



## **DRAFT Annual Internal Review**

**This report covers the time period of 1/1/2013 to 12/31/2013**

(This report is due in the first quarter of each calendar year for the previous year.)

### **Community Development Commission**

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**(Official Name of Board or Commission)**

**The Board/Commission mission statement (per the City Code) is: Advise the council in the development and implementation of programs designed to serve the poor and the community at large with emphasis on federally funded programs.**

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

*(Reference all reports, recommendations, letters or resolutions presented to the City Council on mission-specific issues. If some of the elements of the mission statement were not acted on by the board in the past year, the report should explain why no action was taken.)*

- **Holly Good Neighbor Program Boundaries**  
On January 15, 2013 meeting, the CDC considered conducting a public hearing for input on the 2011 Working Group recommendations and to ask for additional recommendations on the Holly Mitigation Fund. On June 13, 2013, the CDC approved programmatic recommendations to NHCD regarding boundaries of the Holly Good Neighbor Program.  
***Responsive to Council Resolution 20111020-056.***
- **Dove Springs Neighborhood Representation Area**  
On January 15, 2013, the CDC approved the recommendations of the Neighborhood Centers Working Group to expand the boundaries of the Dove Springs Neighborhood representation area.

*Responsive to request from neighborhood.*

- **Housing Siting Policy and Geographic Dispersion**  
On March 13, 2012, the CDC appointed a Working Group to study the issue and bring back recommendations. On November 13, 2012 the Working Groups final report was presented to the CDC. On December 11, 2012 the CDC approved drafting a memo to Council with their recommendations. The memo reviewed and approved during their January 15, 2013 meeting.  
*Responsive to Council Resolution 20111215-058*
- **Planned Unit Development (PUD) Ordinance and Process to approve a PUD**  
On January 15, 2013, the CDC approved the Affordable Housing Siting Policy Working Group recommendations for strategies for achieving geographic dispersion of affordable housing.  
*Responsive to Council Resolution 20111215-058.*
- **CSBG Amended FY 2012 Budget**  
On March 12, 2013 the CDC approved the Amended FY 2012 CSBG budget.  
*Responsive to state and federal CSBG requirements.*
- **Consolidated Annual Performance and Evaluation Report (CAPER)**  
On March 12, 2013, the CDC heard a presentation on the FY 2011-2012 Consolidated Annual Performance and Evaluation Report (CAPER), and the Fiscal Year 2012-2013 Action Plan Process  
*Responsive to HUD Grant Requirements and Citizen Participation Plan.*
- **Fiscal Year 2013-14 Action Plan**  
On April 4, 2013 the CDC heard a presentation and conducted a Needs Assessment Public Hearing for the FY 2013-14 Action Plan. On June 13, 2013, the CDC conducted a public hearing on the Draft Action Plan. On July 9, 2013, the CDC approved the FY 2013-14 Action Plan with some additional recommendations.  
*Responsive to HUD Citizen Participation Plan.*
- **Relocation Standards**  
On April 4, 2013, the CDC voted to support staff recommendations regarding relocation standards and the identification of the feasibility and mechanisms for implementing these standards in zoning and demolition permit applications. On May 14, 2013 the CDC heard final public feedback and voted to support staff recommendations.  
*Responsive to Council Resolutions 20121108-059; 20121101-039.*
- **CDC Private Sector Designations**

On May 14, 2013, the CDC approved staff recommendations on the Private Sector Designations on the Commission.

***Responsive CSBG finding.***

- **Urban Farm Ordinance**

On May 14, 2013, the CDC approved requesting the Sustainable Food Policy Board to allow them to review and provide input on any proposed changes to the Urban Farm Ordinance. On July 9, 2013, the CDC heard a presentation by PARD on the draft ordinance. On October 8, 2013, the CDC approved a motion to ask Council to delay the passage of the Urban Farm Ordinance and support the creation of an independent body including relevant stakeholders and a member of the CDC for further review.

***Responsive to Council Resolution No. 20091119-065.***

- **Downtown Density Bonus Program**

On May 14, 2013, the CDC heard a presentation and discussed the Downtown Density Bonus Program.

