



MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES

REGULAR MEETING
TUESDAY, November 19, 2013

The Municipal Civil Service Commission convened in a regular meeting on Tuesday, November 19, 2013 at Austin City Hall, 301 W. Second Street, in Austin, Texas.

Chair Kimberlee Kovach called the Board Meeting to order at 4:02 p.m.

Commissioners in Attendance:

Kimberlee Kovach, Chair
Teresa Perez-Wiseley, Vice-Chair
Lynn Rubinett
Kevin Russell

Staff in Attendance:

Mark Washington, HR Director
Karen Sharp, HR Assistant Director
Joya Hayes, HR Assistant Director
Dianna Robles, HR Quality Assurance Manager
Rebecca Kennedy, Municipal Civil Service Administrator
Barry Cook, Civil Service Administrator
Pamela Wade, Municipal Civil Service Coordinator
Alondra Johnson, Municipal Civil Service Coordinator
Beverly West, Attorney
Lee Crawford, Attorney

1. APPROVAL OF MINUTES

- a. The minutes from the meeting of October 15, 2013 were approved on Commissioner Russell's motion, Commissioner Perez-Wiseley's second on a 3-0 vote. Chair Kovach abstained because she was not present at the October 15, 2013 meeting.

2. OLD BUSINESS

- a. Discussion and possible action regarding election of Vice Chair.
The motion to elect Commissioner Perez-Wiseley as Vice Chair was approved on Commissioner Rubinett's motion, Commissioner Russell's second on a 4-0 vote.

3. NEW BUSINESS

- a. Discussion and possible action regarding the recommended Municipal Civil Service Rules.
Presentations were made by:
Mark Washington, HR Director
Dianna Robles, HR Quality Assurance Manager

- b. Presentation and discussion regarding the Municipal Civil Service Rules by the American Federation of State, County, and Municipal Employees (AFSCME).
(Sponsor: Commissioner Perez-Wiseley; Co-Sponsor Commissioner Lancaster.)

Presentations were made by representatives from AFSCME.

4. CITIZEN COMMUNICATION: GENERAL

- a. None.

5. STAFF BRIEFINGS

- a. Discussion regarding Commissioners' vote to take action when only a quorum of the Commission is in attendance.

Presentations were made by:

Lee Crawford, Division Chief, Law Department

6. FUTURE AGENDA ITEMS/NEXT MEETING

- **A special called meeting will be held on December 3, 2013 at 4:00 p.m.**
- **Include on the next agenda an item to continue discussion on the recommended Municipal Civil Service Rules.**
- **Include on the next agenda the same item for discussion regarding Commissioners' vote to take action when only a quorum of the Commission is in attendance.**

Vice Chair Perez-Wiseley adjourned the meeting at 6:33 p.m. without objection.

