



# IMAGINEAUSTON

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## Land Development Code Advisory Group Meeting #11 Minutes

November 18, 2013 at 4:00 pm  
City Hall, 1st floor, Room 1029 (Staff bullpen)  
301 W. 2<sup>nd</sup> St., Austin, Texas 78701

**Imagine Austin Priority Program:** Revise Austin's land development regulations and processes to promote a compact and connected city (*Imagine Austin Comprehensive Plan, p. 207-210*).

**Charge to Advisory Group:** Assist in public outreach and provide feedback on development and implementation of a revised land development code (*Resolution #20121206-074*).

**Meeting Objective:** Discuss future informational presentations and presentation on residential case study.

1. Discuss goals and details for upcoming presentations on code-related development experiences. The Advisory Group discussed possible future presentations to the group on Code-related issues. Comments included:
  - The group should focus on big issues.
  - Studies should identify whether the issues are administrative or substantive.
  - Case studies can communicate challenges of the Code to the public.
  - It would be good to get different perspectives on the same issue.
2. Presentation on residential remodel case study. Jim Duncan presented a case study on his experience in trying to add 190 square feet to his existing home on Pradera Dr. After the building permit was issued, it was discovered that the new roof overhang would encroach 5 inches into a public utility easement with underground utility lines. After exploring a license agreement or an easement release, both of which involve complicated processes, the situation was ultimately resolved by cutting 5 inches off the overhang. His experience is that staff was courteous but was not empowered to make decisions. Discussion from the group was that there should be a parallel effort with the Code revision to look at internal processes, and that the consultant should evaluate how the new Code would work with the current process.

3. Update on outreach activities. Advisory Group members discussed their outreach activities including RECA, CHDO, and Preservation Austin. The group also requested a list of organizations staff has met with.
4. Next steps in the process. Members were asked to provide any comments on the draft Community Character Analysis handout to Matt Dugan within two weeks.
5. Agenda for next meeting. Advisory Group members identified these possible topics for future meetings:
  - Presentation on Burnet Road redevelopment scenario from Steve Oliver
  - Discussion on the consultant's scope of work
6. Public comments. Members of the public commented on the need to include intent statements and checklists in the code and for staff to use the GIS system to check on-site conditions when doing reviews. There was also a question about input from the AIA, which will be included in the Listening to the Community report.