

**MUNICIPAL CIVIL SERVICE COMMISSION  
MEETING MINUTES**

**TUESDAY, January 21, 2014**



**MUNICIPAL CIVIL SERVICE COMMISSION  
MINUTES**

**REGULAR MEETING  
TUESDAY, JANUARY 21, 2014**

The Municipal Civil Service Commission convened in a regular meeting on Tuesday, January 21, 2014 at the Waller Creek Building located at 625 East 10<sup>th</sup> Street, #104, in Austin, Texas.

**Chair Kovach called the Commission meeting to order at 4:09 p.m.**

**Commissioners in Attendance:**

Kimberlee Kovach, Chair  
Teresa Perez-Wiseley, Vice-Chair  
Pamela Lancaster  
Lynn Rubinett  
Kevin Russell

**Staff in Attendance:**

Mark Washington, HR Director  
Karen Sharp, HR Assistant Director  
Barry Cook, Civil Service Administrator  
Pamela Wade, Municipal Civil Service Coordinator  
Alondra Johnson, Municipal Civil Service Coordinator  
Michael Cronig, Attorney  
Beverly West, Attorney

**1. CITIZENS COMMUNICATION**

- a. Rosie Truelove, Director, Contract Management Department, spoke on the Recommended Municipal Civil Service Rules.

**2. APPROVAL OF MINUTES**

- a. The minutes from the meeting of December 17, 2013 were approved on Commissioner Perez-Wiseley's motion, Commissioner Russell's second on a 5-0 vote.
- b. The minutes from the meeting of January 7, 2014 were approved on Commissioner Rubinett's motion, Commissioner Russell's second on a 5-0 vote.

**3. OLD BUSINESS**

- a. A special meeting of the Municipal Civil Service Commission was called for the first Tuesday of every month in 2014, except for the month of March where it will meet in a special meeting on Wednesday March 5, 2014, on Commissioner Lancaster's motion, Commissioner Perez-Wiseley's second on a 5-0 vote.

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**4. STAFF BRIEFINGS**

- a. Rules and Process**
  - i. Presentations were made by:**  
Karen Sharp, HR Assistant Director

**5. NEW BUSINESS**

- a. Discussion regarding modifications to the proposed Municipal Civil Service Rules 1-3, 6 and 7.**

**6. FUTURE AGENDA ITEMS/NEXT MEETING**

- a. NONE**

**7. ADJOURN**

**Chair Kovach adjourned the meeting at 7:01 p.m. on Commissioner Perez-Wiseley's motion, Commissioner Russell's second on a 5-0 vote.**

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