***Responsive to Ordinance No. Ord. No. 20111208-093; Council Resolution No. 20130328-031***

- **Amendments to UNO Ordinance**

On May 14, 2013, the CDC approved recommendations for additional amendments to the Ordinance to clarify eligibility of cooperative housing and increase fee in lieu payments for height bonuses. On September 17, 2013, the CDC approved two additional recommended amendments to the ordinance.

***Responsive to Stakeholder Recommendations.***

- **2012 Annual Internal Review and 2013 Work Plan**

On June 13, 2013, the CDC to approve as amended the draft CDC 2012 Annual Internal Review and 2013 Work Plan.

***Responsive to City Auditor Requirement***

- **AE Multi-Family Energy Efficiency Program**

On July 9, 2013, the CDC heard a presentation by Austin Energy on the Council Resolution directing the City Manager to collect data on multi-family units participating in Austin Energy's Multi-Family Energy Efficiency Program.

***Responsive to Council Resolution No. 20130523-069.***

- **CSBG FY 2013 Budget**

On August 20, 2013, the CDC conducted a public hearing and voted to approve the proposed FY 2013 CSBG budget.

***Responsive to state and federal CSBG requirements.***

- **Proposed Rental Registration Program**

On August 20, 2013, the CDC heard presentation on both proposed resolutions and approved a motion finding that neither resolution sufficiently addressed compliance and enforcement issues, and asked that more time be taken to focus on the purpose of the ordinances. On September 17, 2013 approved final recommendations to Council.

*Responsive to Council Resolution No.20130606-049 & No.20130606-050.*

- **Planned Unit Development (PUD) section of the City Code regarding affordable housing requirements and fee in lieu**

On August 20, 2013, the CDC voted to support staff recommendations with some additional comments.

*Responsive to Council Resolution 20111215-058.*

- **CSBG FY 2014 Budget**

On September 17, 2013, the CDC conducted a public hearing and voted to approve the proposed FY 2014 CSBG budget and Community Action Plan.

*Responsive to state and federal CSBG requirements.*

- **Rainey Street Subdistrict**

On October 8, 2013, the CDC heard a presentation to initiate amendments to the City Code that are necessary to ensure affordable housing in the Rainey Street Subdistrict.

*Responsive Resolution No. 20130808-052.*

- **Annual Election of Officers**

On October 8, 2013, the CDC voted to retain Chair Gilbert Rivera and Vice Chair Karen Paup for another term.

*Responsive to Chapter 2-1 of the City Code and CDC Bylaws.*

- **Rental and Code Enforcement**

On November 12, 2013, the CDC approved a motion to request staff to meet with Code Enforcement and look for possibilities to work together on rental and code enforcement and appoint Commissioner Taylor as CDC point on any group.

*Responsive as follow-up to Rental Registration Issue.*

- **HB 3350 – Homestead Preservation Districts**

On December 10, 2013, the CDC heard a presentation on the analysis of impacts of HB 3350 on Homestead Preservation District.

*Responsive Resolution No. 20130627-72.*

- **Promise Zone Initiative Program**

On December 10, 2013, the CDC heard a presentation and discussed the application for Promise Zone Initiative designation by the Planning and Development Review Department.

*Responsive to Application for Designation by PDE.*

**Other Reports/Briefings/Presentations/Updates made to the CDC during 2012**

- Update and discussion on neighborhood organizations responsible for carrying out the nomination process for a CDC representative in a designated area. (January 15, 2013)
- Received update on the African American Cultural and Heritage Facility. (July 9, 2013)
- Overview and discussion on the Boards & Commissions ordinance, policies, and procedures by the City Clerk. (May 14, 2013)
- Presentation and discussion on the FY 2013-14 NHCD Budget. (July 9, 2013)
- Heard a quarterly update on Colony Park Sustainability Community Initiative. (September 17, 2013)
- Appointed the Commissioner representing Colony Park neighborhood (currently Commissioner Decierdo) as a member of the Technical Advisory Group (TAG) of the Colony Park Sustainability Community Initiative. (September 17, 2013)
- Update on the Imagine Austin Household Affordability Priority Program. (October 8, 2013)
- Update and discussion on Onion Creek Flood Recovery Efforts. (November 12, 2013; December 10, 2013)
- Approved the CDC 2014 meeting schedule. (November 12, 2013)
- Update on NHCD/City of Austin budget and 2013 Affordable Housing Bonds. (November 12, 2013)
- Update on Holly Good Neighbor Program. (December 10, 2013)

**2013 Working Groups**

- Holly Working Group
- Neighborhood Centers Working Group
- Affordable Housing Siting Policy Working Group

**2. Determine if the board's actions throughout the year comply with the mission statement.**

All actions of the CDC throughout the year complied with their mission statement.

