

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	29143	Agenda Number	51.
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Meeting Date:	December 12, 2013
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Department:	Purchasing
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## Subject

Authorize award and execution of a 36-month requirements service contract with SAN ANTONIO BRAKE & CLUTCH SVC, INC. DBA LONE STAR BRAKE & CLUTCH, to provide parts and repair services for custom hitches, trailers, and accessories in a total amount not to exceed \$94,270 with three 12-month extension options in a total amount not to exceed \$34,414 for the first extension option, \$36,034 for the second extension option, and \$37,736 for the third extension option, for a total contract amount not to exceed \$202,454.

## Amount and Source of Funding

Funding in the amount of \$25,000 is available in the Fiscal Year 2013-2014 Operating Budget of the Fleet Services Department. Funding for the remaining 26 months of the original contract period and extension options is contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Best evaluated bid meeting specifications.
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Prior Council Action:	
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For More Information:	Jonathan Dalchau, Buyer II, 512-974-2938
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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## Additional Backup Information

This contract will provide custom hitches, parts, accessories, and repair services for City owned vehicles, trailer, trucks, and other equipment.

This contract is intended to be used to supplement the repairs of hitches and trailers performed by the City's technicians in the Fleet Service Centers. It is also necessary to provide the Fleet Service Centers with a reliable and continuous source for parts and repair services.

MBE /WBE solicited: 1/2

MBE /WBE bid: 0/0

**BID TABULATION**

IFBBV JSD0215REBID

Parts and Repair Services for Trailer Hitches and Supplies  
(27 line items)

**Vendor**

**Total Price for List of  
Sample Labor**

Lone Star Brake & Clutch  
Austin, TX

\$16,409

Magnum Trailers  
Austin, TX

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\* Magnum Trailers bid was considered non-responsive since it did not meet the minimum specifications required by the solicitation.

A copy of the complete bid tabulation is on file in the Purchasing Office and on the City of Austin, FASD Purchasing website.

**PRICE ANALYSIS**

- a. Adequate competition.
- b. One Hundred Fifty Seven notices were sent, including 1 MBEs and 2 WBEs. Two bids were received with no MBEs/WBEs responding.
- c. The component pricing offered reflects a 26% increase when comparing similar items to the last contract award in January 2011. Factors affecting the price increase are increases in the consumer price index by 2%, crude oil price index by 17%, and general labor and benefits cost increase. A majority of the price increase was reflected in an increase in the labor rate.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received meeting specifications.
- b. The Purchasing Office concurs with the Fleet's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.