



MBE/WBE AND SMALL BUSINESS
ADVISORY COMMITTEE
MINUTES

REGULAR MEETING
Tuesday, August 6, 2013

The MBE/WBE and Small Business Advisory Committee convened in a regular meeting on Tuesday, August 7, 2013 at 301 W. 2nd Street, Boards and Commissions Room 1101 in Austin, Texas.

Chair Ed Lowenberg called the Board Meeting to order at 5:50 p.m.

Board Members in Attendance:

Chair Ed Lowenberg, Anne Harutunian, Regina Adams, Schiller Liao, and Sherri Marshall.

Staff in Attendance:

Veronica Briseño Lara, Debra Dibble, Jolene Cochran, Kristi Samilpa, Stella Richerson-Kinley

1. APPROVAL OF MINUTES

The minutes for the regular meeting of July 2, 2013 were approved with the following amendments on Board Member Mr. Liao's motion, Ms. Adams' second on a 4-0 vote. The amendments were:
Correct misspelling of Mr. Liao's last name.

2. CITIZEN COMMUNICATION: GENERAL

Carol Hadnot – Austin Area Black Contractors Association provided an update on subcontractor payment issues; the meetings with SMBR and the Legal Department have been progressing and she hopes to have a final report on subcontractor payment issues soon.

Committee Member Adams joined the meeting.

3. OLD BUSINESS

Item 3a: Third Party Agreement updates from Visa and HID.

Representatives from VISA (Scott Sass, Aimee Janousek, Brent Bean, and Ross Anders) and DPR Construction (David Smith) provided an update on the project, including the MBE/WBE procurement process.

The Committee requested handouts be made available to Committee members for future updates.

A representative from HID, Brent Ramirez, provided a project update which included a discussion on participation and Good Faith Effort.

Item 3b: Update from Economic Growth & Redevelopment Services Office staff regarding mandatory wage floor on construction projects related to Third Party Agreements.

Item 3c: Discussion regarding Third Party Guidebook revisions.

EGRSO staff was not present so Ms. Veronica Lara, Director, SMBR, responded to questions from the Committee.

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The Committee requested representatives from EGRSO attend the next scheduled Advisory Committee meeting.

Item 3c- discussion regarding Third Party Agreement Guidebook revisions.

Ms. Lara provided an update on revisions.

The Committee requested SMBR and the Service Providers schedule an additional meeting to review the Guidebook, Good Faith Effort, the implementation of the Commodity Code Crosswalk, potential updates to the Appendices, removal of Mentor/ Protégé initiatives, and possibly adding specific language regarding compliance procedures for monitoring and enforcement.

The Committee also requested staff from Public Works Department attend the next regular scheduled meeting to provide an update on the Commodity Code Crosswalk initiative.

Item 3d: Update on the Small & Minority Business Resources Department (SMBR) proposed budget.

Ms. Lara provided an update on the City Manager's proposed budget.

Committee Member Liao left the meeting.

Item 3e: Monthly meeting update from the Weatherization Committee regarding the Home Energy Assistance Project solicitation.

Ms. Harutunian provided the Committee with an update on the Weatherization Committee.

4. STAFF BRIEFINGS

Ms. Debra Dibble, Assistant Director, SMBR, briefed the Committee on the Small Business Construction Program, Council Award, and Request for Change reports.

5. AGENDA

- Discussion on Third Party Agreement Guidebook revisions.
- Commodity Code Crosswalk update from Public Works staff.
- Third Party mandatory wage floor update from EGRSO staff.
- Review Third Party Update report which will include incentive information provided by EGRSO.
- Presentation from Walter Moreau, Executive Director of Foundation Communities, regarding the impact of wage floors for construction workers on contractors and subcontractors.

6. ADJOURN

Chair Mr. Lowenberg adjourned the meeting at 7:53 p.m. without objection.