

**AGENDA**



**Recommendation for Council Action (Purchasing)**

Austin City Council	Item ID:	32685	Agenda Number	17.
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Meeting Date:	May 15, 2014
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Department:	Purchasing
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Subject

Authorize award and execution of a 36-month requirements service contract with EQUIPMENT DEPOT to provide aerial man lift preventative maintenance and repair services, in an amount not to exceed \$180,828, with three 12-month extension options in an amount not to exceed \$60,276 per extension option, for a total contract amount not to exceed \$361,656.

Amount and Source of Funding

Funding in the amount of \$20,092 is available in the Fiscal Year 2013-2014 Operating Budget of the Aviation Department. Funding for the remaining 32 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Sole bid received
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Prior Council Action:	
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For More Information:	Sai Xoomsai, Senior Buyer, 512-972-4016
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Boards and Commission Action:	To be reviewed by the Airport Advisory Board 5/13/2014.
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Additional Backup Information

This contract is to provide monthly, quarterly, annual, and bi-annual preventative maintenance and repair services on an as-needed basis of aerial man lifts for the Aviation Department (ABIA). This contract will provide the complete on-site maintenance, emergency repairs, and replacement repair parts. This contract is necessary to support the ABIA Building Maintenance Unit by providing a reliable and continuous preventative and repair service contract for the seven aerial man lifts.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

**BID TABULATION**

**IFB No. NKA0004  
Aerial Man Lifts Inspection, Maintenance, and Repair Services  
54 line items**

<b><u>Vendor</u></b>	<b><u>Total Price</u></b>
<b>Equipment Depot Pflugerville, TX 78660</b>	<b>\$60,276.00</b>

A copy of complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FSD Purchasing Office website.

**PRICE ANALYSIS**

- a. Sole bid. The solicitation was originally advertised for a period of seventeen days and the bid opening was extended an additional fourteen days in an attempt to increase Vendor interest. Other Vendors were contacted and made a business decision not to submit a bid.
- b. One hundred twelve notices were sent. There are no known MBEs and WBEs for this commodity code. One bid was received.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Sole bid received.
- b. The Purchasing Office concurs with the Aviation Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.