



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, APRIL 8, 2014**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, April 8, 2014 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:05 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
Ernest Saulmon, Vice Chair
D'Ann Johnson, Secretary
Steven Hart
James Kelsey
George Farris

Commission Members Absent:

Teddy McDaniel, III

Staff in Attendance:

Shane Harbinson
Yolanda Tovar
Kellye Mireles
Kizzie Alvarez
Phillip Bays
Julie Harris
Mike Robinson
Joan Ewell
Royce Traywick
Ruben Reyes

Others Present:

Chris Coons, KSA
Clayton Singleton, RS&H
Matthew Leiner, Atkins

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of March 11, 2014 were approved on Secretary D'Ann Johnson's motion, Commission Member James Kelsey's second on a 6-0 vote. Commission Member Teddy McDaniel, III was absent.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Monthly Status Report was presented by Shane Harbinson, Department of Aviation.
- b) Airport Tenant Updates was presented by Julie Harris, Department of Aviation.
- c) Finance & Operations Report for Fiscal Year 2014 to date was presented by Yolanda Tovar, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for March 2014 was presented by Royce Traywick, Department of Aviation. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	MARCH 2014	MARCH 2013	% Increase/(decrease)
TAXICAB	36,050	32,635	10.5%
LIMOUSINE	5,991	5,218	14.8%
HOTEL SHUTTLE	3,764	3,794	(0.8%)
OTHER SHUTTLE	925	511	81.0%
CHARTER BUS	150	58	158.6%
OVERALL TOTAL	46,880	42,216	11.0%

4. ACTION ITEMS

- a) Vote on recommendation to City Council regarding the following:
 - i. Authorize award and execution of a 36-month requirements supply contract with **LEIF JOHNSON FORD DBA TRUCK CITY FORD** to provide Repair Services for Ford Medium and Heavy-Duty Vehicles in a total amount not to exceed \$1,048,269, with three 12-month extension options in a total amount not to exceed \$349,423 per extension option, for a total contract amount not to exceed \$2,096,538 (31961).

The motion authorizing action item 4ai was approved on Secretary D'Ann Johnson's motion, Commission Member Steven Hart's second on a 6-0 vote. Commission Member Teddy McDaniel, III was absent.

- ii. Authorize award, negotiation, and execution of a 24-month requirements supply and service agreement with **NEC CORPORATION OF AMERICA**, to provide maintenance and support for the Private Branch Exchange (PBX) at Austin Bergstrom International Airport in an amount not to exceed \$1,035,000, with three 12-month extension options in an amount not to exceed \$446,000 for the first option, \$321,000 for the second option, and \$321,000 for the final option, for a total contract amount not to exceed \$2,123,000 (31933).

The motion authorizing action item 4aii was approved on Secretary D'Ann Johnson's motion, Vice Chair Ernest Saulmon's second on a 6-0 vote. Commission Member Teddy McDaniel, III was absent.

- iii. Authorize award, negotiation, and execution of a professional services contract with **CONVERGINT TECHNOLOGIES LLC**, to provide a security system upgrade for the access control system and video management system software at Austin Bergstrom International Airport in an amount not to exceed \$138,071 (31912).

The motion authorizing action item 4aiii was approved on Commission Member James Kelsey's motion, Secretary D'Ann Johnson's second on a 6-0 vote. Commission Member Teddy McDaniel, III was absent.

- iv. Authorize negotiation and execution of an amendment to the professional services agreement with the following three firms: **CLOUGH HARBOUR & ASSOCIATES, INC.; CORGAN ASSOCIATES, INC. and REYNOLDS SMITH AND HILLS, INC.**, for architectural and engineering services for the ABIA Architectural & Engineering Rotation List 2012-2014 for the years 2012 through 2014 or until available funding authorization is expended, in the amount of \$2,250,000 in additional authorization, for a total not to exceed amount of \$9,750,000. The additional authorization will be distributed as follows: \$750,000 will be allocated to CLOUGH HARBOUR & ASSOCIATES, INC., \$750,000 will be allocated to CORGAN ASSOCIATES, INC., and \$750,000 will be allocated to REYNOLDS SMITH AND HILLS, INC (31702).

