



APPROVED MINUTES WITH CORRECTIONS TO ITEMS E AND C AS NOTED BELOW IN RED

**Urban Transportation Commission
Meeting Minutes**

**Regular Meeting
13 May 2014**

The Urban Transportation Commission convened in a regular meeting on May 13, 2014 at 301 West 2nd Street, Room 1029, Austin, Texas

Vice-Chair Blocker called the Commission Meeting to order at 6:00 p.m.

Commission Members in Attendance:

Boone Blocker – Vice Chair
Jace Deloney
Richard MacKinnon
Stanton Truxillo
Mark Gilbert

Commission Members Absent:

Meredith Highsmith – Chair
Dustin Lanier

Staff in Attendance:

Robert Spillar	Howard Lazarus	Gordon Derr	Samantha Alexander
Frances Hargrove	Bill Manno	Jacque Hrcir	Brianna Annas
Joana Perez			

1. APPROVAL OF MINUTES

The minutes from the 03/18/14 were approved on Commissioner Truxillo motion and Commissioner Gilbert second, the motion passed on a 5/0/0/2 vote with Commissioners Highsmith and Lanier absent.

Ayes: MacKinnon, Deloney, Truxillo, Gilbert, Blocker
Nays: None
Abstain: None
Absent: Lanier, Highsmith

The minutes from the 04/08/14 were discussed but not approved due to lack of quorum of members present at the April meeting.

2. CITIZENS COMMUNICATION: GENERAL

None

3. NEW BUSINES

A. FY 2015 Budget Process – Briefing and Possible Action

Mr. Robert Spillar, Director of the Austin Transportation Department, provided an update on the FY2014-2015 Financial Forecast for the Austin Transportation Department that included the separation from Public Works Department, the addition of the Bicycle Program, Banner Program, Complete Streets Program, the major accomplishments, recent citizen surveys, the future spending plan, budget highlights, transportation and parking management fund and revenue.

Mr. Howard Lazarus, Director of the Public Works Department, provided an update on the FY2015 Financial Forecast for the Public Works Department that included their department overview, FY14 year in review and major project status, FY15 forecast and proposed budget, Public Works Department missions, awards and recognition for FY13, and performance measures. No Action taken.

B. Complete Streets Policy – Discussion and Possible Action

Mr. Gordon Derr, Assistant Director with the Austin Transportation Department, provided an update on the Complete Streets Policy that includes cross departmental input, steering committee and technical advisory team, address known issues, and implementation. Policy will go to Council on May 22, 2014. Citizen Kerry Van Loom would like for staff to look at simulation modeling when considering complete streets, safety issues, and emergencies.

On Commissioner Gilbert motion, Commissioner Deloney second with Commissioners Highsmith and Lanier absent, the motion passed on a 5/0/0/2 vote.

Ayes: MacKinnon, Deloney, Truxillo, Blocker, Gilbert
Nays: None
Abstain: None
Absent: Highsmith, Lanier

C. SXSW Resolution – Discussion and Possible Action

Mr. Bill Manno, Corporate Special Events Program Manager, discussed the surveys that SXSW conducted to get public input and the different ways to address those issues. There is a public meeting on May 20, 2014. Several citizens expressed their concerns on closures, impact on their businesses, neighborhood concerns, traffic, parking problems, fees paid by the promoters should not be waived, the homeless people in the area, underage drinking, drug use, fights, safety issues, and a letter was read that was addressed to the Mayor, Police Chief and SXSW. **The UTC would like to have an additional meeting for SXSW in July.** No action taken.

D. ATX Safer Streets – Discussion and Possible Action

Ms. Sara Lavine, citizen, provided an update on some alternatives the City of Austin should consider providing for those individuals that do not want to drive their vehicle while intoxicated. Suggestions were increase taxi permits and legalize Transportation Network Companies, expand the Cap Metro Night Owl, encourage overnight parking and reduce/eliminate concerns about being towed at 3:00 a.m. No Action Taken.

E. Corridor Study Update – Discussion and Possible Action

Mr. Alan Hughes, Engineer with the Austin Transportation Department, discussed the arterials corridors studies and the purposes that included identifying roadway needs, developing a multi-modal transportation system, supporting mixed use, pedestrian, transit and bicycle friendly development patterns, establish a vision, plan, and implementation plan for improvements, identify short, medium, and long term projects, improve safety, increase vehicle, pedestrian and bicycle mobility and improve quality of life along the corridors. **The UTC strongly encourages the inclusion of bus priority lanes in the corridors where they were left out.** No Action Taken.

F. Land Development Code Diagnosis – Discussion and Possible action

Mr. George Zapalac, Division Manager with the Planning and Development Review Department, updated the Commissioner on the need for code revision, the process and schedule, how to get involved, upcoming work projects that involved listening to the community, code diagnosis, community character analysis, and approach alternatives and outline. Mr. David King, citizen, expressed his concerns about the development that included the high demand for urban transportation and not enough capacity of withhold that demand, the several challenges on how these new neighborhood businesses moving into the residential areas will impact the neighbors. Mr. King urges to not revise the code until the solutions have been meet regarding urban transportation. No Action Taken.

4. OLD BUSINESS

A. Project Connect

Mr. Kyle Keahey, Urban Rail Project Lead with HNTB, provided a Project Connect update on the central corridor study, the recommended locally preferred alternatives, and the next steps. No Action Taken.

5. STAFF AND COMMITTEE REPORTS

A. Amendment of the UTC Bylaws to add language to Article 8 Committee and Working Groups – Discussion and Possible Action

There was discussion on the language and how it should be worded.

On Commissioner Truxillo motion, Commissioner Deloney second with Commissioners Highsmith and Lanier absent, the motion passed on a 5/0/0/2 vote.

Ayes: MacKinnon, Deloney, Truxillo, Blocker, Gilbert

Nays: None

Abstain: None

Absent: Highsmith, Lanier

B. Work with Stakeholders to create a Task Force to develop a recommendation for resolving the issue on non-electric vehicle charging stations on public property

There will be an update at the next meeting.

C. CSAC – There was discussion on IT issues, general marketing, service changes, the 803, open data policies and the project connect north corridor.

D. Downtown Commission – No update

E. CAMPO – No update

F. BAC/PAC – For the BAC there was discussion of how pleased St. David’s Church was pleased with the bike parking that now included showers, the possible formalization of a second committee, a complete streets, urban trails and bicycle master plans updates were given to the committee.

For the PAC Mr. Robert Anderson discussed what the PAC has been working on, why the PAC was created, and the large number of attendees that attend the PAC meetings.

G. TNC Committee – There was discussion on the items that were voted on for recommendations that included insurance requirements, vehicle requirements, accountability, and display of information cards, inspections, and vehicle types.

H. Taxi Cab Task Force – There was discussion on the franchise taxi summary report, a universal cab trip aggregator to dispatch the calls to the cab companies, double shifting the cabs to ensure peak demand is met and permit utilization.

6. FUTURE AGENDA ITEMS

- Text Messaging Update
- IH 35 Pedestrian Crossing
- Project Connect Update
- 2040 Campo Status Update
- Distractive Driver Task Force
- SXSW Update

7. ADJOURNMENT

Vice-Chair Blocker adjourned the meeting at 10:52 p.m. without objection.

Approved Minutes _____
Urban Transportation Commission

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