



**URBAN RENEWAL BOARD**  
**DRAFT MINUTES**

**REGULAR MEETING**  
**NOVEMBER 18, 2013**

The Urban Renewal Board convened in a regular called meeting on Monday, November 18, 2013 at the Street-Jones Building, 1000 East 11<sup>th</sup> Street in Austin, Texas.

Chair Bucknall called the Board Meeting to order at 6:00 p.m.

**Board Members in Attendance:**

Andrew Bucknall, Chair  
Michael Clark-Madison, Vice Chair  
Joe Babb  
Darwin McKee  
Gary Smith

**Staff in Attendance:**

Gina Copic  
Kathleen Saenz  
Charles Zech, URB Attorney

Mashell Smith, Real Estate Services

**PURPOSE:** The Board of Commissioners primary responsibility is to oversee the implementation and compliance of approved Urban Renewal Plans that are adopted by the Austin City Council. An Urban Renewal Plan's primary purpose is to eliminate slum and blighting influence within a designated area of the city.

1. **APPROVAL OF MINUTES** – Approval of the September 16, 2013 Regular Meeting Minutes. The motion to approve the September 16, 2013 Regular Meeting Minutes with a correction to Mashell Smith's name and department was made by Commissioner Babb, seconded by Commissioner Smith and approved on a 4-0-0 vote.
2. **CITIZEN COMMUNICATION: GENERAL** (The first 5 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns. This is the opportunity for visitors and guests to address the Urban Renewal Agency of the City of Austin (Agency) on any issue. The Agency may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time however the Agency may present any factual response to items brought up by citizens. (Attorney General Opinion – JC-0169) (Limit of three minutes each).  
**No speakers.**

**NEW BUSINESS**

3. Annual election of URB Chair and Vice Chair to serve for the 2013 – 2014 term of office, November 1, 2013 through October 31, 2014.  
**The motion to nominate Andrew Bucknall as Chair and Michael Clark-Madison as Vice Chair was made by Commissioner Babb, seconded by Commissioner Smith and approved on a 4-0-0 vote.**
4. Discussion and possible action on authorizing the renewal of the current coverage for the Urban Renewal Agency's General Liability, Directors and Officers and Hired and Non-owned Auto Insurance coverage with Texas Municipal League Intergovernmental Risk Pool from 1 October 2013 to 30 September 2014 for a total amount not to exceed \$1,188.74.  
**The motion to approve authorizing the renewal of the current coverage for the Urban Renewal Agency's General Liability, Directors and Officers and Hired and Non-owned Auto Insurance coverage with Texas Municipal League Intergovernmental Risk Pool from 1 October 2013 to 30 September 2014 for a total amount not to exceed \$1,188.74 was made by Commissioner Babb, seconded by Commissioner Smith and approved on a 4-0-0 vote.**
5. Discussion and approval of the URB meeting dates for 2014.  
**The motion to approve the 2014 URB meeting dates with one change to change the March 17<sup>th</sup> meeting date to March 24<sup>th</sup> was made by Commissioner Babb, seconded by Commissioner Smith and approved on a 4-0-0 vote.**

**Staff Update**

6. Update on the disposition of Urban Renewal Agency property.  
**One Speaker: Tracy Witte.**  
**Mashell Smith, Real Estate Services gave the update.**

**NEXT MEETING/FUTURE AGENDA ITEMS**

Next meeting is Monday, December 16, 2013 at 6:00 p.m.

**ADJOURNMENT** – The Chair adjourned the meeting at 6:15 p.m. without objection.