



MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES

SPECIAL CALLED MEETING
WEDNESDAY, MARCH 5, 2014

The Municipal Civil Service Commission convened in a special called meeting on Wednesday March 5, 2014 at the Waller Creek Center located at 625 East 10th Street #104, in Austin, Texas.

Chair Kovach called the Commission meeting to order at 4:04 p.m.

Commissioners in Attendance:

Kimberlee Kovach, Chair
Teresa Perez-Wiseley, Vice-Chair
Pamela Lancaster
Lynn Rubinett
Kevin Russell

Staff in Attendance:

Mark Washington, HR Director
Karen Sharp, HR Assistant Director
Rebecca Kennedy, Municipal Civil Service Administrator
Pamela Wade, Municipal Civil Service Coordinator
Alondra Johnson, Municipal Civil Service Coordinator
Beverly West, Attorney
Michael Cronig, Attorney

1. CITIZENS COMMUNICATION: GENERAL

a. NONE

2. APPROVAL OF MINUTES

The minutes from the regular meeting of February 18, 2014 were approved with the following amendments on Vice-Chair Perez-Wiseley's motion, Commissioner Lancaster's second on a 4-0 vote. Commissioner Rubinett was off the dais. The amendments were: page 2, part 4a, an additional bullet was added to state "Facilitated by: Larry Schooler, Community Engagement Consultant at the City of Austin".

3. STAFF BRIEFINGS

a. Presentation and discussion regarding modifications to the Recommended Municipal Civil Service Rules.

i. Presentation was made by:

Mark Washington, Human Resources Director, HR Department

4. NEW BUSINESS

- a. Review and discussion of the Municipal Civil Service Commission's requested modifications to the Recommended Municipal Civil Service Rules.
 - i. **Presentation was made by:**
Beverly West, Assistant City Attorney, Law Department
 - ii. **Facilitated by:**
Larry Schooler, Community Engagement Consultant, Communication and Public Information Department
 - iii. **Item Specific Citizen Communication:**
Carol Guthrie with American Federation of State, County, and Municipal Employees (AFSCME) spoke regarding the employee representation section in the Recommended Municipal Civil Service Rules.
- b. Discussion regarding setting the public hearing to receive comment on the modifications to the Recommended Municipal Civil Service Rules.
Discussion was held and the Commission agreed on a date to hold the Public Hearing.

5. FUTURE AGENDA ITEMS/NEXT MEETING

- a. **Include on the next agenda an item for the Public Hearing regarding the Recommended Municipal Civil Service Rules to be held on March 26, 2014 from 4:00 p.m. – 8:00 p.m.**
- b. **The regular meeting of the Municipal Civil Service Commission of March 18, 2014 was canceled on Vice-Chair Perez-Wiseley's motion, Commissioner Lancaster's second on a 5-0 vote.**

6. ADJOURN

Chair Kovach adjourned the meeting at 6:29 p.m. on Vice-Chair Perez-Wiseley's motion, Commissioner Lancaster's second on a 5-0 vote.

Chair Kovach called the Commission meeting back into order at 6:29 p.m. to clarify one point regarding the March 26, 2014 Public Hearing.

Chair Kovach adjourned the meeting at 6:31 p.m. on Vice-Chair Perez-Wiseley's motion, Commissioner Lancaster's second on a 5-0 Vote