

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	33533	Agenda Number	51.
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Meeting Date:	June 12, 2014
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Department:	Purchasing
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Subject

Authorize award, negotiation, and execution of a contract through the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES cooperative purchasing program with THE WHITLOCK GROUP, for the purchase of Audio/Visual equipment and installation services for planned system upgrades at City Hall including the 10-1 renovation project, in an amount not to exceed \$752,500.

Amount and Source of Funding

Funding in the amount of \$465,275 is available in the Fiscal year 2013-2014 Capital Budget of the Building Services Department and funding in the amount of \$287,225 is available in the Fiscal year 2013-2014 Capital Budget of the Communications and Technology Management Department.

Fiscal Note

A fiscal note is attached.

Purchasing Language:	Cooperative Purchase
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Prior Council Action:	
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For More Information:	Jonathan Harris, Senior Buyer Specialist, 974-1771
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Additional Backup Information

Renovation of City Hall to accommodate the 10-1 districting plan is underway and includes facility reconstruction as well as upgrading existing Audio/Visual (A/V) and broadcast technology in the areas undergoing renovation. The A/V upgrade is a separate, but integral part of the City Hall renovations which have been outlined in three (3) memorandums to Mayor and City Council dated August 8, 2013, November 8, 2013, and March 24, 2014. The renovations at City Hall provide an excellent opportunity to install these upgrades during a time when there will be minimal disruption to the City Council in conducting the City's business.

The Audio/Visual system at City Hall provides video and audio broadcasts and recordings of all public meetings at City Hall and allows for presentations, live music and other activities. The current analog system was built in 2004 and is outdated and inefficient for today's needs. The new A/V system will provide high definition digital audio and video broadcasts and recordings, enhanced centralized control over media content, and several types of content delivery methods.

This agreement will replace obsolete components, upgrade some existing audio/visual systems, and install new systems in the Council Chambers, Executive Session Conference Room, the Boards and Commissions Room, Council Member office suites, and four (4) new conference rooms. The contract requires all work to be completed by September 30, 2014. This technology purchase was separated from the renovation contract for construction to select the best offer by qualification and price, and expedite procurement to ensure technology installation completion by the due date. To ensure competition, proposals were requested from several vendors from a Cooperative Agreement and evaluated and scored by staff.