**3. List the board's goals and objectives for the new calendar year.**

The CDC will continue to fulfill its core mission “to advise the Council in the development and implementation of programs designed to serve the poor and the community at large with emphasis of federally funded programs.”

The CDC’s goals and objectives for 2014 also correspond to one of Imagine Austin’s Guiding Principles to “develop as an affordable and healthy community. This also includes the sixth Imagine Austin Priority Program: “household affordability throughout Austin.” Some areas where the CDC will continue to work are:

- **Downtown Austin Plan.** Continue to receive briefings, monitor the plan, and complete work as directed by Council.
- **Image Austin Comprehensive Plan.** Continue to receive briefings, monitor the plan, and complete work as directed by Council.
- **University Neighborhood Overlay (UNO).** Continue to work with the Planning Commission to forward recommendations as directed by Council.
- **East Riverside Corridor Plan.** The CDC will continue to monitor and participate in the development on this corridor plan especially as it pertains to the development of affordable housing.
- **PUDs**  
Continue to monitor and review revisions in the development of PUDs so that they include input for opportunities to include low-income housing.
- **TODs**  
Continue to monitor the development of TODs around Austin for opportunities to build low-income housing.
- **VMU**  
Continue to monitor the density bonus so that the correct amount of affordable housing is created.
- **Fiscal Year 2015-19 Consolidated Plan.** Conduct public hearings as outlined in the Citizens Participation Plan and approve recommendation to forward to Council for their consideration.
  
- **Fiscal Year 2014-15 Action Plan.** Conduct public hearings as outlined in the Citizens Participation Plan and approve recommendation to forward to Council for their consideration.
- **Fiscal Year 2012-13 Consolidated Annual Performance and Evaluation Report (CAPER).** Hear presentation on report as required by the CDC’s mission statement.
- **Food Deserts.** The Neighborhood Centers Working Group will continue to work with EGRSO and HHSD to bring ideas and recommendations to the full CDC for consideration.
- **Housing Sighting Policy and Geographic Dispersion.** The CDC will continue to work on this issue as directed by Council.

- **Community Land Trusts (CLTs).** The CDC will continue to monitor legislation for any changes in the creation of CLTs, and monitor the development of CLTs in Austin.
- **Homestead Preservation Districts.** The CDC will continue to monitor the impact of HB 3350 for any changes in the creation of CLTs, and monitor the development of CLTs in Austin.
- **HUD Community Challenge Grant for Colony Park.**  
The CDC will continue to receive briefings and monitor the progress of the Colony Park grant, as well as other projects in the Colony Park neighborhood with standing quarterly updates at the Housing Committee.
- **Holly Good Neighbor Program.** Continue to work on the charge to discuss the future funding of the Holly Good Neighbor Program, how funds might be reallocated; and how to educate residents about the program.
- **Preservation of low- and moderate-income housing.** Continue to work with stakeholders, non-profits, and other organizations to ensure the preservation of low- and moderate-income housing remains a City priority.
- **Rental Registry.** Continue to monitor the implementation of the pilot program. Continue to work with Code Compliance and others to develop a strategic policy for ensuring low- and moderate-income housing is maintained and remains safe for residents.
- **Tenant Relocation Policy.** Continue to work with the City, stakeholders, non-profits and others to develop a tenant relocation policy that ensures low-income residents that must relocate are given the needed resources and help to establish themselves in a new home.
- **Rainey Street Subdistrict.** Continue to work to initiate amendments to the City Code that are necessary to ensure affordable housing in the Rainey Street Subdistrict.