

# CIP EXPENSE DETAIL

**DATE OF COUNCIL CONSIDERATION:**  
**CONTACT DEPARTMENT(S):**

6/12/14  
Purchasing

**SUBJECT:** Authorize award, negotiation, and execution of a contract through the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR) cooperative purchasing program with THE WHITLOCK GROUP, for the purchase of Audio/Visual equipment and installation services for renovations at the Austin City Hall to accommodate additional Council members in an amount not to exceed \$752,500.

**CURRENT YEAR IMPACT:**

<b>Department:</b>	<b>Communications and Technology Management</b>
Project Name:	Austin Cable Access Replacement
Fund/Department/Unit:	8641-5607-2020
Funding Source:	CTM Fund

Current Appropriation:	300,000.00
Unencumbered Balance:	287,225.00
Amount of This Action:	(287,225.00)
Remaining Balance:	0.00

<b>Department:</b>	<b>Building Services</b>
Project Name:	City Hall Renovations
Fund/Department/Unit:	8560-7507-1009
Funding Source:	Other Fund Transfers

Current Appropriation:	1,000,000.00
Unencumbered Balance:	1,000,000.00
Amount of This Action:	(465,275.00)
Remaining Balance:	534,725.00

Total Amount of this Action	752,500.00
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**ANALYSIS / ADDITIONAL INFORMATION:** This summer, City Hall will be renovated to accommodate four additional Council Members. These renovations include: the addition of new Council Member office suites, and modifications to the existing Council Chamber, Executive Session Conference Room and Boards and Commissions Room. This project will also upgrade the existing audiovisual technology in the newly renovated areas.

The audiovisual system provides video and audio broadcasts and recordings of all public meetings at City Hall and allows for presentations, live music and other activities during these meetings. The current system was built in 2004 and is outdated. The new system will provide high definition audio and video broadcasts and recordings, enhanced control over media content, and several types of content delivery.

This agreement will replace obsolete components, upgrade some of the existing audiovisual systems, and install new systems in the Council Chambers, Executive Sessions Conference Room, the Boards and Commissions Room, Council Member office suites, and new conference rooms. The contract requires all work to be completed by September 30, 2014. This purchase was expedited using a Cooperative Agreement to ensure completion by this date.

~~This project includes a 25% contingency to allow for additional related equipment and services necessary to~~

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This request includes a 25% contingency to allow for additional related equipment and services necessary to complete the project.