



**Austin Community Technology and Telecommunications Commission
Regular Meeting**

<http://www.austintexas.gov/cttc>

MINUTES

May 14, 2014

City Hall – Austin, Texas

Please go to <http://www.austintexas.gov/department/boards-and-commissions-information-center> for backup material associated with this agenda.

All ATXM (Channel 6) programming is cablecast on Time Warner and Grande cable channel 6, AT&T U-Verse Channel 99 and webcast online. Over 20 meetings per month, including this commission meeting, are available on demand online, typically within a few hours of cablecast. Schedules and video at: <http://www.austintexas.gov/department/channel-6>

Current Commission Members:

Lemuel Williams, Jr., Chair	Elizabeth Quintanilla, Vice Chair
Wendell Ramsey	Melvin White
Chelsea McCullough	Tracy LaQuey Parker
Marcy Hoen	

The following items are posted for discussion and possible action.

1. Call to order – May 14, 2014 - 6:37 p.m.

Commission members in attendance:

Lemuel Williams, Jr.
Elizabeth Quintanilla
Wendell Ramsey
Melvin White
Chelsea McCullough
Tracy LaQuey Parker
Marcy Hoen

Staff in attendance:

Paul Lewis
John Speirs
Sharla Chamberlain
Jane Reina

2. Adoption of agenda.

The agenda was adopted by consent of the Commission.

3. Citizen Communications: General

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens signed up for general citizen communications.

4. Approval of minutes – April 9, 2014 Commission Regular Meeting.

Minutes from the Commission regular meeting of April 9, 2014 were approved on Commissioner McCullough's motion; Commissioner White's second on a vote of 6-0. (Commissioner Quintanilla arrived after item 4)

5. Austin Free-Net update. (Juanita Budd, Executive Director) (wp1)

Lori Williams, Director of Programming and Training presented the update with a PowerPoint. <http://www.ci.austin.tx.us/edims/document.cfm?id=210180>

6. ATXN (Channel 6) update. (Keith Reeves, ATXN Manager)(wp3)

Keith Reeves, ATXN Manager, gave an update of ATXN's programming. He also talked about the upgrades to their channel; to City Hall and the new 10-1 Council District chambers.

7. Presentation and discussion on the demographics of the new 10-1 Council Districts. (Ryan Robinson, City Demographer)(wp3)

Mr. Robinson gave an overview of the demographics on the new 10-1 Council Districts. See PowerPoint for an overview at: ftp://ftp.austintexas.gov/GIS-Data/planning/Demographic%20presentations/Districts10_rev5.pptx

8. Report on the Media Artist Survey. (Paul Lewis)(wp1)

Mr. Lewis gave the finding from the Media Artist Survey. Visit this link: <http://www.ci.austin.tx.us/edims/document.cfm?id=209924>

9. Staff briefing on Legislative, Regulatory and Policy update. (Paul Lewis)

Paul Lewis, Assistant Manager of the City of Austin Office of Telecommunications & Regulatory Affairs (TARA) update included Cable/Video Issue; City Regulations; and Federal Activity. Visit the full report at: <http://www.ci.austin.tx.us/edims/document.cfm?id=210181>

10. Digital Inclusion Strategic Plan update. (John Speirs) (wp4)

John Speirs reported that the Digital Inclusion Strategic Plan Steering Committee met on May 2nd. He also reported on how the Digital Inclusion Assessment survey will play into the plan. Visit this link for the May 2nd meetings notes and report: <http://www.ci.austin.tx.us/edims/document.cfm?id=210401>

The next meeting of this committee is May 16th.

In Resolution 20140320-056 the City Manager directed to present the recommended Digital Inclusion Strategic Plan to this Commission, the Emerging Technology and Telecommunications Council Committee and the City Council for consideration by October 23, 2014.

Council also passed Resolution 20140501-043 on May 1, 2014 directing the City Manager to work with this commission to identify opportunities to incorporate digital inclusion into Imagine Austin and to provide recommendations to Council for its inclusion in the 2014 annual update to the Imagine Austin Comprehensive Plan.

Staff feels this recommendation can come from the outcome of the Digital Inclusion Strategic Plan.

11. Digital Inclusion Assessment (survey) Working Group update. (Chelsea McCullough)(wp4)

Commissioner McCullough reported that this Working Group supports staffs efforts regarding this project.

Sharla Chamberlain reported that staff was able to test the online version of the survey and give some feedback. Citizens will receive a mail survey with an online option. Post cards that will be mail letting people know the survey is coming is being finalized. The survey will be issued 1 to 2 week after the post card mail out. There will be 15,000 randomly selected Austinite's. After the phase one survey closes we will open up the survey to clients of our community partners like Austin Free-Net and Skillpoint Alliance then ultimately the community at large.

12. Staff update on Community Technology Initiative and the Grant for Technology Opportunities Program (GTOPS) and Review Working Group update. (John Speirs)(wp5)

Revised appointments of Commissioners to the 2015 GTOP Review Working Group, appointments are Commissioners White, Ramsey and Parker was made on Commission Ramsey's motion; Commissioner White's second on a vote of 7-0.

Revised appointment of Commissioners to the Digital Inclusion Assessment (survey) Working Group, appointments are Commissioners Quintanilla, McCullough and Hoen was made on Commission Ramsey's motion; Commissioner White's second on a vote of 7-0.

13. Update reports on networking relationships with other boards/commissions and groups, citywide and Austin Community Technology and Telecommunications Commission (ACT&TC) information items.

Commissioner Parker attended a STEM Conference in Dallas hosted by the Texas Tribune. Conference panels can be accessed through the Texas Tribune website.

Commissioner White stated the Capital City Black Film Festival will be held August 21st through 23rd.

Blacks in Government are holding a robotics competition May 17th in at the Marriot in Round Rock.

Commission Quintanilla stated Open Austin is very active on meet-up.com, if you are interested in open government initiative they are frequently having meetings.

Commissioners Parker and Williams attended the LJB Future Forum.

14. Discussion of agenda items for ACT&TC future meetings.

Proposed agenda items for the June 11, 2014 regular meeting:

- CTM Budget Presentation
- Library Budget Presentation
- TARA Budget Presentation
- Digital Inclusion Strategic Plan update
- Digital Inclusion Assessment (survey) Working Group update
- GTOPs Review Working Group update
- Open Data /Open Government update (2011 Council directive)
- Commission Budget Recommendations
- Distracted Driving Study Group update
- Discussion and possible recommendation to Council to create a high speed broadband playbook

15. Adjournment

The meeting adjourned at 9:51 pm