



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**SPECIAL CALLED MEETING
Tuesday, July 1, 2014**

The Municipal Civil Service Commission convened in a special called meeting on Tuesday, July 1, 2014 at the Waller Creek Building located at 625 East 10th Street, Room 104, in Austin, Texas.

Chair Kovach called the Commission meeting to order at 4:02 p.m.

Commissioners in Attendance:

Kimberlee Kovach, Chair
Teresa Perez-Wiseley, Vice-Chair
Pamela Lancaster
Kevin Russell

Staff in Attendance:

Mark Washington, HR Director
Karen Sharp, HR Assistant Director
Rebecca Kennedy, Municipal Civil Service Administrator
Alondra Johnson, Municipal Civil Service Coordinator
Pamela Wade, Municipal Civil Service Coordinator
Beverly West, Attorney

1. CITIZENS COMMUNICATION: GENERAL

- a. NONE

2. APPROVAL OF MINUTES

- a. The minutes of the May 6, 2014 special called meeting were approved on Commissioner Russell's motion, Vice Chair Perez-Wiseley's second on a 4-0 vote.
- b. The minutes of the June 12, 2014 discussion meeting were approved on Commissioner Russell's motion, Vice Chair Perez-Wiseley's second on a 3-0 vote. Commissioner Lancaster abstained due to not being present at the June 12, 2014 discussion meeting.

3. STAFF BRIEFING

- a. Staff briefing regarding the final Municipal Civil Service Rules passed by the Austin City Council.
 - i. **Presentation was made by:**
Karen Sharp, Assistant Director, Human Resources Department

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- b.** Staff briefing regarding the implementation plan for the Municipal Civil Service Rules.
 - i. Presentations were made by:**
 - Mark Washington, Director, Human Resources Department
 - Rebecca Kennedy, Municipal Civil Service Administrator, Human Resources Department

4. OLD BUSINESS

- a.** Discussion and possible action on scheduling hearings and future meetings.
 - i. Presentation was made by:**
 - Rebecca Kennedy, Municipal Civil Service Administrator, Human Resources Department

5. FUTURE AGENDA ITEMS

- a. Include on the next agenda discussion and possible action on scheduling hearings and future meetings.**

6. ADJOURNMENT

Chair Kovach adjourned the meeting at 5:33 p.m. on Vice Chair Perez-Wiseley's motion, Commissioner Lancaster's second, on a 4-0 vote.