

**AGENDA**



**Recommendation for Council Action (Purchasing)**

|  |   |       |               |     |
|--|---|-------|---------------|-----|
| Austin City Council -<br>Commissioner's Court Meeting  | Item ID:  | 34762 | Agenda Number | 54. |
| Meeting Date:  | August 28, 2014   |       |               |     |
| Department:  | Purchasing  |       |               |     |
| Subject  |   |       |               |     |
| <p>Authorize award and execution of a 12-month requirements service agreement with CAPITAL AREA OCCUPATIONAL MEDICINE DBA ST. DAVIDS OCCUPATIONAL HEALTH SERVICES, or one of the other qualified bidders for IFB-BV No. TLG0101, to provide drug and alcohol testing services for various City departments, in an amount not to exceed \$111,845, with five 12-month extension options in an amount not to exceed \$111,845 per extension option, for a total contract amount not to exceed \$671,070.</p> |   |       |               |     |
| Amount and Source of Funding   |   |       |               |     |
| <p>Funding in the amount of \$9,321 is available in the Fiscal Year 2013-2014 Operating Budget of various City departments. Funding for the remaining 35 months of the original contract period and extension options is contingent upon available funding in future budgets.</p>  |   |       |               |     |
| Fiscal Note  |   |       |               |     |
| <p>There is no unanticipated fiscal impact. A fiscal note is not required.</p>   |   |       |               |     |
| Purchasing Language:   | Best evaluated bid received.  |       |               |     |
| Prior Council Action:  | [REDACTED]  |       |               |     |
| For More Information:  | Terra Green, Buyer II, 512-972-4022   |       |               |     |
| Boards and Commission Action:  | [REDACTED]  |       |               |     |
| Related Items:   | [REDACTED]  |       |               |     |
| MBE / WBE:   | <p>This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.</p> |       |               |     |
| Additional Backup Information  |   |       |               |     |

This contract will establish a service agreement for drug and alcohol testing services for all sworn employees of Austin Police Department (APD), Austin Fire Department (AFD), Austin Travis County Emergency Medical Services (ATCEMS), and drug and alcohol testing administered by the Human Resource Department (HRD) for City employees from various City departments holding a Commercial Driver's License (CDL).

City departments will use this contract to for alcohol and drug testing services for pre-employment verification, random testing, reasonable suspicion cases, and post-critical incident testing. Services will be provided 24-hours a day, 7-days a week in accordance with federal Department of Transportation (DOT) requirements.

The City of Austin chose Capital Area Occupational Medicine DBA St. David's Occupational Health Services due to their ability to provide all the testing the City requires, their extensive experience in dealing with these services, and they have collection sites located in all the geographic zones requested.

MBE/WBE solicited: 0/2

MBE/WBE bid: 0/0

### **BID TABULATION**

**IFB-BV No. TLG0101  
Drug and Alcohol Testing  
37 line items**

| <b><u>Vendor</u></b>  | <b><u>Total Price</u></b> |
|---|---------------------------|
| Capital Area Occupational Medicine dba St. David's Occupational Health Services<br>Austin, TX | \$111,845                 |
| DSI Medical Services *<br>Horsham, PA   | \$85,925                  |
| Foremost Forensics On Site Drug & Alcohol Testing, LLC *<br>Austin, TX                        | \$195,245                 |

\*Neither DSI Medical Services or Foremost Forensics On Site Drug & Alcohol Testing, LLC bid on all 14 line items.

A copy of complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FSD Purchasing Office website.

### **PRICE ANALYSIS**

- a. Adequate competition
- b. Sixty-seven notices were sent, including 2 WBEs. There are no known MBEs for this commodity code. Three bids were received.
- c. The pricing offered represents an 18.6% increase from the last contract awarded in August 2008. This increase is due to inflation.

### **APPROVAL JUSTIFICATION**

- a. Best evaluated bid. Capital Area Occupational Medicine DBA St. David's Occupational Health Services is the

current provider of these services.

- b. The Purchasing Office concurs with the recommended award from the Austin Fire Department, Austin Police Department, Emergency Medical Services Department, and the Human Resource Department.
- c. Advertised in the Austin American-Statesman and on the Internet.