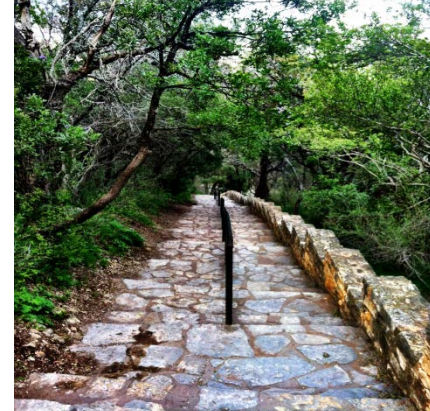


CITY OF AUSTIN PARKS AND RECREATION DEPARTMENT

Concessions and Contracts Committee Work Session

August 20, 2014



MISSION STATEMENT

PARKS AND RECREATION BOARD



- The purpose of the board is to advise the City Council and the City Manager regarding:
 - The acquisition, development, improvement, equipment, and maintenance of city parks and public playgrounds;
 - The future development of city parks, playgrounds, and recreational facilities, and the purchase of additional land for those purposes; and
 - Improvement in the maintenance, operation, and general welfare of the city's parks, playgrounds, and recreational facilities and their use by the public.

CONCESSIONS AND CONTRACTS COMMITTEE



- The Concessions and Contracts Committee of the Parks and Recreation Board is to serve in an advisory capacity of the full Parks and Recreation Board on issues related to park and boating concessions and department contract matters subject to action by the Austin City Council.

COMMITTEE COMPOSITION

The committee is composed of the following:

- Jeff Francell
- Dale Glover
- Susan Roth
- Jane Rivera – Ex Officio Member



COMMITTEE SCOPE

- To serve in an advisory capacity on items subject to action by Austin City Council.
 - Permanent Concessions
 - New Development
 - Renewals
 - Terminations
 - PARD Agreements
 - Use
 - Partnership
 - Operations and Maintenance



PARD PURCHASING AND CONTRACTING OVERVIEW

■ Contract Compliance Unit

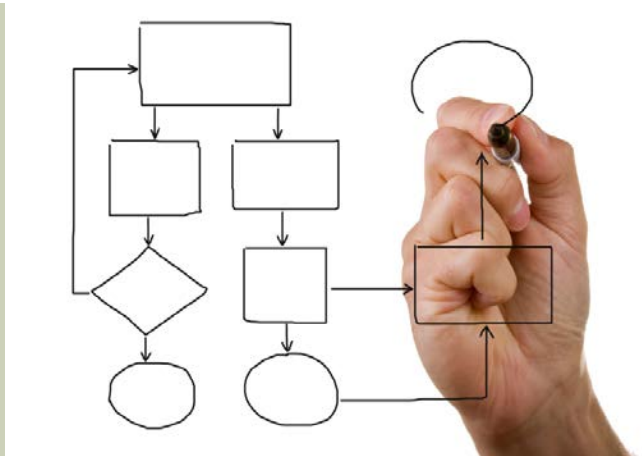
- Contract Compliance Manager - Beverly Mendez
- Contract Administrator – Patricia Rossett
- Contract Administrator - Kirk Scanlon
- Contract Administrator - Vacant
- Contract Compliance Associate – Michelle Walker
- Buyer Associate – Bartley Tyler
- Grants Coordinator – Elizabeth Richard

■ Corporate Purchasing Office

■ Roles and Responsibilities



PROCESSES AND PROCEDURES FOR COMMITTEE MEMBERS



- Meeting Location
- Meeting Day and Time
- Committee Leadership
- Protocol
- PARD Point of Contact
- Requests for Information

QUESTIONS?



THANK YOU!