



**To:** Zero Waste Advisory Commission

**From:** Bob Gedert, Department Director, Austin Resource Recovery

**Date:** April 9, 2014

**Subject:** **Electronics Recycling Services**

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The purpose of this item is to obtain a favorable ZWAC recommendation for the City Council to authorize award, negotiation and execution of a 24-month revenue contract with **ECS REFINING, LLC**, or another qualified offeror, to provide electronic recycling services with estimated revenue of \$76,436, with four (4) 12-month extension options with estimated revenue of \$38,218 per extension option, for total estimated revenue of \$229,308.

***Purpose and Background***

The contractor will pick up computers, monitors, televisions and other devices that operate using electrical parts from ARR's Resource Recovery Center; transport the material to a certified and permitted electronics recycling facility; and ensure the material is safely, responsibly and cost-effectively recycled. Contract negotiations will commence after Council approval, and it is expected that the agreement will be signed and executed on or about April 25.

***Contract Timeline***

January 27<sup>th</sup> – RFP Issued by COA Corporate Purchasing Office  
February 5<sup>th</sup> – Pre-Proposal Conference  
February 20<sup>th</sup> – Solicitation Closing (Proposal Submittal Deadline)  
March 13<sup>th</sup> – Proposal Evaluation Complete – Contract Award Recommendation Provided by ARR  
April 9<sup>th</sup> – ZWAC Recommendation  
April 17<sup>th</sup> – City Council Date

***Staff Recommendation***

Staff recommends City Council authorization of the award, negotiation and execution of a contract with **ECS REFINING, LLC**, or another qualified offeror, for electronic recycling services with estimated revenue of \$76,436, with four (4) 12-month extension options with estimated revenue of \$38,218 per extension option, for total estimated revenue of \$229,308.