

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council - Commissioner's Court Meeting		Item ID:	34139	Agenda Number	56.
Meeting Date:	August 7, 2014				
Department:	Purchasing				
Subject					
Authorize award and execution of a 36-month supply contract with FULL SPECTRUM ANALYTICS, INC., for the purchase of preventative maintenance and repair services for laboratory equipment for Austin Water Utility in an amount not to exceed \$39,924 with three 12-month extension options in an amount not to exceed \$13,308 per extension option, for a total contract amount not to exceed \$79,848.					
Amount and Source of Funding					
Funding in the amount of \$2,218 is available in the Fiscal Year 2013-2014 Operating Budget of Austin Water Utility.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:	Lowest bid received.				
Prior Council Action:					
For More Information:	Steve Aden, Corporate Purchasing Manager, 512-972-4040				
Boards and Commission Action:	July 9, 2014 - Recommended by the Water and Wastewater Commission on a 6-0 vote.				
Related Items:					
MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.				
Additional Backup Information					

This contract is for preventative maintenance and repair services for laboratory equipment used by the Austin Water Utility. Equipment such as gas chromatographs and mass spectrometers must be regularly maintained to identify and prevent potential failure of components. This service will be used by Austin Water Utility personnel to ensure all repairs are performed timely and preventative maintenance is performed regularly to ensure the proper functioning of laboratory equipment.

MBE/WBE solicited: 29/9

MBE/WBE bid: 0/0

BID TABULATION

IFB No. STA1123
Preventative Maintenance/Repair Services for Laboratory Equipment
(10 – line items)

Vendor

Full Spectrum Analytics, Inc.
Orange, CA

Total Bid Amount

\$13,308.00

Agilent Technologies, Inc.
Lafayette, PA

\$18,372.00

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FSD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition.
- b. Five-hundred-two notices were sent including twenty-nine MBEs and nine WBEs. Two bids were received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 3.8% increase to the last purchase made in July 2010.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with Austin Water Utility's recommended award.
- c. Advertised on the Internet and in the Statesman.