



**BOARD AND COMMISSION TRANSITION TASKFORCE
MINUTES**

**REGULAR MEETING
Wednesday, February 12, 2014**

The Board and Commission Transition Taskforce convened in a regular meeting on Wednesday, February 12, 2014 at Austin City Hall, Room 1027, 301 West 2nd Street, Austin, Texas.

Chair Victor Martinez called the Taskforce Meeting to order at 4:03 p.m.

Taskforce Members in Attendance:

Dave Anderson
Lori Cervenak-Renteria
Babette Ellis
Jeff Jack
Mary Gay Maxwell
Dave Sullivan

Olga Wise
Bernie Bernfeld
Scott Daigle
Victor Martinez (Chair)
Angela-Jo Touza-Medina

Staff in Attendance: Myrna Rios, Assistant City Clerk.

1. CITIZEN COMMUNICATION: GENERAL

There were no citizens signed up to speak.

2. STAFF UPDATES AND POSSIBLE DISCUSSION

a. Update on Board and Commission research by OCC staff

Staff distributed a list provided by the Law department of boards that are required or authorized by a law outside the City Code and provided a progress status of information on peer cities with single member districts.

3. DISCUSSION AND POSSIBLE ACTION ON TRANSITION PLAN

4. FUTURE MEETING DATES

Taskforce members requested staff provide the physical address of meeting locations not at City Hall.

5. FUTURE AGENDA ITEMS

Taskforce members requested the following items on the February 19, 2014 Taskforce agenda: discussion and possible action on a design work-plan for remaining taskforce meetings, potential subcommittees, memorandum to City of Austin Boards and

Commissions Chairs/Vice Chairs, discussion and possible action on the Imagine Austin Comprehensive Plan

Taskforce members requested that staff forward Robert's Rules of Order, Sections 2-1-1 through 2-1-49, and physical addresses to the February 26 and March 5 2014 Taskforce meetings.

Mary Gay Maxwell resigned as vice-chair of the taskforce.

ADJOURN

Chair Victor Martinez adjourned the meeting at 5:43 p.m. without objection.