



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, JANUARY 14, 2014**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, January 14, 2014 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:02 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
Ernest Saulmon, Vice Chair
James Kelsey
Teddy McDaniel, III

Commission Members Absent:

D'Ann Johnson, Secretary
Steven Hart
George Farris

Staff in Attendance:

Susana Carbajal
Stephanie Tucker
Kellye Mireles
Shane Harbinson
Dave Arthur
Chris Carter
Matt Coldwell
Royce Traywick
Robert Hengst
Scott Madole
Jim Halbrook

Others Present:

Lynda Williams, COA, CLMD Contract Management
Edward Campos, COA, CLMD Contract Procurement
Anna Bradley, COA, AIPP
Paul H. Smith, TXAA
Mike Orf, TXAA
Jay Carpenter, TXAA
Jim Howard, Chandelle Flying Club
Ken Veard, Chandelle Flying Club
Donna Adams, Atkins
Matthew Leiner, Atkins
Josh Crawford, Garver
Chris Coons, KSA

1. CITIZENS COMMUNICATIONS: GENERAL

None.

Introduction of Commission Member Teddy McDaniel, III.

2. APPROVAL OF MINUTES

The minutes from the meeting of December 10, 2013 were approved on Vice Chair Ernest Saulmon's motion, Chair Dale Murphy's second on a 4-0 vote. Secretary D'Ann Johnson, Commission Member Steven Hart and Commission Member George Farris were absent.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Monthly Status Reports was presented by Robert Hengst, Aviation Department.
- b) Review of T-Hangar rental rates, insurance requirements, and operations during the 2013 Circuit of the Americas Formula One race was presented by Stephanie Tucker and Scott Madole, Aviation Department.

The following citizens spoke at this time concerning the T-Hangar rental rates, insurance requirements, and operations during the 2013 Circuit of the Americas Formula One race. Each speaker was given three minutes to talk:

Paul H. Smith, TXAA, yielded his time to Jay Carpenter, TXAA.
Mike Orf, TXAA, yielded his time to Jay Carpenter, TXAA.
Jim Howard, Chandelle Flying Club, yielded his time to Jay Carpenter, TXAA.
Ken Veard, Chandelle Flying Club, yielded his time to Jay Carpenter, TXAA.

Jay Carpenter, TXAA was given 15 minutes to speak on item 3b.

- c) Finance & Operations Reports for Fiscal Year 2014 to date was presented by Dave Arthur, Aviation Department.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for December 2013 was presented by Royce Traywick, Aviation Department. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	DECEMBER 2013	DECEMBER 2012	% Increase/(decrease)
TAXICAB	24,341	20,302	19.9%
LIMOUSINE	2,761	2,319	19.1%
HOTEL SHUTTLE	3,093	2,977	3.9%
OTHER SHUTTLE	728	428	70.1%
CHARTER BUS	38	27	40.7%
OVERALL TOTAL	30,961	26,053	18.8%

- e) Mid-design presentation by Art In Public Places (AIPP) coordinator for the Spirit of Austin Lane Cell Phone Waiting Area project was presented by Anna Bradley, City of Austin, AIPP.

4. ACTION ITEMS

- a) Vote on recommendation to City Council regarding the following:
 - i. Authorize negotiation and execution of a professional services agreement with **KLEINFELDER CENTRAL, INC., AUSTIN, TX** (staff recommendation) or one of the other qualified responders to RFQ Solicitation No. CLMP135, to provided engineering services for the Austin-Bergstrom International Airport Terminal Area Spalling Improvements - Part 2 (Upper Level Embankment) project in an amount not to exceed \$750,000. (29501)

The motion authorizing action item 4ai was approved on Commission Member James Kelsey's motion, Commission Member Teddy McDaniel, III's second on a 3-0-1 vote. Commission Member Steven Hart, Commission Member George Farris and Secretary D'Ann Johnson were absent. Chair, Dale Murphy recused himself from this item due to a conflict of interest.

 - ii. Authorize award and execution of a 36-month requirements supply contract with **GUARDIAN INDUSTRIAL SUPPLY, LLC (WBE) and SSPS, INC. DBA SMITH MANUFACURING CO.**, to provide scarifier and planer replacement parts in a total amount not to exceed \$135,000, with three 12-month extension options in an amount not to exceed \$45,000 for each extension option, for a total contract amount not to exceed \$270,000. (29768)

The motion authorizing action item 4aii was approved on Vice-Chair Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Commission Member Steven Hart, Commission Member George Farris and Secretary D'Ann Johnson were absent.

- iii. Authorize the use of the Construction Manager-at-Risk method of contracting for construction of the new ABIA Terminal 7 Gate Expansion Project at the Austin-Bergstrom International Airport (ABIA) in accordance with Government Code Chapter 2267.

The motion authorizing action item 4aiii was approved on Commission Member James Kelsey's motion, Commission Member Teddy McDaniel, III's second on a 3-0-1 vote. Commission Member Steven Hart, Commission Member George Farris and Secretary D'Ann Johnson were absent. Chair, Dale Murphy recused himself from this item due to a conflict of interest.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize award and execution of a 36-month requirements supply contract with **ADVANCED FILTRATION PRODUCTS, LLC**, to provide air conditioning and heating equipment replacement filters for the Aviation Departments in an amount not to exceed \$38,544, with three 12-month extension options in an amount not to exceed \$12,848 per extension option, a total contract amount not to exceed \$77,088. (29161) ***[Item went before City Council on December 12, 2013 and passed.]***

Authorize ratification of a 24-month requirements contract through the State of Texas Department of Information Resources (DIR) cooperative purchasing program with **SHI**, for a Microsoft Enterprise License Agreement and software assurance in an amount not to exceed \$3,045,393 for Year 1 and \$3,045,393 for year 2 plus a 20% contingency for annual true-up in an amount not to exceed \$1,218,157, for a total contract amount not to exceed \$7,308,943. (29133) ***[Item went before City Council on December 12, 2013 and passed.]***

Authorize negotiation and execution of Amendment No. 4 to a services agreement through the STATE DEPARTMENT OF INFORMATION RESOURCES (DIR) cooperative purchasing program with **TIME WARNER TELECOM**, to add spending authority for the purchase of telecommunications and internet services at the Austin-Bergstrom International Airport in an amount not to exceed \$45,181 for Option 1, \$65,458 for Option 2, \$88,777 for Option 3, and \$115,593 for Option 4, for a total contract amount not to exceed \$815,009. (29120) ***[Item went before City Council on December 12, 2013 and passed.]***

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: February 11, 2014

ADJOURNMENT

Motion to adjourn the meeting was made by Vice-Chair Ernest Saulmon, Commission Member James Kelsey's second on a 4-0 vote. Commission Member Steven Hart, Commission Member George Farris and Secretary D'Ann Johnson were absent.

Meeting was adjourned at 6:30 p.m.

APPROVED