



**Austin Community Technology and Telecommunications Commission
Regular Meeting**

<http://www.austintexas.gov/cttc>

MINUTES

October 9, 2013

City Hall – Austin, Texas

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Current Commission Members:

Lemuel Williams, Jr., Chair	Elizabeth Quintanilla, Vice Chair
Wendell Ramsey	Chip Rosenthal
Melvin White	Taylor Overstreet
VACANT POSITION	

The following items are posted for discussion and possible action.

1. Call to order – October 9, 2013 - 6:40 p.m.

Commission members in attendance:

Lemuel Williams, Jr.
Wendell Ramsey
Chip Rosenthal
Melvin White

Commissioner Quintanilla, excused absence.
Commissioner Taylor Overstreet, absent.

Staff in attendance:

Rondella Hawkins
Paul Lewis
John Speirs
Jane Reina

2. Adoption of agenda.

The agenda was adopted by consent of the Commission

3. Citizen Communications: General

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens signed up for general citizen communications.

4. Approval of minutes – September 11, 2013 Commission Regular Meeting.

Minutes from the Commission regular meeting of September 11, 2013 were approved on Commissioner Rosenthal's motion; Commissioner White's second on a vote of 4-0.

(Commissioner Quintanilla, excused absence. Commission Taylor Overstreet, absent)

View approved minutes at: <http://www.ci.austin.tx.us/edims/document.cfm?id=198418>

5. Election of Austin Community Technology and Telecommunications Commission officers.

Motion to elect Commissioner Lemuel Williams Jr. as Chair of the Austin Community Technology and Telecommunications Commission for the term of November 1, 2013 through October 31, 2014 was approved on Commissioner Rosenthal's motion; Commissioner Ramsey's second on a vote of 4-0.

(Commissioner Quintanilla, excused absence. Commission Taylor Overstreet, absent)

Election of the Vice Chair was postponed until the next regular meeting.

6. Presentation from Skillpoint Alliance on their Empower Computer Literacy Program and the Austin Housing Authority. (Casey Smith, Director-Adult Workforce of Skillpoint Alliance; Margo Dover, Executive Director of Skillpoint Alliance; Brenda Colin, Manage of Skillpoint Empower Program; and Michael Gerber, Executive Director of Housing Authority of the City of Austin) (wp2)

Skillpoint staff gave an overview of their mission, focus and what they provide.

The Housing Authority of the City of Austin (HACA) reported on how they partner with Skillpoint to get computer training in their facilities.

View their PowerPoint at: <http://www.ci.austin.tx.us/edims/document.cfm?id=198434>

For more info on Skillpoint visit: <http://www.skillpointalliance.org/>

For more info on HACA visit: <http://www.hacanet.org/>

7. AustinGO Initiative: Update on recent and planned development for city website, data portal and online initiatives. (Matt Esquibel)(wp4)

Matt Esquibel, Programmer Analyst with the City of Austin's update on the AusintGo Initiative included the findings of their Audit and the Recommendations on the Open Government Initiative and AustinGo

View PowerPoint Presentation at: <http://www.ci.austin.tx.us/edims/document.cfm?id=198395>

8. Staff briefing on Legislative, Regulatory and Policy update. (Paul Lewis) (wp5)

Paul Lewis, Assistant Manager of the City of Austin Office of Telecommunications & Regulatory Affairs update included Cable/Video Issue; City Regulations and Federal Activity. View full report at: <http://www.ci.austin.tx.us/edims/document.cfm?id=198394>

9. Staff update on Community Technology Initiative and the Grant for Technology Opportunities Program (GTOPs). (John Speirs) (wp2)

John Speirs, Program Coordinator with the City of Austin Office of Telecommunications & Regulatory Affairs reported that the GTOPs applications are ready and online at GTOPS.org which is due to the City on December 10, 2013. Marketing is being done with a press release, post cards, and Channel 6.

A conference call will be held November 1st from 2:00 to 4:00 pm for technical assistance with the online grant application process.

The City is currently looking for GTOPs grant reviewer from the community. You can also find that application on GTOPS.org with a deadline of November 29.

10. Update on Google Fiber Community Connections Program (Rondella Hawkins/John Speirs) (wp3)

John Speirs, stated that staff is reviewing and assessing 308 site applications for a Google 1 gigabit connection.

The Commission is scheduled for a special called meeting November 6 for feedback related to the structure and format of the matrix in which we utilize, rate, and score the applications based on the City Council approved criteria. The Commission will make a recommendation on methodology and ranking that will then be forwarded to the Emerging Technology and Telecommunications Council Committee at their November 13th meeting.

November 21st this item will go before City Council for approval of 100 sites to receive the connection and list of approved sites will then be announced in December.

The Commission created a Community Connection Working Group to help prepare for the November 6th special called meeting. This group includes Commissioners White, Rosenthal and Williams. Commissioner Ramsey will be an alternate.

11. Update from Open Government Working Group. Discussion and possible action on: a) recommendations for mission and objectives of the innovation office, b) future direction for commission and working group activity in support of open government initiative. (Chip Rosenthal) (wp4)

Commissioner Rosenthal gave a brief update from the Open Government Working Group then presented draft recommendations relating to the creation of an Office of Civic Innovation.

Update handout: <http://www.ci.austin.tx.us/edims/document.cfm?id=198393>

Motion to continue the Open Government Working Group, with a balanced membership of Commissioners and community members, with direction to monitor progress of the City of Austin Open Government Initiative and related programs, work with City Staff in support

of the initiative and related programs, report status periodically to the Commission and provide recommendations for Commission action was approved on Commissioner Rosenthal's motion; Commissioner Ramsey's second on a vote of 4-0. (Commissioner Quintanilla, excused absence. Commission Taylor Overstreet, absent)

Motion that the Commission adopt the recommendations relating to the creation of an Office of Civic Innovations as amended and direct the Commission Chair to send a memo to Council and City Manager with the recommendations was approved on Commissioner Rosenthal's motion; Commissioner White's second on a vote of 4-0.

(Commissioner Quintanilla, excused absence. Commission Taylor Overstreet, absent)

Recommended goals: <http://www.ci.austin.tx.us/edims/document.cfm?id=198433>

12. Update reports on networking relationships with other boards/commissions and groups, citywide and Austin Community Technology and Telecommunications Commission (ACT&TC) information items.

Commissioner White reported he attended the Capital City Black Film Festival reception. He encouraged them to reach out to Channel Austin for support in their efforts. He would like to invite KAZI Radio to present at a future Commission meeting.

Commissioner Williams and Rondella Hawkins attended Time Warner Cable's New Conference on the launching of their Wi-Fi service available to their Roadrunner subscribers. It was well attended.

13. Discussion of agenda items for ACT&TC future meetings

Agenda for November 6, 2013 special called meeting

- Develop a methodology and rankings for the site selection process for the Google Fiber Community Connections

Agenda items for the November 13, 2013 regular meeting

- Election of Commission Vice-Chair
- Review 2013 workplan accomplishments
- Create 2014 workplan

14. Adjournment

The meeting adjourned at 9:16 pm