

**BOARD AND COMMISSION TRANSITION TASKFORCE
MINUTES****REGULAR MEETING
Wednesday, February 26, 2014**

The Board and Commission Transition Taskforce convened in a regular meeting on Wednesday, February 26, 2014 at Waller Creek, 625 E. 10th St, 78701.

Chair Victor Martinez called the Taskforce Meeting to order at 4:09 p.m.

Taskforce Members in Attendance:

Scott Daigle
Babette Ellis
Dale Gray
Norman Kieke
Peggy Maceo

Victor Martinez (Chair)
Angela-Jo Touza-Medina (Vice Chair)
Gabriel Rojas
Olga Wise

Staff in Attendance: Myrna Rios, Assistant City Clerk, Mary Lamoreaux, B&C Coordinator.

1. CITIZEN COMMUNICATION: GENERAL
There were no citizens signed up to speak.

2. APPROVAL OF MINUTES

The minutes of the February 26, 2014 Boards and Commissions Transition Taskforce meeting were approved on member Babette Ellis' motion, member Olga Wise's second on a 9-0 vote. Members Bernie Bernfeld and Gabriel Rojas were off the dais and members Jeff Jack and Mary Gay Maxwell and Lori Cervenak-Renteria were absent.

3. STAFF UPDATES AND POSSIBLE DISCUSSION

- a. Update on Board and Commission research by OCC staff**
 - 1. Benchmark of peer cities**

Staff provided a progress status of additional cities and will update the taskforce members by email.

4. DISCUSSION AND POSSIBLE ACTION ON TRANSITION PLAN

- a. Chair and Vice Chair questionnaire responses
- b. Transition
- c. ZAP/PC
- d. Future agenda item list work group

Discussion occurred on the Chair and Vice Chair questionnaire responses, Transition, ZAP/PC and Future agenda item list work group.

5. FUTURE MEETING DATES

There was no discussion on future meeting dates.

6. FUTURE AGENDA ITEMS

Taskforce members requested the following items on the March 3, 2014 Taskforce agenda; Transition workgroup presentation, and Clerk's Office presentation on the relationship of Boards and Commissions with the Audit and Finance Commission, and City Clerk's office. Request for the March 5, 2014 Taskforce agenda include; Board and Commissions working group presentation and the Transition work group presentation.

ADJOURN

Chair Victor Martinez adjourned the meeting at 5:21 p.m. without objection.