

**Heldenfels, Leane**

15-2014-0125

**From:** Eric Scheibe ~~<escheibe@schelbeconsulting.com>~~  
**Sent:** Wednesday, October 01, 2014 10:54 AM  
**To:** Heldenfels, Leane  
**Cc:** Kary Aycocock; Jerad Kolarik  
**Subject:** Re: October 13 BOA agenda

Leane,

We would like to postpone our BOA meeting until November. What do we need to do to make this happen?

This is for the 1400 W. Oltorf Property. The owner has been cc'd on this email. If need be, someone will be at the October meeting to ensure our postponement request is made before the board.

Thanks,

Eric Scheibe  
512-263-0418

On Tue, Sep 23, 2014 at 9:48 AM, Heldenfels, Leane <[Leane.Heldenfels@austintexas.gov](mailto:Leane.Heldenfels@austintexas.gov)> wrote:

Hi Eric – got your phone message. Yes, your case is automatically on the Board's 10/13 agenda. If you have any revisions to make or contacts w/ the neighborhood association that you want to update the Board about, send them to me via email by end of day 10/1 for them to be included in the Board's advance packet. If you want to provide larger format or full color copies to the Board, provide 10 sets of those to my mail box by end of day 10/1.

If you want to postpone to 11/10 meeting, advise by 4pm day of meeting via email.

Take care – let me know if you have any further questions –

Leane