



## **MEMORANDUM**

TO: Betty Baker, Chairperson

Zoning and Platting Commission Members

FROM: Sherri Sirwaitis

Planning and Development Review Department

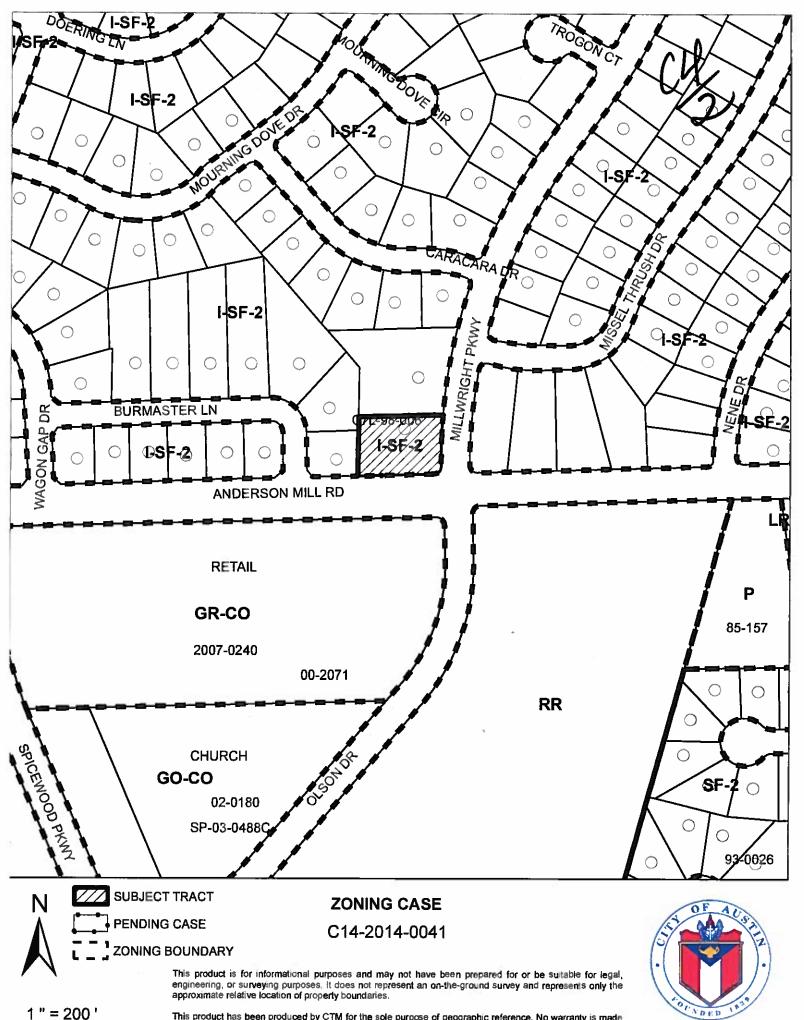
DATE: August 11, 2014

RE:

C14-2014-0041 (New Tenant Project) Postponement Request

The staff would like to request a postponement of the above mentioned case to September 16, 2014. The staff is asking for this postponement because a Neighborhood Traffic Analysis (NTA) is required and the applicant needs additional time to compile traffic counts for Millwright Parkway so that the Transportation division can review this information and complete the NTA for this case.

The postponement request was made in a timely manner and meets the Zoning and Platting Commission's policy.



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