



**Impact Fee Advisory Committee Meeting Minutes  
August 8, 2013  
Waller Creek Center, Room 104  
625 East 10th Street  
Austin, Texas**

For more information go to: [www.austintexas.gov/ifac](http://www.austintexas.gov/ifac)

**AGENDA**

J.R. (Hank) Kidwell, P.E. (Chair)  
William Moore  
Rick Coneway, P.E.

Kris Bailey  
Brian Rodgers

Richard Kallerman  
David Vitanza

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*For additional detail, please reference the audio-recording via [www.austintexas.gov/ifac](http://www.austintexas.gov/ifac).*

**A. CALL TO ORDER – August 8, 2013, 6:00 p.m.**

*Chair Kidwell called the meeting to order at 6:07 p.m.*

**B. CITIZEN COMMUNICATION**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

*No speakers signed up.*

**C. APPROVAL OF MINUTES**

1. Approval of minutes from the February 26, 2013 Impact Fee Advisory Committee meeting. *Amendments to the draft were provided. Committee member (CM) Coneway moved approval as amended. CM Rodgers seconded, and the minutes were approved 6-0-0-1, with CM Vitanza absent for vote, but in attendance for meeting.*
2. Approval of minutes from the May 20, 2013 Impact Fee Advisory Committee meeting. *Amendments to the draft were provided. CM Rodgers moved approval as amended. CM Coneway seconded, and the minutes were approved 2-0-4-1, with CM Vitanza absent for vote, but in attendance for meeting.*

**D. DISCUSSION ITEMS FOR COMMITTEE'S REVIEW**

1. Introductions and Overview of Impact Fee Advisory Committee (IFAC). *There were no new committee members, staff nor visitors present, and there was no further discussion.*

2. Discuss components and status of the update to the Impact Fee Land Use Assumptions, Impact Fee Capital Improvements Plan, and Assessed and Collected Impact Fees; and prepare a recommendation to the City Council on the update as set forth in the functions of the advisory committee, Austin City Code and Chapter 395.050 of the Texas Local Government Code. *City of Austin staff members (staff) and the IFAC discussed the 5-year update draft working documents (available via the IFAC Boards and Commissions website). City of Austin staff discussed the review process and the procedures that had been followed. Staff discussed the stakeholder input process. Staff discussed the boundaries and definitions of the fee determination strategies and the maps of the various options. Staff discussed the thought-process in creating these multiple options and answered IFAC member questions.*

*CM Rodgers gave a presentation of various City of Austin Impact Fee policy considerations. Further discussions of the Options led to a motion from CM Kallerman for recommendation of Option 5 that was eventually seconded by CM Bailey, and then amended. After discussion, the motion and second were withdrawn.*

*CM Rodgers made a motion that the Impact Fee Advisory Committee recommend a policy Option or Options. Discussion occurred and the motion was withdrawn until the next IFAC meeting since the final report and staff recommendation would be available at that time.*

**E. ADJOURN**

*Motion to adjourn was made by CM Kallerman, seconded by CM Coneway. All voted in favor 7-0-0 and the meeting was adjourned at approximately 9:45 p.m.*