



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, MAY 13, 2014**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, May 13, 2014 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:13 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
Ernest Saulmon, Vice Chair
James Kelsey
Teddy McDaniel, III

Commission Members Absent:

D'Ann Johnson, Secretary
Steven Hart
George Farris

Staff in Attendance:

Susana Carbajal
Chris Carter
Perla Compton
Jerry Dinse
Stephanie Tucker
Robert Hengst
Patti Edwards
Jennifer Williams
Mike Robinson
Dave Arthur
Kellye Mireles
Chris Dolph

Others Present:

Mike Scott, TSA
Chris Coons, KSA
Clayton Singleton, RS&H
Donna Adams, RS&H
Billy Carter, SuperShuttle
Paul Bielamowicz, Page
Mike Nichols, Freese & Nichols

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of April 8, 2014 were approved on Vice Chair Ernest Saulmon's motion, Commission Member Teddy McDaniel, III's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Monthly Status Report was presented by Robert Hengst, Department of Aviation.
- b) Airport Tenant Updates was presented by Stephanie Tucker, Department of Aviation.
- c) Finance & Operations Report for Fiscal Year 2014 to date was presented by Dave Arthur, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for April 2014 was presented by Perla Compton, Department of Aviation. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	APRIL 2014	APRIL 2013	% Increase/(decrease)
TAXICAB	29,817	31,258	(4.6%)
LIMOUSINE	3,918	3,341	17.3%
HOTEL SHUTTLE	3,583	3,321	7.9%
OTHER SHUTTLE	779	480	62.3%
CHARTER BUS	144	94	53.2%
OVERALL TOTAL	38,241	38,494	(0.7%)

- e) General overview of the airport's security check lines and operations was given by Patti Edwards, Aviation Department and Mike Scott, TSA.

4. ACTION ITEMS

- a) Vote on recommendation to City Council regarding the following:
 - i. Authorize negotiation and execution of an amendment to the concession lease agreement with Carter Transportation Services, Inc. d/b/a SuperShuttle of Austin to add two 1 year extension options (32698).

The motion authorizing action item 4ai was approved on Commission Member James Kelsey's motion, Commission Member Teddy McDaniel, III's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

- ii. Authorize award and execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with CALDWELL COUNTRY CHEVROLET DBA BABY JACK II AUTOMOTIVE, LTD for the purchase of 27 light-duty vehicles in an amount not to exceed \$1,017,441; GRAPEVINE DODGE CHRYSLER JEEP, LLC DBA GRAPEVINE DCJ, LLC for the purchase of 14 light-duty vehicles in an amount not to exceed \$581,015; SILSBEE FORD, INC. for the purchase of 49 light-duty vehicles in an amount not to exceed \$1,219,628; and SILSBEE TOYOTA, INC. for the purchase of one Prius in an amount not to exceed \$23,307 (32970).

The motion authorizing action item 4aii was approved on Vice-Chair Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

- iii. Authorize award and execution of two 36-month requirements supply contracts with HESSELBEIN TIRE SOUTHWEST, INC. AND YOUNGBLOOD AUTOMOTIVE & TIRE, LLC to provide tires and tubes in a total amount not to exceed \$4,833,807 each and combined, with three 12-month extension options in a total amount not to exceed \$1,611,269 per extension option each and combined, for a total contract amount not to exceed \$9,667,614 each and combined; or consistent with the City's authority under statute to consider a bidder's local presence in awarding contracts, authorize award and execution of three 36-month requirements supply contracts with HESSELBEIN TIRE SOUTHWEST, INC., KANDO PARTNERS DBA KLINGEMANN AMERICAN CAR CARE CENTER, AND YOUNGBLOOD AUTOMOTIVE & TIRE, LLC to provide tires and tubes in a total amount not to exceed \$4,845,711 each and combined, with three 12-month extension options in a total amount not to exceed \$1,615,237 per extension option each and combined, for a total contract amount not to exceed \$9,691,422 each and combined (32892).

