




## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Greg Guernsey, Director   
Planning and Development Review Department

**DATE:** July 25, 2014

**SUBJECT:** C14-2014-0027 (ACE Discount Glass) Postponement Request

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The Planning and Development Review Department would like to request a postponement of the above mentioned case to October 23, 2014. This case was postponed by the Zoning and Platting Commission to their October 7, 2014 meeting.

The postponement request was made in a timely manner and meets the City Council's policy. If you need additional information, please contact Sherri Sirwaitis at 974-3057.

**Greg Guernsey, Director**  
**Planning and Development Review Department**

xc: Marc Ott, City Manager  
Sue Edwards Assistant City Manager