

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council - Commissioner's Court Meeting		Item ID:	34742	Agenda Number	49.
Meeting Date:	August 28, 2014				
Department:	Purchasing				
Subject					
Authorize award and execution of a 60-month requirements contract with MILLER UNIFORMS & EMBLEMS, INC., or one of the other qualified offerors to RFP No. PAX0116, for industrial clothing, supplies, and related services for various City Departments in an amount not to exceed \$14,250,000, with one 60-month extension option in an amount not to exceed \$14,250,000, for a total contract amount not to exceed \$28,500,000.					
Amount and Source of Funding					
Funding in the amount of \$237,500 is available in the Fiscal Year 2013-2014 Operating Budget of various City Departments. Funding for the remaining 59 months of the original contract period and extension option is contingent upon available funding in future budgets.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:	Best evaluated proposal received.				
Prior Council Action:					
For More Information:	Sai Xoomsai, Senior Buyer Specialist, 512-972-4016				
Boards and Commission Action:	July 9, 2014 - Recommended by the Zero Waste Advisory Commission on a 5-0-1 vote. August 13, 2014 - Recommended by the Water and Waste Water Commission on a 6-0 vote. August 18, 2014 - Recommended by the Electric Utility Commission on a 7-0 vote				
Related Items:					
MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.				
Additional Backup Information					

This contract will provide industrial clothing, uniforms, supplies, and related services for various City departments. This contract is the result of combining many existing contracts for the purchase of these items and services and will include Austin Police Department and all non-public safety departments.

City departments will have the capabilities of an online ordering system to create reports in order to track all purchases made under this contract. The online ordering system and online individual clothing record will help improve accountability for the departments by monitoring their clothing inventory.

The evaluation committee consisted of staff from various departments. In order to determine the best offer to the City, evaluation criteria included cost for specified line items, other product offerings, comprehensiveness of offerings, online ordering system with recordkeeping, local presence, and sustainability. Miller Uniforms & Emblems, Inc. was the best-evaluated proposal. Miller Uniforms & Emblems, Inc. was able to provide the most extensive product line, solutions for unique size requirements, and an established storefront access that includes in-house services.

This request allows for the development of an agreement with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that Council may select another qualified offeror and authorize contract negotiations with this provider.

MBE/WBE solicited: 6/8

MBE/WBE proposal: 0/0

#### **PRICE ANALYSIS**

- a. Adequate competition.
- b. Six hundred eighty-three notices were sent, including six MBEs and eight WBEs. Four proposals were received, with no response from the MBEs and WBE's.

#### **APPROVAL JUSTIFICATION**

- a. Best-evaluated proposal.
- b. The Purchasing Office concurs with the various City Departments' recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.