



HUMAN RIGHTS COMMISSION

MEETING MINUTES

REGULAR MEETING

Monday, April 28, 2014

**5:30 – 6:30 pm in City Hall Council Chambers
301 W. Second Street, Austin, TX 78701**

Chair Paul Rhea called the meeting to order at 5:36 p.m.

Commission Members in Attendance:

Paul Rhea, Chair

Elizabeth Brenner

Sara Clark

Judy Cortez

Will Krueger

DeWayne Lofton

Human Resources Department Staff Present:

Joya Hayes, Assistant Director Human Resources

Jonathan Babiak, Administrator, Equal Employment/Fair Housing Office (EE/FHO)

Rose Xavier, EE/FHO Staff Liaison

1. CITIZENS' COMMUNICATION

There were no citizens' communications.

2. APPROVAL OF MINUTES

The minutes of the March 24, 2014 regular meeting were approved with changes on a 5-0 vote; Commissioner Clark motion, Commissioner Cortez seconded; Commissioners Lofton and Luu were not present.

The minutes of the March 22, 2014 annual work session were approved on a 5-0 vote; Commissioner Krueger motion, Commissioner Clark seconded; Commissioners Lofton and Luu were not present.

3. ANNOUNCEMENTS

May meeting scheduled for Wednesday, May 28, 2014. At this meeting there will be public input on adding Source of Income to the Fair Housing Ordinance.

4. NEW BUSINESS

- a. Presentation from Kimberly McNeeley and Tiffany Cabin related to the PARD senior transportation and congregate meal program.
 - i. Tiffany Cabin, Seniors Program Manager, stated that, based on the grant funding for the senior congregate meal program, a site has to have a permit to operate as a food establishment. At the time, the Asian American Resource Center (AARC) did not meet the requirements to hold that permit. As a result, PARD began to look for alternative funding sources in order to serve a congregate meal program at AARC. The current grant funding also has tied to it a transportation route that operates within seven miles of the neighborhood meal facilities. PARD was notified that the participants of a program at AARC would be coming from all over the City of Austin at large and realized that the current grant funding would not be the best fit, based on mileage needs of the community.
 - ii. Laura Esparza, Division Manager, History, Arts and Nature Division, stated that once we found that the kitchen was not appropriate for the Health Department Food Permit, we constructed and issued a Request for Proposal (RFP) for food service catering. This RFP will put AARC on track to begin serving meals on June 3, 2014. We will be allocating monies from the department's general funding to pay for the transportation needed for the congregate meal and activity programs at the AARC. This RFP will continue through next year while we are rebuilding our kitchen facility. We have partnered with the community to create a new menu that is respectful of the all of the cultures and is nutritionally balanced.

5. STATUS OF GOALS AND OBJECTIVES

- a. The status of the Commission's goals and objectives for 2014.
 - i. Housing Affordability – HRC will explore different housing affordability issues through the use of appropriate City departments, interest groups, research, etc.
 - ii. Transportation Study for Disability Community
 - iii. PARD Congregate Meal Program
 - iv. Internal improvements – Commission will address internal Commission and EE/FHO issues.
 - a. Research and propose recommendations related to the City's retaliation clause in response to discrimination.

- b. Correction to the process by which the public sends mail to Commissioners.
- c. Recommendation to change the “Vendor Discrimination Complaint Form.”
- d. Correction to City Code which references an incorrect law.

- b. Plans and strategies for meeting those goals and objectives.

6. STAFF BRIEFING

- a. Update on discrimination case statistics.

7. FUTURE AGENDA ITEMS

Commissioners propose agenda items for future meetings.

ADJOURN

The meeting was adjourned at 6:17 pm without objection.