



**PLANNING COMMISSION
CAPITAL IMPROVEMENT PROGRAM COMMITTEE
APPROVED MINUTES**

October 6, 2014

The Planning Commission Capital Improvement Program (CIP) Committee convened on October 6, 2014 at One Texas Center, 505 Barton Springs Road, Room 500, in Austin, Texas.

Commissioner Hernandez called the CIP committee meeting to order at 5:05 p.m. A quorum was present.

Committee Members in Attendance:

Alfonso Hernandez (Chair), Richard Hatfield

City Staff in Attendance:

Mike Trimble, Capital Planning Officer

Molly Scarbrough, Capital Planning Office

Ed Van Eenoo, Deputy Chief Financial Officer

Kimberly Springer, Deputy Budget Officer

Annick Beaudet, Capital Planning Office

Liane Miller, Capital Planning Office

Tina Van Wie, Financial Services Department

1. CITIZEN COMMUNICATION: GENERAL

No citizens signed up to speak during Citizen Communication.

2. ELECTION OF CIP COMMITTEE OFFICERS

Commissioner Hatfield made a motion to nominate Commissioner Hernandez as chair, Commissioner Hernandez seconded, with a 2-0 approval vote.

3. APPROVAL OF MINUTES

The minutes from the March 17, 2014 meeting of the CIP Committee were approved on Commissioner Hatfield's motion and Commissioner Hernandez's second, with a 2-0 approval vote.

4. STAFF BRIEFINGS

a. Staff Presentation – FY 2015-16 Long-Range CIP Strategic Plan

b. Staff Presentation – FY 2014-15 Approved CIP Budget Highlights

The briefings were provided as a joint presentation from staff from the Capital Planning Office and Financial Services Department.

Annick Beaudet, Capital Planning Office reviewed the Long-Range CIP Strategic Plan concept and the process for updating the plan this year. She reviewed the main components of the plan: the Comprehensive Infrastructure Assessment, the Strategic Investments Analysis and the Rolling Needs Assessment.



Ed Van Eenoo, Deputy Chief Financial Officer discussed the relationship between the five-year CIP Plan, the Capital Budget and the Long-Range CIP Strategic Plan. Kimberly Springer, Deputy Budget Officer reviewed the approved Capital Budget for FY 2014-15 and noted project highlights.

5. NEW BUSINESS – DISCUSSION AND ACTION ITEMS

a. 2014 Committee Schedule of Meetings & associated work plan

Annick Beaudet provided a draft meeting schedule and work plan to the commissioners. Commissioner Hatfield moved approval of the schedule and work plan and Commissioner Hernandez seconded, with a 2-0 approval vote.

6. FUTURE AGENDA ITEMS

The Committee discussed wanting to look more closely at the Strategic Investments Analysis maps at a future meeting.

ADJOURNMENT

Commissioner Hernandez adjourned the meeting at 5:45 pm without objection.