



**MBE/WBE and Small Business Enterprise
Procurement Program Advisory Committee Meeting Minutes**

**Regular Meeting
Tuesday, May 6, 2014**

The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, May 6, 2014 at 301 W. 2nd Street, Boards & Commissions Room 1101, in Austin, Texas.

Chair Ed Lowenberg called the Board Meeting to order at 5:50 p.m.

Board Members in Attendance:

Ed Lowenberg, Anne Harutunian, Channy Soeur, Regina Adams

1. APPROVAL OF MINUTES

The minutes for the regular meeting of Tuesday, April 2, 2014 were approved on Committee Member Regina Adams' motion, seconded by Member Anne Harutunian, on a 4-0 vote.

2. CITIZEN COMMUNICATION: GENERAL

Juan Oyervides, US Hispanic Contractors Association, spoke regarding the Board and Transition Task Force recommendation to merge the Construction Advisory Committee and the MBE/WBE Procurement Program Advisory Committee.

Carol Hadnot, Austin Area Black Contractors Association, spoke regarding the Board and Transition Task Force recommendation to merge the Construction Advisory Committee and the MBE/WBE Procurement Program Advisory Committee.

3. NEW BUSINESS

a. Presentation from EDD regarding the Austin Creative Content Initiative
Rodney Gonzales, Economic Development Department (EDD) Deputy Director, Kevin Johns, EDD Director, and David Colligan, EDD Division Manager, provided a presentation on the proposed Creative Content Incentive Program.

4. OLD BUSINESS

a. Monthly Update from the Weatherization Committee
Anne Harutunian provided the committee with an update on the Weatherization Committee's activities including the change in the meeting schedule.

b. Update from staff regarding parameters of requirements on local preference in government procurement

Rosie Truelove, Contract Management Department (CMD) Director, and Cindy Crosby, Law Department Staff Attorney, provided the committee with a presentation on local business presence and responded to questions.

5. STAFF BRIEFINGS

- a. Update from staff on status on potential financial and payment assistance options for small businesses and minority- and women-owned businesses (MBE/WBEs) in accordance with Council Resolution No. 20131024-055

Veronica Lara, Small and Minority Business Resources (SMBR) Director, and Debra Dibble, SMBR Assistant Director, provided an update for the committee. The committee requested a draft timeline along with a written briefing to be provided at the June meeting.

- b. Disparity Study update

Debra Dibble, SMBR Assistant Director, provided a summary report and update on the status of the Disparity Study.

- c. Monthly report and update from SMBR regarding the Small Business Construction Program (SBCP), Request for Change (RFC), and Council Awards reports

Debra Dibble, SMBR Assistant Director, provided an update on these reports.

- d. Monthly report and update from SMBR regarding Third Party Agreement reports

Debra Dibble, SMBR Assistant Director, provided an update on the Third Party Agreement report.

6. AGENDA ITEMS

- a. Board and Commission Transition Task Force update
- b. Presentation from Apple, Inc.
- c. Presentation from National Instruments
- d. Community Crosswalk Initiative Update
- e. SMBR Budget Update
- f. Mentor Protégé Program discussion

7. ADJOURN

Chair Ed Lowenberg adjourned the meeting at 7:52 p.m. without objection.