



**Building and Fire Code Board of Appeals
MINUTES**

**Board Meeting
February 26, 2014**

The Building and Fire Code Board of Appeals convened in a Board meeting on February 26, 2014 at City Hall, 301 West 2nd Street, 1st Floor, Boards & Commission Room.

Board Chair Schumann called the meeting to order at 1:30 p.m.

Board Members in Attendance: Frank Haught, Alan Schumann, Jake Sullivan, Scott Witt and Herman Lamme. **Board Members Not in Attendance:** Michael Cannatti and Michael Thorn-Leeson.

Staff in Attendance: Dan McNabb, Julie Kirby, Tony Hernandez, Jose Roig, John McDonald and Ron Menard.

1. **CITIZEN COMMUNICATIONS:** Stuart Hersh discussed Council resolution 20131003-100.
2. **APPROVAL OF MINUTES:** The October 30, 2013 minutes were approved on Board Member Haught's motion second by Board Chair Schumann for a vote of 4-0-1 with Lamme abstained.
3. **NEW BUSINESS AND ACTION:**
 - a. **Approve Annual Board Report for 2013.**
Board Member Haught made a motion to approve the report amended to add 2012 Solar Code to Item #3, second by Sullivan for a vote of 5-0.
 - b. **Review new code amendment correcting typographical errors and changes to the IBC, IRC, UMC, and UPC.** Board Member Haught made a motion to recommend adoption second by Schumann for a vote of 5-0.
4. **CONDUCT A PUBLIC HEARING**
 - a. **Appeal was Withdrawn by staff**
5. **DISCUSSION**
 - a. **Update on code amendment for accessibility ramps allowed in setback.** Staff provided an overview. Board Chair Schumann suggested adding language to clarify the three foot setback from the property line.
 - b. **Update on adopted visitability ordinance.** Staff provided an overview.
- c. **FUTURE AGENDA ITEMS:**
Overview of significant changes to the draft 2014 NEC code adoption.
- d. **ADJOURN** – Motion to adjourn the meeting was made by Schumann and the meeting adjourned at 2:29 p.m.