



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**SPECIAL CALLED MEETING
THURSDAY, FEBRUARY 6, 2014**

The Municipal Civil Service Commission convened in a special called meeting on Thursday, February 6, 2014 at the City Hall – Boards and Commissions room located at 301 West 2nd Street, in Austin, Texas.

Chair Kovach called the Commission meeting to order at 4:06 p.m.

Commissioners in Attendance:

Kimberlee Kovach, Chair
Teresa Perez-Wiseley, Vice-Chair
Pamela Lancaster
Lynn Rubinett
Kevin Russell

Staff in Attendance:

Mark Washington, HR Director
Karen Sharp, HR Assistant Director
Barry Cook, Civil Service Administrator
Pamela Wade, Municipal Civil Service Coordinator
Alondra Johnson, Municipal Civil Service Coordinator
Beverly West, Attorney
Michael Cronig, Attorney

1. CITIZENS COMMUNICATION

- a. Gregory Meszaros, Director, Austin Water Utility, spoke on the Recommended Municipal Civil Service Rules.
- b. Caitlin Brown, American Federation of State, County, and Municipal Employees (AFSCME), spoke on the Recommended Municipal Civil Service Rules.
- c. Steven Prather, Contract Relations Consultant, Contract & Land Management Department, spoke on the Recommended Municipal Civil Service Rules.
- d. Jason Hadavi, Chief of Investigations, Office of the City Auditor, spoke on the Recommended Municipal Civil Service Rules.
- e. Stephen Elkins, Chief Information Officer, Communications & Technology Management, spoke on the Recommended Municipal Civil Service Rules.
- f. Carol Guthrie, American Federation of State, County, and Municipal Employees (AFSCME), spoke on the Recommended Municipal Civil Service Rules.

2. OLD BUSINESS

- a. Discussion regarding Municipal Civil Service meeting locations for 2014.
 - 1. The Municipal Civil Service Commission requested that Municipal Civil Service Staff schedule future Municipal Civil Service Commission meetings at Waller Creek Building located at 625 East 10th Street, in Austin, Texas, whenever possible, on Commissioner Lancaster's motion, Commissioner Rubinett's second on a 5-0 vote.

3. STAFF BRIEFINGS

- a. Presentation and discussion regarding the Municipal Civil Service Rules and Bylaws.
 - i. **Presentations were made by:**
Mark Washington, Director, Human Resources and Civil Service
Myrna Rios, Assistant City Clerk

6. NEW BUSINESS

- a. Discussion regarding modifications to the Recommended Municipal Civil Service Rules 1-7.
 - i. **Facilitated by: Doug Mathews**
- b. Discussion regarding amending the Municipal Civil Service Bylaws.
 - i. **Facilitated by: Doug Mathews**

7. FUTURE AGENDA ITEMS/NEXT MEETING

- a. Include on the next agenda an item for discussion and possible action regarding modifications to the proposed Municipal Civil Service Rules.
- b. Include on the next agenda an item for discussion and possible action to amend the Municipal Civil Service Bylaws.

8. ADJOURN

Chair Kovach adjourned the meeting at 8:25 p.m. on Commissioner Perez-Wiseley's motion, Commissioner Lancaster's second on a 5-0 vote.

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MEETING MINUTES**

Thursday, February 6, 2014