



**CONCESSIONS AND CONTRACTS COMMITTEE
OF THE PARKS AND RECREATION BOARD**

Wednesday, September 9, 2014 - 12:00 p.m.

Parks and Recreation Department Main Office

200 South Lamar Blvd.

Austin, Texas 78704

MINUTES

A. CALL TO ORDER

The meeting was called to order at 12:07 p.m.

Board Members in Attendance:

Jeff Francell, Chair; Dale Glover

B. APPROVAL OF MINUTES

1. Committee Chair Francell made a motion to approve the minutes of the Concessions and Contracts Committee meeting of August 20, 2014. Committee Member Glover seconded the motion. The motion carried on a vote of 2-0 with Committee Member Roth absent.

C. CITIZEN COMMUNICATION

There were no requests or comments from Austin citizens at the September 9, 2014, Concessions and Contracts Committee.

D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS

Discussion and Action Items

2. Make a recommendation to the Board for recommendation to Austin City Council to authorize the negotiation and execution of a Finance, Design, Construction, Operation and Maintenance Agreement with Decker Lake Golf LLC for a municipal golf course at Walter E. Long Metropolitan Park.
 - a. Division Manager, Kevin Gomillion delivered a briefing to members that focused on the following:
 - i. Walter E. Long Master Plan (adopted in 1968);
 - ii. Current status of park amenities at Walter E. Long;
 - iii. City's vision for the construction and operation of a 36-hole golf course;
 - iv. Project's public benefit;
 - v. RFQS process and progress to date; and
 - vi. Next steps necessary to obtain authorization from the City Council to negotiate and execute a contract.
 - b. After receipt of the briefing, committee members provided the following comments:

- i. Committee members want to see a hard commitment on park development, rather than revenues.
 - ii. Committee members requested that the project be built to maintain current amenities and requested that a pool and trails to provide connectivity be part of the plan.
 - iii. Committee members also asked if this project would require voter approval under Chapter 26.
 - iv. Committee members recommended that this item be moved forward to the Parks and Recreation Board.
 3. Make a recommendation to the Board for a recommendation to Austin City Council to authorize the negotiation and execution of an Interlocal Cooperation Agreement between the City of Austin and the Austin Independent School District for the ACE Reading and Tutoring Program to be offered at Allison, Brooke, Metz, Govalle, Ortega and Zavala Elementary Schools.
 - a. Contract Compliance staff provided members a program overview, which included the following:
 - i. Components and requirements of an interlocal agreement;
 - ii. Background and City of Austin support of the ACE program;
 - iii. City of Austin services and AISD deliverables; and
 - iv. Agreement term and conditions.
 - b. Committee members unanimously agreed to place the item on the PARB consent agenda.
 4. Discussion of City of Austin Purchasing Process and Procedures
 - a. Contract Compliance Manager, Beverly Mendez, provided members a briefing that included anti-lobbying information and the no contact solicitations list for September 8, 2014.

E. COMMITTEE COORDINATOR REPORT

Committee Coordinator, Beverly Mendez, briefed members on PARD contracts that are under development. After discussion of the current projects, members requested the following changes to the document.

- Add a column indicating “No Contact”
- Add an additional column indicating “Solicited”/ “Non Solicited”

F. FUTURE ITEMS FROM COMMITTEE MEMBERS

- Interlocal Agreement with AISD for the Use of Butler Fields

G. ADJOURNMENT

Committee Chair Francell adjourned the meeting at 1:02 p.m.