The motion authorizing action item 4aiii was approved on Commission Member James Kelsey's motion, Vice-Chair Ernest Saulmon's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

- iv. Authorize award and execution of a 36-month requirements service contract with EQUIPMENT DEPOT to provide aerial man lift preventative maintenance and repair services, in an amount not to exceed \$180,828, with three 12-month extension options in an amount not to exceed \$60,276 per extension option, for a total contract amount not to exceed \$361,656 (32685).

The motion authorizing action item 4aiv was approved on Commission Member Teddy McDaniel, III's motion, Vice Chair Ernest Saulmon's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize the negotiation and execution of an agreement with Lynxs Austin Cargoport, LLC for the lease and operation for cargo facilities at Austin-Bergstrom International Airport (30877). *[Item went before City Council on April 10, 2014 and passed.]*

Authorize award and execution of a 36-month requirements supply contract with **LEIF JOHNSON FORD DBA TRUCK CITY FORD** to provide Repair Services for Ford Medium and Heavy-Duty Vehicles in a total amount not to exceed \$1,046,694, with three 12-month extension options in a total amount not to exceed \$348,898 per extension option, for a total contract amount not to exceed \$2,093,388 (31961). *[Item went before City Council on April 17, 2014 and passed.]*

Authorize award, negotiation, and execution of a 24-month requirements supply and service agreement with **NEC CORPORATION OF AMERICA**, to provide maintenance and support for the Private Branch Exchange (PBX) at Austin Bergstrom International Airport in an amount not to exceed \$1,035,000, with three 12-month extension options in an amount not to exceed \$446,000 for the first option, \$321,000 for the second option, and \$321,000 for the final option, for a total contract amount not to exceed \$2,123,000 (31933). *[Item went before City Council on April 17, 2014 and passed.]*

Authorize award, negotiation, and execution of a professional services contract with **CONVERGINT TECHNOLOGIES LLC**, to provide a security system upgrade for the access control system and video management system software at Austin Bergstrom International Airport in an amount not to exceed \$138,071 (31912). *[Item went before City Council on May 1, 2014 and passed.]*

Authorize negotiation and execution of an amendment to the professional services agreement with the following three firms: **CLOUGH HARBOUR & ASSOCIATES, INC.; CORGAN ASSOCIATES, INC. and REYNOLDS SMITH AND HILLS, INC.**, for architectural and engineering services for the ABIA Architectural &

Engineering Rotation List 2012-2014 for the years 2012 through 2014 or until available funding authorization is expended, in the amount of \$2,250,000 in additional authorization, for a total not to exceed amount of \$9,750,000. The additional authorization will be distributed as follows: \$750,000 will be allocated to CLOUGH HARBOUR & ASSOCIATES, INC., \$750,000 will be allocated to CORGAN ASSOCIATES, INC., and \$750,000 will be allocated to REYNOLDS SMITH AND HILLS, INC (31702). *[Item went before City Council on April 17, 2014 and passed.]*

Authorize award and execution of a 36-month supply agreements contract through U.S. Communities with **THE HOME DEPOT U.S.A.**, and through The Cooperative Purchasing Network (TCPN) with **LOWE'S HOME CENTERS, LLC**, for the purchase of building supplies and equipment in an amount not to exceed \$4,500,000 each and combined, with three 12-month extension options in an amount not to exceed \$1,500,000 each and combined per extension option, for a total contract amount not to exceed \$9,000,000 (31593). *[Item went before City Council on April 17, 2014 and passed.]*

Authorize execution of a construction contract with **RESTEK, INC.**, for ABIA Terminal Area Spalling Improvements in the amount of \$294,345 plus a \$30,000 contingency, for a total contract amount not to exceed \$324,345 (32017). *[Item went before City Council on May 1, 2014 and passed.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: June 10, 2014

ADJOURNMENT

Motion to adjourn the meeting was made by Commission Member Teddy McDaniel, III, Vice Chair Ernest Saulmon's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

Meeting was adjourned at 5:48 p.m.