



**PLANNING COMMISSION
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE
APPROVED MINUTES**

January 27, 2014

The Planning Commission Capital Improvements Program (CIP) Committee convened on January 27, 2014 at One Texas Center, 505 Barton Springs Road, Room 500, in Austin, Texas.

Commissioner Hernandez called the CIP committee meeting to order at 5:05 p.m. A quorum was present.

Committee Members in Attendance:

Alfonso Hernandez (Chair), Richard Hatfield

Planning Commission Members in Attendance:

Dave Anderson (Chair of Planning Commission)

City Staff in Attendance:

Mike Trimble, Capital Planning Officer Annick Beaudet, Capital Planning Office
Liane Miller, Capital Planning Office Ashley Parsons, Capital Planning Office

1. CITIZEN COMMUNICATION: GENERAL

No citizens signed up to speak during Citizen Communication.

2. APPROVAL OF MINUTES

The minutes from the meeting of December 18, 2013 CIP Committee were approved on Commissioner Hatfield's motion and Commissioner Hernandez seconded, with a 2-0 approval vote.

3. STAFF BRIEFINGS

a. Staff Presentation – Status of CIP Strategic Plan

Annick Beaudet from the Capital Planning Office provided an update on the CIP Strategic Plan. She reported that City department staff will soon be reviewing a draft and that the Capital Planning Office is on schedule to present a draft plan at the Committee's next meeting on February 24, 2014.

Commissioner Hernandez asked which departments would receive a copy of the draft plan for review. Annick Beaudet answered that all departments that have capital programs would receive a copy as well as some other departments that are involved with the CIP, e.g. the Office of Sustainability.



Commissioner Anderson asked for more information on the 10+ year timeline of the CIP Strategic Plan. Staff responded that 10 years allows for planning for CIP need within and beyond the five-year CIP Plan. The purpose is to highlight and plan for future CIP needs and opportunities for collaboration locally and regionally. Staff noted that the CIP Strategic Plan process will evolve over time as departments become acclimated with providing information for the CIP Strategic Plan on a yearly basis through processes being established by the Capital Planning Office.

b. Staff Presentation –CIP Strategic Plan – Strategic Investment Area maps

Mike Trimble and Annick Beudet presented a strategic areas analysis that the City of Dallas conducted during their 2006 bond development process and discussed how the analysis was a precedent for the Strategic Investment Areas Overlay Analysis conducted by the Capital Planning Office for the CIP Strategic Plan. Annick Beudet then walked through the process that staff went through in developing the Strategic Investment Areas Overlay Analysis.

Commissioner Hatfield asked how it can be determined where economic development should occur. Staff responded that the process of overlaying City initiatives, related to the Imagine Austin Comprehensive Plan, generates heat maps that can be used to look for greater opportunities for return on investment from strategic investments.

Commissioner Hatfield asked if the overlay analysis generated any surprising “hot spots.” Staff responded that overall the hot spots were not surprising.

Commissioner Anderson suggested that an additional level of analysis could be achieved by including information on the scale of capital program funding amounts in the five-year CIP Plan related to capital needs and opportunities shown in the CIP Strategic Plan maps. He suggested that level of analysis be included in the future.

Annick Beudet added that CIP needs identified by departments were layered on top of capital-related recommendations found in City initiative plans and reports to create strategic investment area maps. A discussion ensued regarding return on investment and how the maps do not show the funding needed for identified capital projects. Staff responded that the goal of the overlay analysis is to spark conversations about opportunities for strategic investment and that funding needs associated with on-going CIP need and/or funding needs for strategic investment is an area that will be developed as the CIP Strategic Plan develops overtime.

Commissioner Hatfield advised that communication regarding affordable housing need and opportunities will be very important.

Commissioner Anderson suggested including other taxing jurisdictions’ CIP planning into the overlay analysis. He listed ACC, AISD, and the Health Care District as examples. Staff responded that Capital Metro plans have been included in the analysis and that staff plans to



meet with other jurisdictions after the CIP Strategic Plan is presented publicly. Staff would like to include other jurisdictions' data in the analysis in the future. Commissioner Anderson advised that staff discuss that intention when the CIP Strategic Plan is presented to the community. Commissioner Anderson also mentioned that there are rich data sources within the community, such as CAPCOG, and such data would enhance the maps. Annick Beaudet responded that the intent was to utilize community resources to enhance the plan with each yearly update.

Staff provided further explanation of how the analysis will show how well the funded CIP is in alignment with current CIP needs and City initiatives related to Imagine Austin. In creating alignment maps, staff overlaid funded CIP projects on identified CIP departmental and initiative identified need. Staff noted however, that only 60% of projects in the five-year CIP Plan are currently mapped in GIS. Annick Beaudet posed a question to the commissioners about any ideas they have on how the City can monitor this alignment over time.

Commissioner Hernandez suggested creating an interactive online tool where the community can manipulate the layers of information on City initiatives, CIP needs and funded projects to generate their own maps. Ashley Parsons explained that the City has an internal tool, called IMMPACT, for right-of-way coordination and a CIP tool, called CIVIC, that is available to the public. Staff hopes to leverage these tools in the future to develop a public input tool for CIP planning and Imagine Austin alignment.

Annick Beaudet described another map generated from the Strategic Investment Areas Overlay Analysis that shows prominent private sector developments in design and construction phases on top of the alignment map that relates to Imagine Austin's Compact and Connected Priority Program.

Commissioner Hatfield and Commissioner Hernandez asked about the public input process for the CIP Strategic Plan. Staff responded that for this year's plan, public input will occur through the Planning Commission, but that staff would like to improve the public input portion of the process overtime. Staff added that recommendations from the City initiatives included in the Strategic Investment Areas Overlay Analysis were developed through robust public input processes, and staff is pulling all the results and recommendations from those plans together specific to long-range CIP planning for this analysis. Annick Beaudet added that public validation of the analysis and further public input is always valuable.

Commissioner Hatfield noted that he is impressed with how far the CIP has come in the last three years.

4. NEW BUSINESS – DISCUSSION AND ACTION ITEMS

The Committee did not take any action on this item.



5. FUTURE AGENDA ITEMS

The Committee did not take any action on this item.

ADJOURNMENT

Commissioner Hernandez adjourned the meeting at 5:55 pm without objection.