be based on the number of computers that have accessed the network and the existing licenses for Microsoft products. The contract will also include a contingency amount for new software products and additional licenses to be added as required, with the additional costs to be billed upon an annual "true up" at the end of each contract year. A contingency of 20% is being requested to cover both the annual true up of core client access licenses as well as the cost of any required Microsoft products not identified to date. The agreement will cover all Microsoft products that may be requested within the contract period.

There may be large purchase requirements during the contract period that are unknown at this time. Therefore, any future large Microsoft product requests which may be required for a specific project and which exceed the threshold requiring Council authority will be requested via a separate RCA.

The RCA requesting this ratification is planned for the 12/12/2013 agenda.

Cc. Marc A. Ott, City Manager
Anthony J. Snipes, Assistant City Manager

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council		Item ID:	29120	Agenda Number	<ITEM_OUTLINE>
Meeting Date:		December 12, 2013			
Department:		Purchasing			
Subject					
Authorize negotiation and execution of Amendment No. 4 to a services agreement through the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR) cooperative purchasing program with TIME WARNER TELECOM, for the purchase of telecommunications and internet services at the Austin-Bergstrom International Airport in an amount not to exceed \$45,181 for Option 1, \$65,458 for Option 2, \$88,777 for Option 3, and \$115,593 for Option 4, for a total contract amount not to exceed \$815,009.					
Amount and Source of Funding					
Funding in the amount of \$123,260 is available in the Fiscal Year 2013-2014 Operating Budget of the Aviation Department.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:		Cooperative Purchase			
Prior Council Action:					
For More Information:		David Kucko, Corporate Contract Administrator, 974-3364			
Boards and Commission Action:		December 10, 2013 - To be reviewed by the Austin Airport Advisory Commission.			
Related Items:					
MBE / WBE:		This contract was awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.			

Additional Backup Information

This contract is for the purchase of telecommunications and internet services and will provide access to the State of Texas Department of Information Resources (DIR) contract for Time Warner Telecom telecommunication and internet services for the Austin Bergstrom International Airport (ABIA) campus, including both the Department of Aviation and the tenants of ABIA. ABIA supports a Shared Tenant Service (STS) business model that facilitates a variety of services delivered to Airport stakeholders, including access to PBX services, local dial tone, long distance, and internet services.

DIR has continued to provide additional products and services through its cooperative purchasing program at competitively bid prices. The purchasing power of the State of Texas is used to leverage purchasing effectiveness.

Contract History	Description	Amount
Original Contract	Purchase of telecommunications and internet services at the Austin-Bergstrom International Airport with four 12-month options (\$90,000/year)	\$450,000
Amendment No. 1	Contract Price Correction	\$0
Amendment No. 2	Exercise Option 1	\$0
Amendment No. 3	Administrative Increase	\$50,000
Proposed Amendment No. 4	Add spending authority for the purchase of additional services at the Austin-Bergstrom International Airport in estimated amounts not to exceed \$45,181 for Option 1, \$65,458 for Option 2, \$73,231 for Option 3, and \$81,3931 for Option 4	\$315,009