The motion authorizing action item 4aiv was approved on Commission Member James Kelsey's motion, Commission Member Steven Hart's second on a 5-1-1 vote. Commission Member Teddy McDaniel, III was absent. Chair, Dale Murphy recused himself from this item due to a conflict of interest.

- v. Authorize award and execution of a 36-month supply agreements contract through U.S. Communities with **THE HOME DEPOT U.S.A.**, and through The Cooperative Purchasing Network (TCPN) with **LOWE'S HOME CENTERS, LLC**, for the purchase of building supplies and equipment in an amount not to exceed \$4,500,000 each and combined, with three 12-month extension options in an amount not to exceed \$1,500,000 each and combined per extension option, for a total contract amount not to exceed \$9,000,000 (31593).

The motion authorizing action item 4av was approved on Commission Member Steven Hart's motion, Vice Chair Ernest Saulmon's second on a 6-0 vote. Commission Member Teddy McDaniel, III was absent.

- vi. Authorize execution of a construction contract with **RESTEK, INC.**, for ABIA Terminal Area Spalling Improvements in the amount of \$294,345 plus a \$30,000 contingency, for a total contract amount not to exceed \$324,345 (32017).

The motion authorizing action item 4avi was approved on Secretary D'Ann Johnson's motion, Vice Chair Ernest Saulmon's second on a 6-0 vote. Commission Member Teddy McDaniel, III was absent.

- b) Discuss and approve Austin Airport Advisory Commission Annual Internal Review.

The motion authorizing action item 4b was approved on Vice Chair Ernest Saulmon's motion, Commission Member George Farris' second on a 6-0 vote. Commission Member Teddy McDaniel, III was absent.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize execution of a construction contract with **ALPHA BUILDING CORPORATION**, for the ABIA Building 6005 Improvements - Phase II in the amount of \$1,999,804 plus a \$200,000 contingency, for a total contract amount not to exceed \$2,199,804 (31189). *[Item went before City Council on March 20, 2014 and passed.]*

Authorize execution of a construction contract with **PRISM DEVELOPMENT INC.**(MBE/MH- 58.91%), for construction improvements of IS Bldg. 7355 Emergency Power Improvements at the Austin-Bergstrom International Airport (ABIA) in an amount not to exceed \$1,034,460.90 plus \$103,446.00 owner's contingency for a total not to exceed amount of \$1,137,906.90 (31058). *[Item went before City Council on March 20, 2014 and passed.]*

Authorize award and execution of a contract through the Houston-Galveston Area Council Cooperative (HGAC) with **RUSH TRUCK CENTERS OF TEXAS, LP** for the purchase of a heavy-duty truck chassis for the Aviation Department in an amount not to exceed \$72,705 (31399). *[Item went before City Council on March 20, 2014 and passed.]*

Authorize award and execution of a contract through the Houston-Galveston Area Council Cooperative (HGAC) with **VOGEL TRAFFIC SERVICES DBA EZ-LINER INDUSTRIES** for the purchase of one paint striping body in an amount not to exceed \$191,053 (31280). *[Item went before City Council on March 20, 2014 and passed.]*

Authorize the negotiation and execution of an agreement with Lynxs Austin Cargoport, LLC for the lease and operation for cargo facilities at Austin-Bergstrom International Airport. (30877) ****Change**** *[Item will go before City Council on April 10, 2014.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: May 13, 2014

ADJOURNMENT

Motion to adjourn the meeting was made by Commission Member Steven Hart, Vice Chair Ernest Saulmon's second on a 5-0 vote. Commission Member Teddy McDaniel, III was absent.

Meeting was adjourned at 6:10 p.m.