

AGENDA



Recommendation for Council Action (Purchasing)

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| Austin City Council | Item ID: | 32092 | Agenda Number | 28. |
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| Meeting Date: | May 1, 2014 |
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| Department: | Purchasing |
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Subject

Authorize award and execution of a 36-month requirements supply agreement with EBSCO INDUSTRIES, LLC to provide magazine and newspaper subscriptions in an amount not to exceed \$149,061 with three 12-month extension options in amounts not to exceed \$49,687 for each extension option, for a total contract amount not to exceed \$298,122.

Amount and Source of Funding

Funding in the amount of \$20,703 is available in the Fiscal Year 2013-2014 Operating Budget of the Library Department. Funding for the remaining 31 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

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| Purchasing Language: | Lowest bid meeting specifications received. |
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| Prior Council Action: | |
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| For More Information: | Terra Green, Buyer II, 512-972-4022 |
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| Boards and Commission Action: | |
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| Related Items: | |
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| MBE / WBE: | This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation. |
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Additional Backup Information

This contract will establish an agreement for the purchase of magazines, newspapers, and other serial publications for the Austin Public Library Department; there are currently 21 existing libraries.

These periodicals will include popular titles, as well as titles for business information, consumer research, and other educational purposes for use by students and other community members.

The contractor will place new subscriptions, renew existing subscriptions, retrieve funds from discontinued publications, and handle all correspondence with publishers, including processing claims for missing issues.

MBE/WBE solicited: 2/0

MBE/WBE bid: 0/0

BID TABULATION

**IFB No. TLG0002
Magazine and Newspaper Subscriptions
363 line items**

| <u>Vendor</u> | <u>Total Bid for 322 Line Items</u> |
|----------------------------------------------------------------|--------------------------------------------|
| EBSCO Information, Inc Birmingham, AL | \$49,151.41 |
| WT Cox Information Services Shallotte, NC | \$49,303.04 |
| Basch Subscriptions, Inc Concord, NH | \$51,434.15 |
| Rosalee Clearman dba Magazine Subscriptions, PTP Austin, TX | * |

* Rosalee Clearman dba Magazine Subscriptions, PTP did not meet the required specifications; therefore, was considered non-responsive and cannot be considered for award.

A copy of complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition
- b. Twenty-six notices were sent, including 2 MBEs. There are no known WBEs for this commodity code. Four bids were received with no response from the MBEs.
- c. The previous contract for this commodity, from March 2008, offered a 5% discount from publisher's list. This contract offers a 9% discount from publisher's list.

APPROVAL JUSTIFICATION

- a. Lowest bid meeting specifications of four (4) bids received. EBSCO Information, Inc is the current contractor.
- b. The Purchasing Office concurs with the Library Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.