

## **MEMORANDUM**

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TO: Ms. Betty Baker, Chair

Zoning and Platting Commission Members

FROM: Wendy Rhoades

Planning and Development Review Department

DATE: June 3, 2014

RE: C14-2013-0118 - Cooper Commercial

Request for Postponement by the Staff and Applicant

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The Staff and Applicant respectfully requests a postponement request of the above-referenced rezoning case to July 15, 2014 in order to continue to work on related information pertaining to the Neighborhood Traffic Analysis, prior to finalizing the Staff recommendation.